



## Rental Housing License Application

### Rental Property

Rental Property Address

Parcel ID

Select Building Type:

Single Family Dwelling

Boarding/Rooming

Mixed Use (attached to a business)

Multi Family Structure

Bed & Breakfast

Other \_\_\_\_\_

Duplex

Manufactured/Mobile Home

Number of Buildings:

Number of Rental Units:

Number of Rooms:

*(Rooming, dormitory and bed & breakfast only)*

Complex Name (if applicable): \_\_\_\_\_

Corresponding building/unit/apartment numbers included with this rental property (if applicable):

### Property Owner

First Name

Last Name

Phone

Address

City

Zip

E-mail **\*\*Please verify correct e-mail as the City may utilize this to keep you informed and updated**

### Property Manager that serves as responsible party for any correspondence concerning this property

First Name

Last Name

Phone

Agency/ Management Company

Address

City

Phone

E-mail **\*\*Please verify correct e-mail as the City may utilize this to keep you informed and updated**

Hereby swear or affirm that I am the owner\_\_\_\_, agent\_\_\_\_, operator\_\_\_\_, of the above and that the statements contained in this application are true.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



### Rental Housing License Application Fees

<b>Single Family (includes up to two rooming units)</b>		<b>\$40.00</b>
<b>Two Family</b>		<b>\$48.00</b>
<b>Multiple Family Structure</b>	<b>First unit</b>	<b>\$40.00</b>
	<b>(3 units or more) each additional units up to &amp; including 15 units</b>	<b>\$8.00 each</b>
	<b>Plus each additional units thereafter</b>	<b>\$1.00 each</b>
<b>Boarding/Rooming Houses</b>	<b>First unit</b>	<b>\$40.00</b>
	<b>Plus each rented space</b>	<b>\$2.00 each</b>
<b>Bed &amp; Breakfast</b>	<b>First unit</b>	<b>\$40.00</b>
	<b>Plus each rented space</b>	<b>\$2.00 each</b>
<b>Re-inspections</b>		
<b>This will be charged commencing with the third re-inspection</b>		<b>\$35.00</b>