

A regular meeting of the Alma Downtown Development Authority (ADDA) was scheduled to be held at the Alma Municipal Building at 6:00 p.m. A quorum of members was not present for the meeting.

Authority members present: Brent Moeggenborg, Canyon Platt, and Ken Solomon.
Authority members absent: Joe Ahern, Stacey Ensz, Carol Freed, Nancy Gallagher, Ken Kline, Donna Kolar, Greg Mapes (arrived after roll call), Andy Shafley, and Katie Tobias.

Also present: DDA Director Aeris Ripley, Finance Director Curtis Dancer, and Lou Fleury, OHM Advisors.

DDA Director Ripley noted a quorum of members was not present.

Ripley explained to those present that he hoped to make a recommendation to the City Commission at their upcoming meeting regarding ARPA funds that still need to be dedicated. He said he would be submitting a grant application to the County for a grant from the Parks millage for \$80,000 that would help cover some costs associated with the proposed pocket park. He talked about aspects of the proposed park.

Greg Mapes arrived at 6:07 p.m.

Ripley said, if received, the grant funds would help reduce costs in the bid amounts for the parking lot #2.

Moeggenborg suggested parking lots #1 and #2 appeared to be priorities. Ripley noted lot #3 is also a problem. He said lot #1 gets lots of use, lots #2 and #6 have problem alleys, and lot #7 also gets a lot of use.

Moeggenborg asked if a contingency portion was included in proposed bid amounts.

Fleury indicated it was included. He also said they had sent out a request for bids regarding sewer televising but didn't expect to receive timely bids. He explained change orders or bid holds could be options for dealing with late results from televising lines. Brief discussion followed about amounts for contingencies.

Dancer noted if ARPA funds were being used, they would have to be committed, with a signed purchase order by the end of December 2024, with project completion by the end of 2026. Ripley said requests for parking lot reconstruction bids would need to be out in January or February.

Discussion followed about the condition of each of the parking lots.

Mapes asked about the ARPA money. Ripley explained the city received \$930,000 directly, and the county had given the city \$274,000. Discussion followed about other options for additional funding, and which lots needed to be a priority.

The group came to a consensus on the priority of lots #2 and #3, and agreed bids need to go out as soon as possible. Brief discussion followed about change orders and signs.

Discussion concluded and the group disbursed at 6:42 p.m.

Sara Anderson, Alma City Clerk

Date of Approval