

A regular meeting of the Gratiot Area Water Authority Board was called to order at 12:01 p.m. by Chairman Kurt Giles in the Alma Municipal Building. A quorum of the Authority Board was present.

Roll Call

Board members present: Melissa Allen, Kurt Giles, Roxann Harrington, Tom Reed, Matthew Schooley, and Jim Wheeler.

Board members not present: none.

Others present: Rosemary Horvath, David Ringle, Keith Risdon, Bobbie Marr, and Bill Pilmore.

Election of Officers

Motion by Wheeler, seconded by Reed, to appoint Kurt Giles as Chairman, Matthew Schooley as Vice-Chairman, and Roxann Harrington as Secretary, close nominations, and declare that they be elected.

Motion carried with a unanimous voice vote.

Motion by Wheeler, seconded by Allen, to appoint Sara Anderson as Recording Secretary. Motion carried with a unanimous voice vote.

Approval of Minutes

Motion by Reed, seconded by Harrington, to approve minutes of the meeting of November 8, 2019, as presented. Motion carried with a unanimous voice vote.

New Business

Brief discussion was held about items included in the proposed Bacteriological Testing Policy, such as hours staff is available for drop off of samples and the types of testing available.

Resolution 2020-0001
GRATIOT AREA WATER AUTHORITY
Resolution to Approve Bacteriological Testing Policy

The following preamble and resolution were offered by Member Allen and seconded by Member Harrington.

Whereas, the Gratiot Area Water Authority finds it necessary to approve a Bacteriological Testing Policy,

Now Therefore Be It Resolved, the Gratiot Area Water Authority hereby adopts the policy document, attached hereto as Attachment A, entitled "Gratiot Area Water Authority Bacteriological Testing Policy" and approves implementation effective March 1, 2020.

Ayes: Allen, Giles, Harrington, Reed, Schooley, and Wheeler.

Nays: none.

Absent: none.

Reports

Chairman Giles called for questions about the Water Production Report. Brief discussion followed about an increase in production for St. Louis, expected sales for the upcoming year, and proposed rate increases as discussed last year.

Chairman Giles then called for questions about the Financial Statements. Bobbie Marr, Finance Director for the City of St. Louis, explained that information was somewhat limited due to end of the year time constraints. Brief discussion followed.

Motion by Allen, seconded by Schooley, to receive the Water Production Report and Financial Statements as presented. Motion carried with a unanimous voice vote.

Appropriations

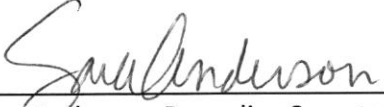
Motion by Wheeler, seconded by Reed, to approve and ratify the November and December 2019 claims and accounts, in the amount of \$95,728.31. Motion carried with a unanimous voice vote.

Public Comment

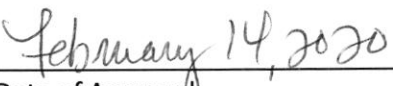
Chairman Giles offered a construction update on the proposed Well 12 site on Luce Road. An observation well has been installed and some samples taken. Initial test pumping looks good.

No other public comment was offered.

Motion by Wheeler, seconded by Allen to adjourn the meeting at 12:17 p.m. Motion carried with a unanimous voice vote.



Sara Anderson, Recording Secretary



Date of Approval

GRATIOT AREA WATER AUTHORITY BACTERIOLOGICAL TESTING POLICY

The Gratiot Area Water Authority (GAWA) operates and maintains the Water Treatment Plant (WTP) in Alma which supplies drinking water to the Cities of Alma and St. Louis Michigan. Additionally, the WTP operates a Microbiology Laboratory certified by the State of Michigan to analyze Total and Fecal Coliform bacteria, E-Coli, and Heterotrophic Bacteria in drinking and pool water.

The Laboratories main function is to support the activities involved in the process of treating drinking water for the communities listed above. As a means to generate additional revenue and provide a needed service to the surrounding areas the GAWA Laboratory also provides bacteriological testing of all private and public water supplies. Swimming pool samples are also accepted.

Conditions under which private and public water samples will be accepted/analyzed:

Water samples will only be accepted in sterile sample bottles approved for the analysis of bacteria in drinking water. Bottles may be obtained from the GAWA Laboratory. Bottles obtained from the Mid-Michigan Health Department or the State of Michigan Laboratory will also be accepted. Samples delivered to the lab in bottles not approved for bacteriological analysis will be rejected.

Water samples must be analyzed within 30 hours of the time they were collected. Samples older than 30 hours will be rejected.

All Coliform and E-Coli bacteria analysis shall be performed in accordance with the most recent edition of Standard Methods. 100 ml of sample is required.

Heterotrophic bacteria analysis shall be performed in accordance with the most recent edition of Standard Methods. 1 ml of sample is required.

Bacteriological testing fee shall be \$30.00 for each sample analyzed. One sample includes analysis of total coliform, E-Coli, Heterotrophic bacteria if requested, and a report. Billing for services shall be monthly, no money will be taken by staff onsite at the WTP.

GAWA assumes no responsibility for positive samples due to improper sampling or handling procedures on the sampling parties' part. No credit shall be given for a failed sample unless it is determined by the Superintendent of the WTP that the Laboratory was at fault.

Sampling shall be performed in accordance with GAWA's sampling procedures. See below: