
City of Alma Michigan FY 2021 Annual Budget



JUNE 23, 2020

**City of Alma
M. Schooley – City Manager
K. Phillips – Finance Director**





City of Alma

Adopted Annual Budget for the Fiscal Year Ending June 30, 2021

Adopted by City Commission – May 26, 2020

Commission Members

Greg Mapes, Mayor

Roxann Harrington, Vice Mayor

Roger Allman

Larry Mott

Nick Piccolo

Michelle Pitts

Audra Stahl

Administrative Team

Matthew Schooley, City Manager

Aeric Ripley, Asst. City Manager

Sara Anderson, City Clerk

Brett Baublitz, Transit Director

David Ringle, Public Works Director

Kathy Roslund, Assessor

Lori Taylor, Library Director

Mark Williams, Public Safety Administrator





June 23, 2020

Mayor Mapes
Alma City Commission
City of Alma
5 25 East Superior Street
Alma, MI 48801

Dear Mayor and Commission:

With appreciation for the efforts of Finance Director Katherine Phillips and the entire Administrative Team, I am pleased to present to you a balanced budget that reflects an allocation of resources in line with the City of Alma's financial goals for FY2021.

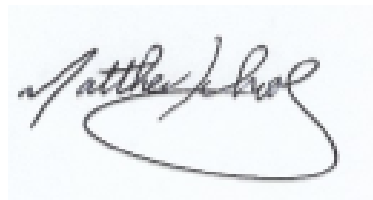
This recommended budget has been in development since late 2019. In early February of 2020 the Administrative Team met with the City Commission to establish priorities for the upcoming year. This budget reflects those priorities. It is important to recognize and acknowledge that the outlook for the FY 2021 Operating Budget was greatly impacted prior to the budget presentation on April 14th by the current COVID-19 pandemic. Following the budget presentation budget meetings were held on April 28th, May 7th, and May 21st. All meetings were open to the public and conducted virtually due to the crisis. Unfortunately, at this point, while we can make estimations and projections of the impact on revenues and expenditures, we are just not yet in a position to accurately reflect those unknowns in the proposed budget. The information contained in this transmittal letter primarily relates to the economic conditions forecasted only at a given time of this pandemic. We did make an initial 11% adjustment from the original projected budget. However, as the financial impacts of this event develop over time, we continue to prepare alternative budget scenarios that retain the fundamental aspects of the priorities established by the Commission. Our

goal with the recommended budget is to maintain our investments in core areas that benefit all citizens and address important organizational needs within responsible revenue projections that are consequently subject to change due to the current COVID-19 pandemic.

This recommended budget positions the City of Alma to be successful for today and the future. Every effort was made to continue to sustain and where feasible enhance the services provided to our citizens. To reiterate, the recommended budget was started in advance of the current pandemic situation. However, since the onset of the pandemic, City staff has evaluated and given careful consideration to actions that may have to be taken over the next few months to ensure that the current fiscal year as well as the upcoming FY 2021 operating budgets are managed in a financially responsible manner to maintain the City's fiscal well-being.

I believe the FY 2021 Recommended Budget continues the substantial momentum our City is experiencing. It is responsive to your priorities, our community needs, and enhances the quality of life for all our citizens. I look forward to working with you and the citizens of Alma in the upcoming year. I thank you for your support.

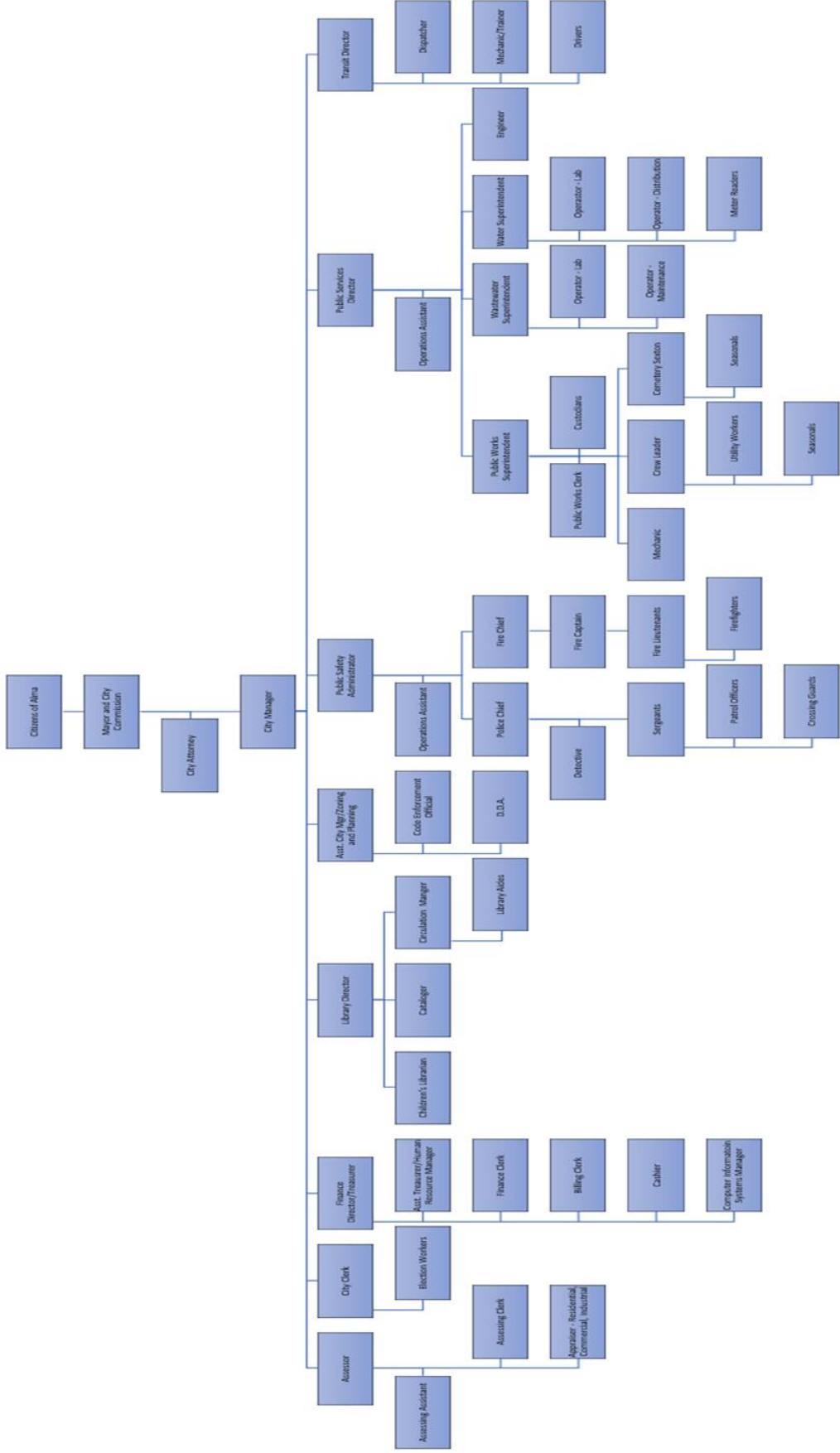
Very Truly Yours,

A handwritten signature in black ink, appearing to read "Matthew Schooley", is centered on a light blue rectangular background.

Matthew Schooley
City Manager

City of Alma Organizational Chart

May 2020







FY2020 BUDGET REVIEW PROCESS

APRIL 14, 2020 – FY2021 BUDGET PRESENTATION TO ALMA CITY COMMISSION

APRIL 28, 2020 – FY2021 BUDGET WORK SESSION

MAY 7, 2020 – FY2021 BUDGET WORK SESSION

MAY 12, 2020 PUBLIC HEARING FOR FY2021 BUDGET

MAY 21, 2020 – FY2021 BUDGET WORKS SESSION

MAY 26, 2020 – FY2021 BUDGET ADOPTION

CITY OF ALMA FY2021 BUDGET INTRODUCTION

City Manager Matt Schooley
Finance Director Katherine Phillips
April 14, 2020

INTRODUCTION

- The City of Alma FY2021 Budget is intended to represent, in financial terms, the priorities for providing municipal services to the citizens of Alma beginning July 1, 2020. Our desire is to provide this service in the best, most professional manner, taking into account what is best for the community. This year presents unique challenges with the onset of the COVID-19 crisis. We pledge to explore all avenues of service possibilities, while being financially responsible as we navigate through the pandemic.

**ALMA
LEADERSHIP
TEAM**

PRIORITIES



2020 – Leadership Team
PRIORITIES

1. Plan for Infrastructure Needs
2. Embrace Technology
3. Support Community Engagement
4. Maintain a Safe Community and City Work Environment
5. Remain Fiscally Responsible in a Changing Environment

GENERAL FUND

PROJECTING REVENUES/EXPENSES

- Initial projected revenues for the City of Alma in FY2021 are \$4,395,400 while budgeted expenditures are \$4,348,500 for a net gain of \$46,900.
- We have made some initial plans for what we would call a contingency budget due to the initial impact of the COVID-19 virus. In that plan we are projecting the revenues for FY2021 at \$4,070,400 and expenditures initially set at \$4,084,000.
- We have also formulated a post coronavirus projection that shows the potential for revenue to dip to as far as \$3,294,700. Current essential services would have expenses of \$3,878,300. This scenario would create a substantial funding gap of \$583,610.

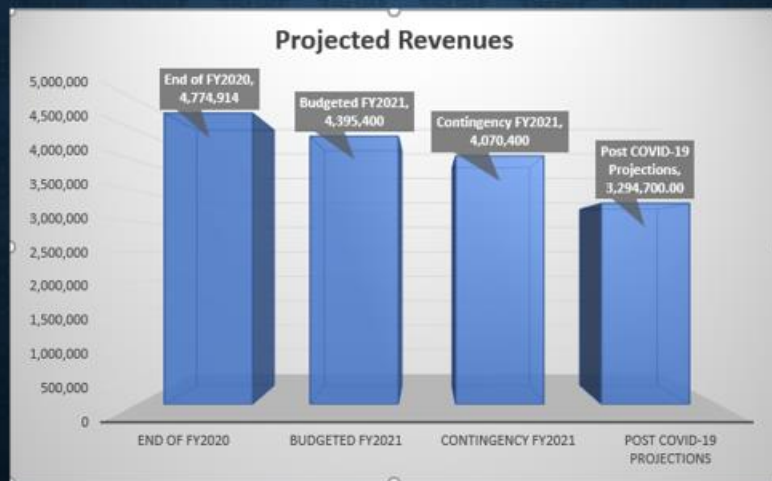
REVENUE SOURCES

- Property Taxes
- Special Assessments
- Licenses and Permits
- Charges for Services
- Fines and Forfeits
- Investment Income and Rents
- Grants
- Other

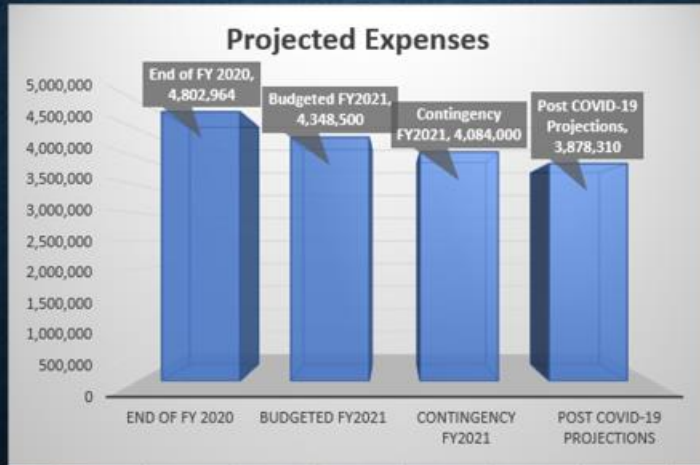
GENERAL FUND BY DEPARTMENT

- City Commission
- City Manager
- City Clerk
- Finance Administration
- Treasury
- Assessor
- Elections
- Debt Service
- Buildings and Grounds Maint
- Police
- Fire
- Inspection Services
- Downtown Maintenance
- Parking Lots
- Sidewalks
- Local Streets
- Street Lighting
- Riverside Cemetery
- Airport
- Planning and Zoning
- Economic Development
- Parks
- Library

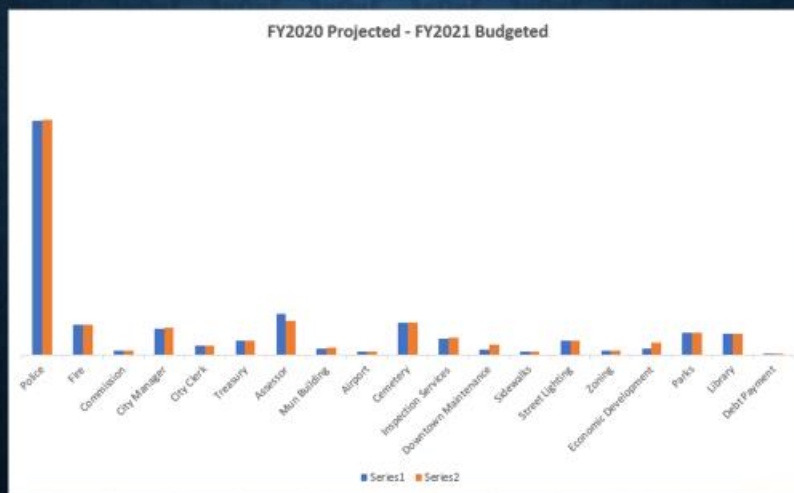
PROJECTED REVENUES



PROJECTED EXPENDITURES



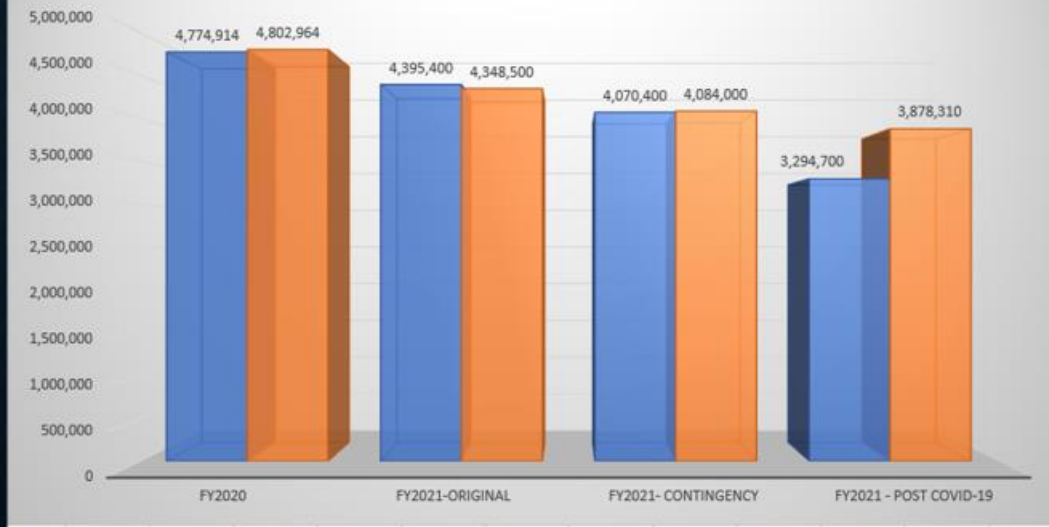
GENERAL FUND EXPENSES BY DEPT FY2020 – FY2021



GENERAL FUND OUTLOOK

DEPARTMENT	DESCRIPTION	2018-19 AMENDED BUDGET	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	Projected at June 30, 2020	Original Projection for June 30, 2021	Contingency Projection for June 30, 2021	Post Corona Projection for June 30, 2021	Variance From June Projected
751.000	RECREATION & CULTURE/PARKS	\$2,250.00	\$875.00	\$191,000.00	\$650.00	\$50,000.00	\$1,000.00	\$600.00	-\$49,400.00
698.000	MD-48 CABLE CONSORTIUM			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
630.000	TRANSFERS IN	\$1,200.00	\$5,695.00	\$1,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL ESTIMATED REVENUES		\$3,998,600.00	\$4,189,435.00	\$4,890,364.00	\$4,774,914.00	\$4,395,400.00	\$4,070,400.00	\$3,294,700.00	#####
GENERAL FUND DEPARTMENT APPROPRIATIONS									
000.000	GENERAL		\$160.00						
191.000	CITY COMMISSION	\$51,863.00	\$37,450.00	\$35,400.00	\$38,000.00	\$38,000.00	\$35,000.00	\$30,000.00	-\$8,000.00
172.000	CITY MANAGER	\$202,368.00	\$199,393.00	\$200,024.00	\$220,000.00	\$220,000.00	\$215,000.00	\$215,000.00	-\$10,000.00
191.000	FINANCE ADMINISTRATION				\$95,000.00	\$98,000.00	\$92,000.00	\$90,000.00	-\$8,000.00
215.000	CLERK	\$72,021.00	\$64,893.00	\$115,577.00	\$80,500.00	\$82,000.00	\$80,000.00	\$78,000.00	-\$4,000.00
253.000	TREASURER	\$166,296.00	\$161,218.00	\$134,237.00	\$118,500.00	\$120,500.00	\$118,000.00	\$115,000.00	-\$5,500.00
257.000	ASSESSOR	\$193,489.00	\$193,395.00	\$324,561.00	\$345,000.00	\$288,000.00	\$285,000.00	\$280,000.00	-\$8,000.00
262.000	ELECTIONS	\$22,319.00	\$16,988.00	\$13,936.00	\$10,500.00	\$10,500.00	\$8,500.00	\$9,000.00	-\$1,500.00
295.000	BUILDING/GROUNDS MAINT	\$114,342.00	\$112,633.00	\$149,615.00	\$55,000.00	\$60,000.00	\$45,000.00	\$55,000.00	-\$5,000.00
391.000	POLICE	\$1,740,290.00	\$1,720,871.00	\$1,979,602.00	\$1,975,000.00	\$1,985,000.00	\$1,980,000.00	\$1,965,000.00	-\$20,000.00
391.302	USDCJ GRANT		\$300.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
398.000	FIRE PROTECTION	\$245,000.00	\$236,036.00	\$257,376.00	\$257,000.00	\$257,000.00	\$257,000.00	\$257,000.00	\$0.00
571.000	PUBLIC SAFETY/BUILDING INSPECTION	\$141,734.00	\$135,112.00	\$122,588.00	\$135,000.00	\$145,000.00	\$115,000.00	\$120,000.00	-\$25,000.00
629.000	EMERGENCY MANAGEMENT				\$0.00	\$0.00		\$7,000.00	\$7,000.00
641.000	DOWNTOWN MAINTENANCE	\$87,597.00	\$84,061.00	\$53,893.00	\$45,000.00	\$85,000.00	\$50,000.00	\$10,000.00	-\$75,000.00
643.000	PARKING LOTS			\$510,914.00	\$510,914.00	\$10,000.00		\$200.00	-\$9,800.00
644.000	PUBLIC WORKS/SIDEWALKS	\$97,480.00	\$65,462.00	\$79,684.00	\$25,000.00	\$2,500.00	\$2,000.00	\$2,500.00	\$0.00
646.000	PUBLIC WORKS/INON-ACT 51 STREETS/BR	\$15,072.00	\$14,804.00	\$25,365.00	\$15,000.00	\$15,000.00	\$15,000.00	\$225.00	-\$14,775.00
647.000	ENGINEERING				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
648.000	STREET LIGHTING	\$118,328.00	\$117,078.00	\$115,958.00	\$120,000.00	\$120,000.00	\$120,000.00	\$85,000.00	-\$35,000.00
657.000	RIVERSIDE CEMETERY	\$270,285.00	\$268,741.00	\$173,069.00	\$275,000.00	\$275,000.00	\$275,000.00	\$250,000.00	-\$25,000.00
696.000	GRATIOT COMMUNITY AIRPORT	\$26,000.00	\$26,000.00	\$26,000.00	\$26,000.00	\$26,000.00	\$26,000.00	\$26,740.00	-\$260.00
702.000	PLANNING & ZONING	\$35,400.00	\$36,216.00	\$24,752.00	\$36,000.00	\$35,500.00	\$30,000.00	\$30,000.00	-\$5,500.00
728.000	ECONOMIC DEVELOPMENT	\$92,004.00	\$80,458.00	\$130,685.00	\$50,000.00	\$180,000.00	\$25,000.00	\$90,000.00	-\$50,000.00
751.000	RECREATION & CULTURE/PARKS	\$224,142.00	\$242,130.00	\$200,241.00	\$185,000.00	\$185,000.00	\$125,000.00	\$20,000.00	-\$165,000.00
790.000	LIBRARY	\$175,000.00	\$175,000.00	\$175,000.00	\$175,000.00	\$175,000.00	\$175,000.00	\$173,250.00	-\$1,750.00
895.000	DEBT SERVICE	\$11,327.00	\$11,326.00	\$11,327.00	\$10,500.00	\$10,500.00	\$10,500.00	\$10,395.00	-\$105.00
999.000	TRANSFERS OUT	\$10,500.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL APPROPRIATIONS		\$4,110,807.00	\$3,968,576.00	\$4,859,804.00	\$4,802,364.00	\$4,348,500.00	\$4,084,000.00	\$3,878,310.00	\$470,190.00
NET OF REVENUES APPROPRIATIONS - FUND 101		-\$112,807.00	\$190,865.00	\$30,560.00	-\$28,050.00	\$46,900.00	-\$13,600.00	-\$583,610.00	
BEGINNING FUND BALANCE		\$3,407,173.00	\$3,407,173.00	\$3,597,878.00	\$3,628,438.00	\$3,600,388.00	\$3,660,388.00	\$3,600,388.00	
ENDING FUND BALANCE		\$3,597,876.00	\$3,597,876.00	\$3,628,438.00	\$3,600,388.00	\$3,647,288.00	\$3,586,788.00	\$3,016,778.00	

A LOOK AT REVENUES AND EXPENSES



CONCERNS

- The federal funding for local governments in Michigan through the CARE act passed recently has been allocated to Southeast Michigan. It appears very few, if any communities north of Lansing will see any benefit to that funding.
- 941 Income tax credits (that is the federal income tax that the city pays on wages) is available for small business and non-profits but again, at this time local government is exempt from those credits
- The pandemic continues to create uncertainty with directives coming out almost daily that change the way we need to manage this crisis. As a result, it is difficult, if not impossible at this time to determine if small cities in Michigan will benefit from any aid at all. With that being said, if something does come to fruition, that would be very much appreciated income but with the exception of grants already established prior to the pandemic we can't comfortably project additional grant funding at this time.

OUR RESPONSE

- We are exploring the possibility of proposing wage freezes across the board until December 31, 2020. At that time we could reevaluate the financial landscape with a better understanding. This would include all merit increases and cost of living increases.
- We are asking all departments to be cognizant of daily operations and limit anything that is not of a critical nature for 20/21. As we go through this pandemic together, efficiencies are becoming more evident already and departments are learning to function in different ways. It is our sincere hope that this "out of the box" thinking along with the other cost cutting measures will be enough to manage this crisis.
- We are asking all departments to develop alternate staffing schedules to limit the amount of overtime.

OUR RESPONSE

- In January, the City Manager gave approval for the Finance Director to research the best way to manage Grant Administration - post corona, becoming experts in Grant Administration could be the key to unlocking potential funding sources.
- As difficult as this year has been, we are very fortunate that past and current administrators have been diligently preparing budgets that grew a healthy fund balance. This is not a solution that should be taken lightly because no one knows how deep the economic void will be as a result of what is happening. We propose this option before we would recommend new debt issues but after all other options are exhausted.

NEXT STEPS

- Finance Committee prior to full commission?
- Budget Work Session – May 7, 2020 @ 5:15 pm
- Public Hearing on Proposed FY2021 Budget – May 12, 2020 commission meeting
- Approval of FY2021 Millage Rates – May 12, 2020 commission meeting
- Adoption of FY2021 Budget – May 26, 2020 commission meeting



CITY OF ALMA

Letter to City of Alma Commission regarding the year ending 2021 Budget

Kathrine Phillips
Finance Director / Treasurer
City of Alma
525 East Superior St
Alma, MI 48801
Phone: 989-463-9504

April 14, 2020

Dear Commission Members and Citizens of Alma,

As we enter our fourth week of social distancing and quarantine, it would be an understatement to say that this global pandemic has changed the world's economy.

On rare occasions when we venture away from home, we see the stark economic impact from COVID-19 in very real terms: restaurants are closed, long lines at the grocery stores and empty shelves, schools are closed and friends and neighbors are working from home or have lost their jobs. We too closed the doors of City Hall and transitioned to work from home for some essential staff while emergency responders bravely continue to risk their health by coming to work every day. These measures are necessary from a public health standpoint; it is saving lives as we try to control the spread and flatten the curve.

We are still responding daily to new mandates, requirements and directives. We carefully monitor and analyze what is happening and react in the best way that we can. Our priorities are to the residents, to continue to provide critical services and support provided by the the city and to keep our employees safe.

However, it is not without a financial impact and difficult decisions. The loss of revenue projected in the budget as a result of the pandemic is staggering and we are facing budget challenges that you would have thought were crazy just 2 months ago. We are conservatively estimating that the city would lose nearly 1 million dollars in revenue in 2021.

As you know, our fiscal year runs July to June and the City Manager is required by charter to present to the Commission a balanced budget for the next fiscal year by April 20th. We are fulfilling that requirement this evening; however, we need your help over the next couple weeks to help us make difficult decisions that will impact how we operate and what level of services we can be provided to our community. As we adjust to new social norms and economic realities personally, we must also continue to plan and adapt at the City as well.

Some Bright Points

1. The City of Alma is financially very healthy despite this overwhelming situation. Operationally, the City manager's office and the finance department has struggled in the past, but their conservative nature has given us the opportunity to react responsibly and not out of desperation. The fund balance in the General Fund is currently at \$4,781,040.24 up from \$3,713,675.86 from April 2019. It is likely that we will have to use some fund balance to balance the budget.
2. Right now, the costs of responding to the crisis day-to-day costs for responding to the virus cannot be reduced. Our highest priority is providing public safety and we will do whatever we can to provide services to our residents. There is a reasonable chance that we will get some reimbursement from the Federal and State government. We do not expect all costs will be covered but no direct documentation on funding has been provided, so we have not included any Covid-19 disaster funding in the analysis. The finance department is maintaining records associated with the costs so if reimbursement is possible, we will have documentation.

-
3. In January, Treasury implemented a new credit card processing system through our accounting software. This system gives us many more opportunities to communication with residents and provide other payment options like pay by an 800 number, pay by text, payment reminders and flexible autopay arrangements.
 4. Over the last few months, the City Manager has redefined several positions to provide better operational support to staff and the community. The new Human Resources Manager and part time IT Support Services rep were critical in making sure the city was able to respond quickly to operational challenges.
 5. The need for certain supplies changed very quickly in early March but department heads were all ready ahead of it and their forward thinking allowed the City to collect the resources needed to establish remote work options, maintain a rigorous cleaning regime and keep staff informed of changes.

Planning Recommendations

1. The full extent of the damage to the economy and to the City will continue to change through the fall of 2020. While we know that a balanced budget is required by June 30th, it is likely to change, and it would be prudent to revisit the budget on a quarterly basis to revisit State and Federal funding levels as well as appropriations.
2. The City Manager and I are recommending a wage freeze until December 31, 2020 on cost of living increases as well as merit increases. December will be halfway through the fiscal year and with hope, this impact of this crisis may be more defined, and a clearer projection can be determined whether the freeze on wage increases can be lifted.
3. There are many capital projects that have already been put in place for year ending 2020 and at this point, those projects are expected to be completed. There are many projects for year ending 2021, and due to the scope of the situation, we feel that guidance from either the full commission or the finance committee as what projects should be prioritized.
4. The City Manager and I will prepare recommendations for other reductions that may have to occur. Other areas of consideration are:
 1. Training
 2. Overtime
 3. Maintenance and Supplies
5. The completion of a balanced budget by June 30th under these circumstances is a difficult task to ask a Commission to assist with but we feel it is important that the full Commission or Finance Committee should be part of the process.

Many of the departments began discussing options when we closed building to public and reduced operations last month. We have been operating in a two-week window for the past month. Over the next few days, directors will be submitting options that will include changes to programs, services and staffing levels for the next month if operations most operations continue to be shut down. Our leadership team will continue working this week to assess options and to make recommendations.

I know this is a difficult message in an already difficult time. I want to assure you that we are making these decisions with a compassion and a heavy hear. Thank you for all that you have done and continue to do to support our community.

With deep appreciation,

Kathrine Phillips, MBA
Finance Director
City of Alma
525 East Superior St
Alma, MI 48801
kphillips@ci.alma.mi.us
989-463-9504



New Business City Manager Schooley presented the proposed FY 2021 Budget. He said it is difficult to project what will happen in FY 2021. The COVID 19 pandemic will bring many changes and financial challenges. They tried to offer projections based on different possible future scenarios.

One concern is that federal emergency funding is being mostly allocated to southeastern counties. At this point, there is no way to know if local municipalities will receive anything, and we appear to be exempt from 941 tax credits. Notice has already been received from MDOT of reduced funding. Revenue sharing is also in question, as it is based on sales tax.

We are looking at ways to reduce future costs such as freezing wages and reducing overtime. Departments will be encouraged to research grants for additional funding. Special funds may also require adjustments.

Additional budget review sessions may be necessary.

Finance Director, Kathy Phillips, read a letter (Attachment A) regarding the proposed budget and the COVID19 pandemic.

Mayor Mapes noted a conservative approach to budgeting has served us well in the past and should continue to serve well in the future.

Motion by Commissioner Piccolo, seconded by Commissioner Allman, to receive the presentation on the proposed FY 2021 City of Alma Budget.

Discussion followed about budget review sessions. Commissioner Stahl commended staff for the progress they have made with what they are working with currently. She suggested shift staggering may need to continue for some time for the safety of employees. City Manager Schooley agreed there will be many cultural changes because of this and will make staff safety a priority.

Mayor Mapes asked if the projections were educated guesses on behalf of the Finance Director, or if these projections were a result of guidance from the state. Phillips said she had already been considering alternate budgeting with the upcoming election, but she is doing her best to stay on top of all of the information available.

Motion to receive FY 2021 Budget Presentation carried with a roll call vote.

Yes: Allman, Harrington, Mapes, Piccolo, Pitts, and Stahl. No: none. Absent: Mott.

2020-00063 Motion by Vice-Mayor Harrington, seconded by Commissioner Allman, to adopt a resolution to set the following dates for review and approval of the proposed FY 2021 City of Alma Budget and millage rates:

April 28, 2020 Budget Review Session (regular meeting) 5:00 p.m.

May 7, 2020 Budget Review Session (special meeting) 5:30 p.m.

May 12, 2020 Budget Review Session (regular meeting) 5:00 p.m.

Public Hearing: Budget Presentation and Adoption of Resolution Approving FY 2021 millage rates 6:00 p.m.

May 26, 2020 Budget Review Session (regular meeting) 6:00 p.m. Adoption of FY 2021 Budget Resolution declared adopted. Yes: Allman, Harrington, Mapes, Piccolo, Pitts, and Stahl. No: none. Absent: Mott.

Alma, Michigan
April 28, 2020
Budget Review Meeting

A FY 2021 Budget Review meeting was held remotely at 5:00 p.m. via Zoom.

Present: Roger Allman, Roxann Harrington, Greg Mapes, Larry Mott, Nick Piccolo, Michelle Pitts, and Audra Stahl. Absent: none.

All members of the City Commission having been duly notified of the meeting and the business to be transacted thereat, at least 12 hours before the time of the meeting, in accordance with Section 2.13(b) of the Charter of the City of Alma. Public Notice was also given in compliance with Act 267, of the Public Acts of Michigan, 1976.

City Manager, Matt Schooley, opened the meeting by saying he wanted to expand on the budget presentation from the meeting on April 14, 2020. He wants to provide a good idea of the current situation and plans to manage it in the budget. He made the following points:

- 10 – 12% budget cuts are expected with worst case scenario being 28 – 30%.
- Direction from Commission will help with planning
- Consistency is needed to set plans in place for the future
- Expected revenues are changing all the time and local funding for the pandemic is still unknown.
- Federal funding received by the State of Michigan remains in question
- Municipal associations are working on formulas to suggest allocation of federal funds received by Michigan
- 1.2 billion of the 4 billion received by Michigan may still be allocated to local units, but the federal government is not directly allocating funds to local units

Schooley said it is difficult to plan a budget for the future with so many unknowns in the equation. It is also difficult to plan for re-opening. He is working with department heads for suggestions on opening up from a functional standpoint. Department heads are also asked to review their own budgets and look at making the necessary cuts without cutting staff, if possible.

Schooley asked for direction on use of the fund balance, so we can include that in budget changes. The goal for the May 7th meeting is to hammer out a 10-12% reduction in the budget and plan for further cuts if necessary.

Commissioner Piccolo said budgets are only as good as assumptions, and right now, they are fluid at best. If we hit benchmarks, we need to look at what is most important to us as a community. We need to build the budget with the 10-12% reduction and move further if conditions require it.

Commissioner Allman said of the four budget projections presented, the original is no longer realistic, and the “post-COVID” budget is not balanced and is unworkable. He suggested we look to the “contingency” budget and make changes when we have more information.

Discussion followed on use of Fund Balance to balance the budget. Commissioner Harrington noted we have been working at a “bare bones” level for some time and asked what cuts could be considered. All commissioners agreed that cutting staff should be a last resort. Commissioner Stahl said the key is to put this out to department heads first, as they will know what cuts are possible. She feels it may be necessary to look to Fund Balance for assistance.

Schooley said it’s important to know what the Commission considers priorities. He is encouraging staff to be creative about changes. Finance Director, Kathy Phillips, explained that many options are being considered: jobsharing with other departments, grants, reducing staff hours, changes to capital improvement projects, and many others.

Additional discussion followed about the development of benchmarks and plans for moving forward based on those benchmarks.

Commissioner Mott felt it would be best to start with a lower budget and add things back in when and if we see improvement.

Vice-Mayor Harrington said it’s difficult to put order in a situation where there is no order.

Schooley thanked them for helping to lay groundwork for the next session on May 7, 2020.

The meeting concluded at 6:00 p.m.

City of Alma

FY2021 BUDGET MEETING

MAY 7, 2020

FY2021 Budget Projections

- Prior to COVID-19 Crisis we had projected a budget of **\$4,348,500**

As you already know, revenue projections for the future are cloudy at best – making any long-term judgements at this time is pre-mature. There has been talk of more definitive projections from the state on May 16th. Although there is plenty of room for improvement in Michigan's broken municipal finance system, the reliability of the local property tax during most economic recessions should not be dismissed and may provide local governments with one stable revenue source during this period.

- **12%** Reduction in Expenses creates a projected budget of **\$3,826,680**: A difference of **\$521,820**
 - **10%** Reduction in Expenses creates a projected budget of **\$3,949,650**: A difference of **\$434,850**
 - **8%** Reduction in Expenses creates a projected budget of **\$4,000,620**: A difference of **\$347,880**
-

Articulated Goal for FY2021: Current

The City of Alma plans for a 8% to 12% reduction in spending for the Fiscal Year 2021 to adjust for anticipated decreased revenues due to the COVID-19 crisis.

What Does CARES Act Mean for Local Governments

The CARES Act "Coronavirus Relief Fund" provides \$150 billion worth of monetary aid to state, local, and tribal governments to fight COVID-19

Funds can only be used for eligible expenses, and use of funds for ineligible purposes turns into a debt owed to the federal government. By meticulously documenting expenditures, local governments will be better able to demonstrate why an expense is CARES Act relief fund eligible.

- These relief funds cannot be used indiscriminately; they can only be used for certain, "eligible," expenses. These expenses:
 - 1) Must be necessary expenditures incurred during the coronavirus pandemic;
 - 2) Must not be accounted for in state or local government's most recent approved budget; and
 - 3) Must have been incurred between March 1, 2020 and December 30, 2020.

Congress passed new COVID-19 relief funding legislation on April 24, without including more local and state government funding.

Process to Guide Decision Making:

Whatever cuts are considered, it is important to make decisions with as much information as possible. The more detailed information local governments have about programs and services provided, the better they can make decisions related to these programs.



CONSIDER LONG-TERM IMPACTS OF SPENDING CUTS



BE SURE TO PRIORITIZE CUTS – AVOID SLASHING ACROSS THE BOARD WITHOUT THOUGHT



ATTEMPT TO PRIORITIZE CUTS THAT HAVE A SHORT TIME-TO-BENEFIT, ARE NOT COMPLEX, AND ARE EASILY REVERSIBLE SHOULD CONDITIONS CHANGE



IDENTIFY ESSENTIAL VS NON-ESSENTIAL PROGRAMS

Proven Strategies

Need to act quickly – Adoption of Budget May 26, 2020

Don't forget the long term view

Let's be creative

In what ways can we create or find different revenue?

Do we have areas in the budget that have consistently had a surplus?

Postponing capital expenditures –

- Need to use caution when delaying anything that is maintenance in nature as it may have greater long-term costs.

Deferred Cost of Living and Merit Increases

To: All City Personnel

From: City Manager Matt Schooley

May 8, 2020

Due to the anticipated revenue shortfalls as a result of the COVID-19 crisis, I have asked all department heads and supervisors analyze their budgets to explore ways to reduce their operating expenses for the remainder of the FY2020 and upcoming FY2021 fiscal years. As a result of this analysis, and as a part of managing city funds conservatively, I have made the difficult decision to forego all salary increases for City of Alma staff effective immediately and until December 31, 2020. In addition, a hiring freeze for all departments is also in effect. Positions that were in the process of hiring at the start of the COVID-19 crisis (March 16, 2020) shall be considered. This was an extremely difficult decision, and I fully understand the impact this will have on all of you and your families. Please know that the administrative team had been working towards finalizing their FY2021 budgets when the crisis hit. Projections as to how much COVID-19 will affect local government budgets varies. Sales tax alone is expected to be reduced by as much as 60% for March, April and May of 2020. This tax directly affects our state revenue sharing disbursement. Gas taxes that are tied to road funding are expected to be substantially reduced. For these reasons I have also requested all departments decrease their operating budgets for FY2021 by 12% in an effort to stem the tide while further information is gathered and analyzed over the coming months.

We will continue to monitor the city's finances and our revenue streams and reevaluate the potential for merit increases each quarter, but we anticipate no changes prior to December 31, 2020. I believe the outcome from this and other measures will better position the City of Alma for a solid financial future.

I appreciate all your hard work, and dedication to the City of Alma. This is not the type of news I wanted to share, but it is necessary as we work our way through a lot of unknowns.

Other Possibilities



Participation in Workshare program



4 Day workweek



Sharing of Staff



Reduced hours of Operation



Utility Readings once per quarter



No Seasonal Hires/Part Time Clerks



Collaboration with other communities



Eliminate assets of the City (cars, equipment, buildings)

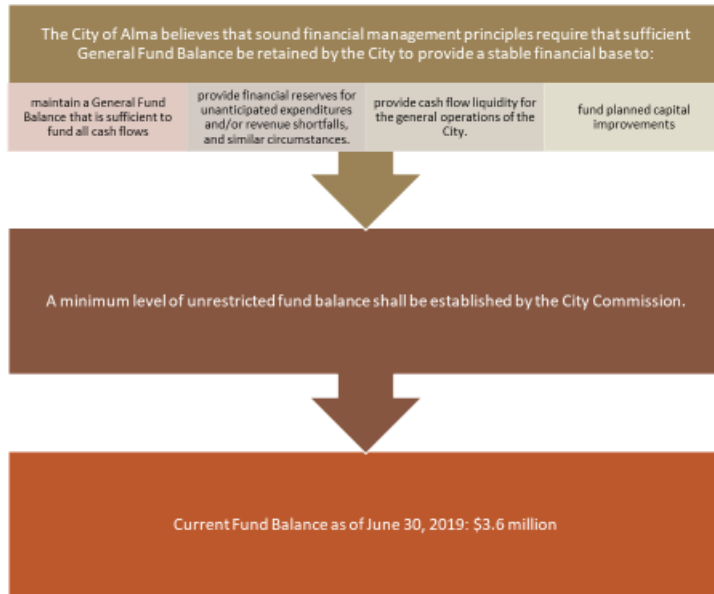


Utilize portion of Fund Balance

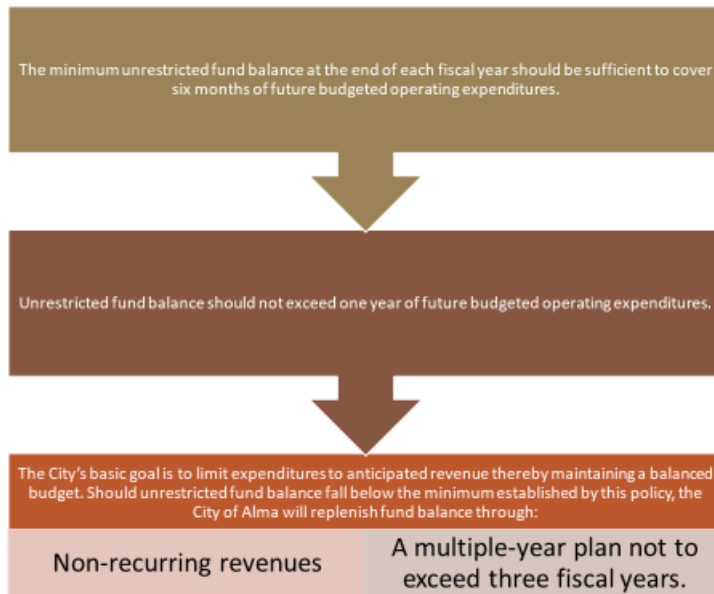


Capital Improvement Plan Adjustments

City of Alma Fund Balance Policy - May 22, 2018



City of Alma Fund Balance Policy - May 22, 2018



Benchmarking

- We will create benchmarks (triggers) that will indicate if the strategies we have implemented are not performing as expected and inform the commission that the trend may indicate additional measures may need to be taken.
 - Fund Balance: Decide a % of fund balance that can be used before June 30, 2021 and a % that can be used per month. Each month, report on the percentages and trends.
 - Fund Balance Ratio: Show the percentage of savings a government has to cover operations (General Fund balance divided by the operating expense)
 - Cash Ratio: Cash on hand divided by current liabilities
 - Days Cash on Hand: The number of days of operating expenses that we can pay with current cash available (sum of cash on hand/daily average of operating expenses divided by 365)
 - Utility Billing to Utility Bills paid
 - Property Tax Levy to property Taxes paid
-

Alma, Michigan
May 7, 2020
Budget Review Meeting

A FY 2021 Budget Review meeting was held remotely at 5:30 p.m. via Zoom.

Present: Roger Allman, Roxann Harrington, Greg Mapes, Larry Mott, Nick Piccolo, Michelle Pitts, and Audra Stahl.

Absent: none.

All members of the City Commission having been duly notified of the meeting and the business to be transacted thereat, at least 12 hours before the time of the meeting, in accordance with Section 2.13(b) of the Charter of the City of Alma. Public Notice was also given in compliance with Act 267, of the Public Acts of Michigan, 1976.

City Manager Matt Schooley opened discussion on the proposed budget with a summary of the current status. He noted that prior to the pandemic, the projected budget total for general fund was \$4,348,500. The future is cloudy for revenue projections now. He is hoping for new projections after May 16th. The state government hasn't been overly generous with local units in the recent past. Being conservative as a City, in the past, will help now.

The Michigan Municipal League is working to provide current information, but the State Treasury is recommending budget reductions of 8 to 12%. An 8% reduction would be \$347,880 and a 12% reduction would be \$521,820. Schooley said he had spoken with department heads earlier in the day and asked each to look at an 8% reduction in their budgets.

The CARES Act is offering \$150 billion in monetary aid but has no mechanisms for the money to come to us, and eligible expenses are extremely narrow. Discussion followed about methods of distribution and additional revisions to the Act. Schooley said we have made purchases because of the pandemic but he is not sure if any of those purchases will be eligible expenses.

He told the Commission that there are many decisions to make, and he wants to be on the same page about priorities. He doesn't want to make hasty decisions that may be detrimental to the City in the long run.

Commissioner Piccolo suggested they determine what things are essential and be clear about them. Additional comments were offered about moving forward on projects that have been in the works for a long time, leading by example, but not giving a false sense of hope if things are not going well and simply being honest and straight forward.

Schooley said we need to look at alternate funding – grants, collaborations, and other creative means of adapting to a reduced budget, but we need to exercise caution about postponing capital improvement projects. Additionally, he is considering a hiring freeze, and foregoing a cost of living increase for all staff for the upcoming year. Further staff reductions are not being considered at this time, because there are still the

same number of tasks that need to be completed, like summer cemetery maintenance. Reducing staff means a reduction in services, and that is not on the table at this time.

Some ideas under consideration are changing the work week to four 10 hour days, and completely closing public buildings on the fifth day, employee sharing between departments, reducing meter reads to quarterly, providing a drive up option for payments, eliminating assets, collaborations with other local units, and use of fund balance to balance the budget.

Schooley asked for a directive on use of the fund balance. Discussion followed. Finance Director, Kathy Phillips, said the main goal was to let the Commission know what avenues are being considered to balance the budget, and consider any concerns or objections any Commissioners may have, as well as give them an opportunity to voice suggestions. We can then focus on what they think is important to move forward and make a plan.

Some of the Commissioners asked to see numbers to help them make decisions. Commissioner Piccolo said a budget is built on assumptions. At this point, the plan has to be to present a budget with assumptions. He knows we can't control any of it right now.

Schooley said we will keep moving forward. He said some residents are questioning why we, as a City, can't just open things up. He believes we need to follow the rules. He described a situation that had recently come up with one of the local businesses.

Both Schooley and Phillips agreed that budget numbers would be provided to Commissioners prior to the meeting on the 26th. An additional meeting for review was scheduled for May 21, 2020 at 5:30 p.m.

The meeting concluded at 7:03 p.m.

NOTICE OF PUBLIC HEARING

To the City of Alma property owners and taxpayers:

You are hereby given notice as required by Chapter 6, Section 6.3 of the City Charter, that a public hearing on the proposed City Budgets for the Fiscal Year 2020-2021 will be held in the City Commission Chambers, at the Alma Municipal Building, 525 E. Superior Street. Copies of the proposed budgets are available for public inspection prior to the public hearing from the City Clerk's office, and on the City's website at www.myalma.org.

THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.

The public hearing will be: **TUESDAY, MAY 12, 2020 AT 6:00 P.M.**

Should the Governor's Executive Order 2020-21, or another stay in place order issued by the Governor or the Federal Government remain in effect as of April 28th, 2020, the public hearing will be held remotely. The public hearing will be held via the Zoom application. You are invited to attend remotely via telephone at 929-205-6099. When prompted please use meeting #620764766. (When attending via phone, you can alert the meeting host if you would like to speak during public comment by pressing *9.) For more information on attending remotely, please contact the City Clerk's office.

Sara Anderson, City Clerk PH: 989-463-8336 Please publish: Morning Sun May 1, 2020 1 Affidavit

Alma City Commission
Alma, Michigan
May 12, 2020

Pursuant to Section 6.3 of the Alma City Charter, the City Commission is required to hold a public hearing to provide interested individuals an opportunity to provide input in the review process. The proposed budget was introduced at the regular meeting of April 14, 2020.

City Manager Matt Schooley explained that the proposed millage levies are the same as last year: General Fund millage of 14.4060; a Transportation millage of .9604; a Voted Street millage of 2.500; Voted Library millage of 1.5; Library millage of .5 and a DDA millage within the district of 1.9716. These millage rates will have no changes from the millage rates used for FY 2020.

Schooley noted that the proposed budget was developed on the assumption of these millages, but changes are being made to accommodate expected loss of revenue due to the COVID-19 pandemic. An additional budget review session is scheduled for May 21, 2020 at 5:30 p.m.

Mayor Mapes called for questions from City Commissioners, staff, and members of the public. No questions or comments were offered.

Motion by Commissioner Allman, seconded by Vice-Mayor Harrington, to close the public hearing for review of the proposed FY 2021 Annual City Budget at 6:07 p.m. Motion carried with a roll call vote.

Yes: Allman, Harrington, Mapes, Mott, Piccolo, Pitts, and Stahl. No: none.

Alma, Michigan
May 21, 2020 Budget Review Meeting

A FY 2021 Budget Review meeting was held remotely at 5:30 p.m. via Zoom.

Present: Roger Allman, Roxann Harrington, Greg Mapes, Larry Mott, Nick Piccolo, Michelle Pitts, and Audra Stahl. Absent: none.

Others present: Kathy Phillips, Aaron Hale, David Ringle, Brett Baublitz, Mark Williams, Matt Schooley, and Aeric Ripley.

All members of the City Commission having been duly notified of the meeting and the business to be transacted thereat, at least 12 hours before the time of the meeting, in accordance with Section 2.13(b) of the Charter of the City of Alma. Public Notice was also given in compliance with Act 267, of the Public Acts of Michigan, 1976.

The meeting starting with Mayor Mapes asking about general fund numbers and making sure everyone was working with the same information.

Finance Director Kathy Phillips explained there has been nothing definitive about what we would be getting from the federal government. We have set up the budget based on what we do know. Department heads were asked to look to their own budgets and cut 8%. The complete reductions come to about 11%. Department heads have been creative to prioritize their projects, so money is not lost, and projects can move forward.

The plan is to re-evaluate things that were taken out of the budget, when and if we receive grant money or other funding. Phillips called for questions from the Commission.

Commissioner Pitts wanted to confirm that no positions were being eliminated.

Phillips said departments are working to share employees that may have reduced duties in one department but can be utilized in another department. The second part of that is a work share program available through August. If we can reduce hours, but keep employees on staff, unemployment will cover the balance. We are working to make sure no one loses benefits, and at this time, there are no scheduled full lay-offs.

City Manager Matt Schooley added we will also be eliminating a cost of living increase for all employees for FY 2021. If we see revenue coming in, we will add things back in where they are needed.

Mayor Mapes asked about the basis for an increase in personal property tax projection. Phillips explained that increases are expected as a result of the city-wide re-assessment last year, the number will be flexible because of the uncertainty of the pandemic. She is hoping the local businesses will come back strong and we won't have to make changes there.

To answer another question from Mapes, Phillips explained that revenue sharing is based on per capita. We need to make sure everyone fills out their census information, because every person counts in how much we receive. A percentage of sales tax is allocated throughout the state. She just got word that we are to expect a decrease of \$40,000. Discussion followed about the projected amounts for revenue sharing.

Schooley said revenue numbers will be mostly assumptions. We are trying to be as conservative as possible.

Phillips pointed out that wage and salaries have been more properly allocated to departments. For example, her salary will be split between Finance, Treasury, and Transit. Other employees also work in multiple departments, so wages have been adjusted for accuracy. Additionally, in the past, all employee benefits have been lumped together, but they will be broken out and given their own line item, so it becomes easier to understand the costs.

Phillips said they are doing a lot of work in payroll to make sure that all of the processes are working properly. At the end of the month, we should be able to look at the GL accounts and see if there are any problems. This will make it much easier to track any issues that may come up. Also, internal service funds are being eliminated and the funds are being properly allocated to departments.

Mapes commented that years following will be much better, because there will be consistency in the numbers. In the past, it has been very frustrating to look at numbers because there was so much changing all the time.

Discussion followed about the use of fund balance if it becomes absolutely necessary. Schooley said the intention is to keep the Commission fully informed about the situation and work closely with them to make adjustments as necessary based on the numbers. Piccolo suggested having a financial dashboard going forward for the future. Schooley added they will be also be working closely with department heads, but it will take some time for trends to show themselves.

Brief discussion followed about the total expenditures of \$3.8 million. Mapes turned the conversation to the budget for Library, asking for more information about the local unit contribution.

Discussion followed about more specific items in the library budget, including a line item for reference materials, and contract services.

Audra Stahl left the meeting at 6:30 p.m.

Mapes asked about bond payments, and funding depreciation. Phillips said depreciation is always funded as an expense. Mapes asked if that funding could be suspended, and if the city's contribution of \$175,000 could be suspended and moved back to the general fund budget. Pitts disagreed with axing the entire amount and suggested looking at reducing the city's contribution.

Mapes responded saying at this point we are simply increasing their fund balance when we can actually use the money in our own fund balance. He said we were supposed to pull that money back from the city contribution when the millage was voted in and we never did. Further discussion followed.

Mapes also asked about the city's contribution to the airport. Assistant City Manager, Aeric Ripley, explained the airport is receiving a grant from the CARES act for a \$30,000 grant. He said he believes the grant is a big help. It should pay for mowing and airport manager services as well as utilities and weather system. It will make it easier for us to withhold our contribution because the grant will cover much of those expenses we normally pay. From a business standpoint, we have a few businesses that regularly use it, but most of the general aviation folks live out of the City. We have carried this burden for a very long time, and with the county seeing extra revenue from windmills, the burden needs to be more evenly spread around the county. City of Alma has more than paid their fair share, not just from financial standpoint but from resources and administration.

Schooley mentioned a meeting is scheduled for June 10th to go over the assessment report for the airport. The county should be making a decision soon about taking over the airport.

Allman said we need to look at tightening our belt and this is a good way to do it without hurting operations.

Mapes moved on to questions about the Transit budget. Schooley reminded everyone that this transit budget is based on a large expansion. Transit had to submit their budget to MDOT earlier and had to figure in the expansion. There was further discussion about revenue from proposed expansion and increase in tools budget.

Mapes concluded his questions and asked for others, but no additional questions were asked.

Schooley said it was very good to have this opportunity to go over the numbers with the Commission. He had an opportunity to speak with a seasonal employee this week, and it was good to hear his perspective about everything that needs to be done. Helps cement the intent to keep employees and continue services.

Mapes thanked everyone for their efforts.

The meeting concluded at 7:05 p.m.



2020 – Leadership Team PRIORITIES

1. PLAN FOR INFRASTRUCTURE NEEDS

The City of Alma Leadership Team is committed to maintaining and improving public infrastructure and City facilities to preserve both the physical character and livability of the community.

- **Lead and Copper Rules:** The City Leadership is committed to the development of a sound plan for the identification and remediation of any lead or galvanized issues as defined by EAGLE. A strong public outreach effort is essential.
- **Sanitary Sewers:** The City Leadership is committed to an extensive analysis of the sanitary sewer system, including rates that make the system viable into the future.
- **Downtown Parking Lots Refurbishment:** With the changes that downtown Alma has seen in the recent past, the City Leadership Team is committed to supporting a plan for the refurbishment of the downtown parking lots.

2. EMBRACE TECHNOLOGY

The competition for residents, businesses, tax dollars, state grants, and federal grants is real. Therefore, anything we can do to create an edge is important! Growth in technology is simply the norm. Adopting these ideas and technologies now, ensures Alma will be a leader in this area for years to come.

- **Community Needs:** Access to and use of the internet has become an integral part of everyday life in today's world. The City Leadership is committed to exploring ways to best leverage broadband network access to the community. Bringing broadband to Alma will help to eliminate the homework gap and improve education, telemedicine, public safety and economic development.
- **Internal Needs:** The City Leadership is committed to ensuring that we utilize technology to better connect with our residents. Deploying new technologies will improve our intra-office efficiencies and help to create direct lines of communication between the City and our citizens. This deeper, more comprehensive civic engagement is becoming the new reality, and increasingly expected by citizens.

3. SUPPORT COMMUNITY ENGAGEMENT

The City of Alma Leadership Team is committed to supporting residents and businesses in Alma by being proactive and open minded to community initiatives. We believe in keeping the public informed about our processes and accepting input on our plans and intentions.

- **Alma Aspires:** The City Leadership is committed to remaining actively engaged with the committees and work groups that have committed their time and energy to planning for Alma's future.
- **Parks and Recreation Opportunities:** The City Leadership is committed to exploring feasible and worthwhile projects that will enhance our community parks and recreation programs.
- **Do the Little Things:** Many times little things can make a big difference. The City Leadership is committed to ensuring we do not lose sight of those opportunities to show we care.
- **Communication:** The City Leadership is committed to improving communication and engagement with the community, to ensure that members of the public are informed and that there is broad community participation in the City decision making process.

4. MAINTAIN A SAFE COMMUNITY AND CITY WORK ENVIRONMENT

The City of Alma will remain a safe city through police and fire services that are responsive to the community's changing needs. Employees of the City will feel safe and protected in their work environment.

- **Police and Fire Services:** The City of Alma Leadership Team is committed to optimizing our police and fire service levels through continued support.
- **Municipal Building Security Updates:** The City Leadership is committed to making all City buildings a safe place for employees, residents, and visitors.

5. REMAIN FISCALLY RESPONSIBLE IN A CHANGING ENVIRONMENT

Achieving all the City's goals and strategies requires continued fiscal vigilance, especially in light of changing economic and regulatory conditions.

- **Pension Liabilities:** The City of Alma Leadership Team is committed to working with staff to develop a long-term plan that emphasizes the importance of reducing the pension liability of the City.
- **Financial Policies that Provide Ongoing Stability:** The City of Alma Leadership Team is committed to ensuring that the structure of the City's financial policies will be open and transparent and professional in every way.





CITY OF ALMA GL ACCOUNT STRUCTURE

XXX – XXX – XXX – XXX

(Fund) (Department) (Account) (Sub Account)

101 – 101 – 702 - 000

(General) (City Commimssion) (Salaries) (NA)



CITY OF ALMA FUNDS

101 GENERAL	510 ALMA PUBLIC LIBRARY
151 CEMETERY TRUST	580 STATE STREET PLAZA
152 LIBRARY ENDOWMENT	581 GRATIOT AIRPORT AUTHORITY
202 MAJOR STREETS	588 TRANSIT SERVICES
203 LOCAL STREETS	590 WASTEWATER UTILITY
204 STREET IMPROVEMENT MILLAGE	591 WATER UTILITY
247 TAX INCREMENT FINANCE AUTHORITY	593 GRATIOT AREA WATER AUTHTY
248 DOWNTOWN DEVELOPMENT AUTH	596 REFUSE DISPOSAL
262 PUBLIC SAFETY EE BENEFIT	597 RURAL URBAN FIRE BOARD
274 HOUSING REHABILITATION	604 ADMINISTRATIVE SERVICES
369 BLDG AUTHORITY DEBT	692 MUNICIPAL SERVICES/GARAGE
418 STORM WATER DIVERSION	701 PROPERTY TAX FUND
493 GRATIOT WATER AUTHORITY	706 POOLED INVESTMENTS
510 ALMA PUBLIC LIBRARY	736 ALMA HOUSING COMMISSION
950 GENERAL LONG TERM DEBT	748 CLAIMS/PAYROLL CLEARING
	901 FIXED ASSET FUND



CITY OF ALMA DEPARTMENTS

000.000 GENERAL	528.000 REFUSE COLLECTION/DISPOSAL
101.000 CITY COMMISSION	532.000 CENTRAL GARAGE PUBLIC WORKS
172.000 CITY MANAGER	536.000 POTABLE WATER SYSTEM
191.000 FINANCE ADMINISTRATION	552.445 PUBLIC SERVICES PERMITS
215.000 CLERK	567.000 RIVERSIDE CEMETERY
228.000 INFORMATION SYSTEMS	580.000 STATE STREET PLAZA
253.000 TREASURER	588.000 TRANSIT
257.000 ASSESSOR	590.000 WASTEWATER UTILITY
262.000 ELECTIONS	591.000 WATER UTILITY
265.000 BUILDING/GROUNDS MAINT	595.000 GRATIOT COMMUNITY AIRPORT
270.000 INSURANCE	596.000 TRANSIT OPERATIONS
271.000 EMPLOYEE INSURANCE BENEFITS	690.000 REDEVELOPMENT AND HOUSING
301.000 POLICE PUBLIC SAFETY	HEALTH AND WELFARE
336.000 FIRE PROTECTION	702.000 PLANNING & ZONING
371.000 PUBLIC SAFETY/BUILDING INSPECTION	728.000 ECONOMIC DEVELOPMENT
441.000 DOWNTOWN MAINTENANCE	751.000 RECREATION & CULTURE
443.000 PARKING LOTS	774.000 FORESTRY
444.000 PUBLIC WORKS/SIDEWALKS	790.000 LIBRARY RECREATION AND CULTURE
446.000 PUBLIC WORKS/NON-ACT 51	895.000 CENTRAL GARAGE
STREETS/BRIDGES	898.000 DEPRECIATION
447.000 ENGINEERING	900.000 OTHER SOURCES AND USES
448.000 STREET LIGHTING	TRANSFERS IN/OTHER SOURCES
450.000 MI TRUNKLINE MAINTENANCE	902.000 CAPITAL CONTRIBUTIONS
482.000 ADMINISTRATION	904.000 DEPRECIATION CAPITAL OUTLAY
500.000 OPERATIONS	905.000 DEBT SERVICE DEBT SERVICE
510.537 FACILITY MAINTENANCE	930.000 TRANSFERS IN TRANSFERS IN/OTHER
510.552 MAINTENANCE OF MAINS	SOURCES
510.558 ARCADA TWP MAINS	936.000 EXTRAORDINARY ITEMS
510.561 PINE RIVER TWP LIFT STATN	965.000 TRANSFERS OUT TRANSFERS
520.000 ADMINISTRATION	OUT/OTHER USES
527.000 SEWAGE DISPOSAL	



CITY OF ALMA ACCOUNTS

370.100 PERSONNEL	721.000 CLOTHING ALLOWANCE
370.200 MATERIALS/SUPPLIES	727.000 OFFICE SUPPLIES
370.300 PROFESSIONAL/CONTRACTUAL	728.000 OFFICE EQUIPMENT
370.400 INTERNAL SERVICE CHARGES	728.001 GRANT FUNDED EQUIPMENT
370.500 COMMUNICATIONS/UTILITIES	730.000 MEDIA ADVERTISING
370.600 INSURANCE/RENTS	740.000 MATERIALS/SUPPLIES
370.700 CAPITAL OUTLAY	741.000 UNIFORMS/SAFETY
370.800 DEPRECIATION	EQUIPMENT
370.900 PRINCIPAL	742.000 CHEMICALS
371.100 TRANSFERS OUT	743.000 FUEL
371.200 CONTRIBUTION/COMPNT UNIT	744.000 POSTAGE
702.000 SALARIES/WAGES	745.000 POLICE CANINE OFFICER
703.000 OVERTIME	746.000 TOOLS/EQUIPMENT
704.000 BOARD OF REVIEW	747.000 NEWSPAPERS
708.000 UNEMPLOYMENT	748.000 PERIODICALS
COMPENSATION	749.000 NONPRINT MATERIALS
709.000 SOCIAL SECURITY	749.500 JUVENILE E-BOOKS
711.000 MEDICARE	MEMORIALS/HONORARIUMS
712.000 INSURANCE OPT OUT	749.600 ADULT E-BOOKS CD ROM
714.000 FRINGE BENEFITS	749.700 DVD/VIDEO COLLECTION
715.000 EMPLOYEE TRAINING	DVD/VIDEO
715.001 GRANT FUNDED TRAINING	749.800 CD/AUDIO COLLECTION
EXPENSES	CD/AUDIO
716.000 LICENSE/CERTIFICATION FEE	749.900 ONLINE SUBSCRIPTIONS
717.000 OTHER EMPLOYMENT EXPENSE	759.000 FUEL
718.000 PUBLICATIONS/MEMBERSHIPS	780.000 MAINTENANCE PARTS
719.100 MEDICAL INSURANCE	781.000 TIRES
719.200 DENTAL INSURANCE	787.000 MAINTENANCE SUPPLIES
719.300 VISION INSURANCE	790.100 Expenditures
719.400 LIFE INSURANCE	801.000 CONTRACT FEES

801.100 AUDIT
802.000 LEGAL FEES
803.000 PERMIT FEES
804.000 PRINTING/COPYING
805.000 SPECIAL INVESTIGATIONS
806.000 BANK FEES
808.000 UNIFORM/LAUNDRY SERVICE
809.000 AUDIT FEES
810.000 ISF-ACCOUNTING SERVICES
811.000 ISF-ENGINEERING SERVICES
812.000 ISF-WATER UTILITY
813.000 ISF-GARAGE SERVICES
814.000 ISF-INFORMATION SYSTEMS
815.000 ISF-PUBLIC WORKS SERVICES
816.000 ISF-EQUIPMENT USAGE
921.000 ELECTRICITY
922.000 COMMUNICATIONS
923.000 NATURAL GAS
927.000 WATER/SEWER
928.000 WATER
932.000 VEHICLE REPAIRS AND
MAINTENANCE
941.000 RENTAL CHARGES
943.000 EQUIPMENT RENTAL
945.000 ACT 425 TAX PRORATION
950.000 INSURANCE
951.000 UNINSURED LOSS CLAIMS
957.000 REFUND PRIOR REVENUE
958.000 PROPERTY TAXES
959.000 BROWNFIELD TAX CAPTURE
960.000 UNCOLLECTIBLE RECEIVABLES

962.000 FEDERAL PASS-THROUGH
GRANTS
967.000 LOSS ON ASSETS
968.000 DEPRECIATION
969.000 INVENTORY LOSS
970.000 CAPITAL OUTLAY
972.100 JUVENILE FICTIONAL BOOKS
FICTION
972.200 JUVENILE NONFICTIONAL
NONFICTION
973.100 ADULT FICTIONAL BOOKS
FICTION
973.200 ADULT NONFICTIONAL BOOKS
NONFICTION
974.000 REFERENCE BOOKS
982.000 CONSOLIDATION OF CIP
983.000 LEASE FEES
984.000 UNCOLLECTIBLE RECEIVABLES
985.000 PROPERTY REHAB
GRANT/LOAN
991.000 PRINCIPAL Expenditures - Debt
Service 7140
995.000 INTEREST Expenditures - Debt
Service 7140
996.000 PAYING AGENT FEES
997.000 PROPERTY PURCHASE
998.000
CONTRIBUTIONS/COMPONENTS
999.000 TRANSFERS OUT Expenditures -
Transfers-Out





FUNCTIONS

<p>LEGISLATIVE</p> <ul style="list-style-type: none"> • City Commission <p>CHIEF EXECUTIVE</p> <ul style="list-style-type: none"> • City Manager <p>FINANCIAL AND TAX</p> <ul style="list-style-type: none"> • Finance Administration • City Clerk • Treasurer • Assessor <p>GENERAL GOVERNMENT</p> <ul style="list-style-type: none"> • Elections • Building and Grounds • State Street Plaza 	<p>PUBLIC SAFETY</p> <ul style="list-style-type: none"> • Police • Fire • Inspection Services <p>PUBLIC WORKS</p> <ul style="list-style-type: none"> • Downtown Maintenance • Sidewalks • Street Opening Permits • Roads, Streets, Bridges • Street Lighting • Cemetery • Airport • Wastewater Utility • Water Distribution • Refuse Collection • Transit Services 	<p>COMMUNITY AND ECONOMIC GROWTH</p> <ul style="list-style-type: none"> • Zoning • Economic Development <p>RECREATION AND CULTURE</p> <ul style="list-style-type: none"> • Parks and Recreation • Library <p>DEBT SERVICE</p>
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GENERAL FUND

For the Fiscal Year Ending June 30, 2021

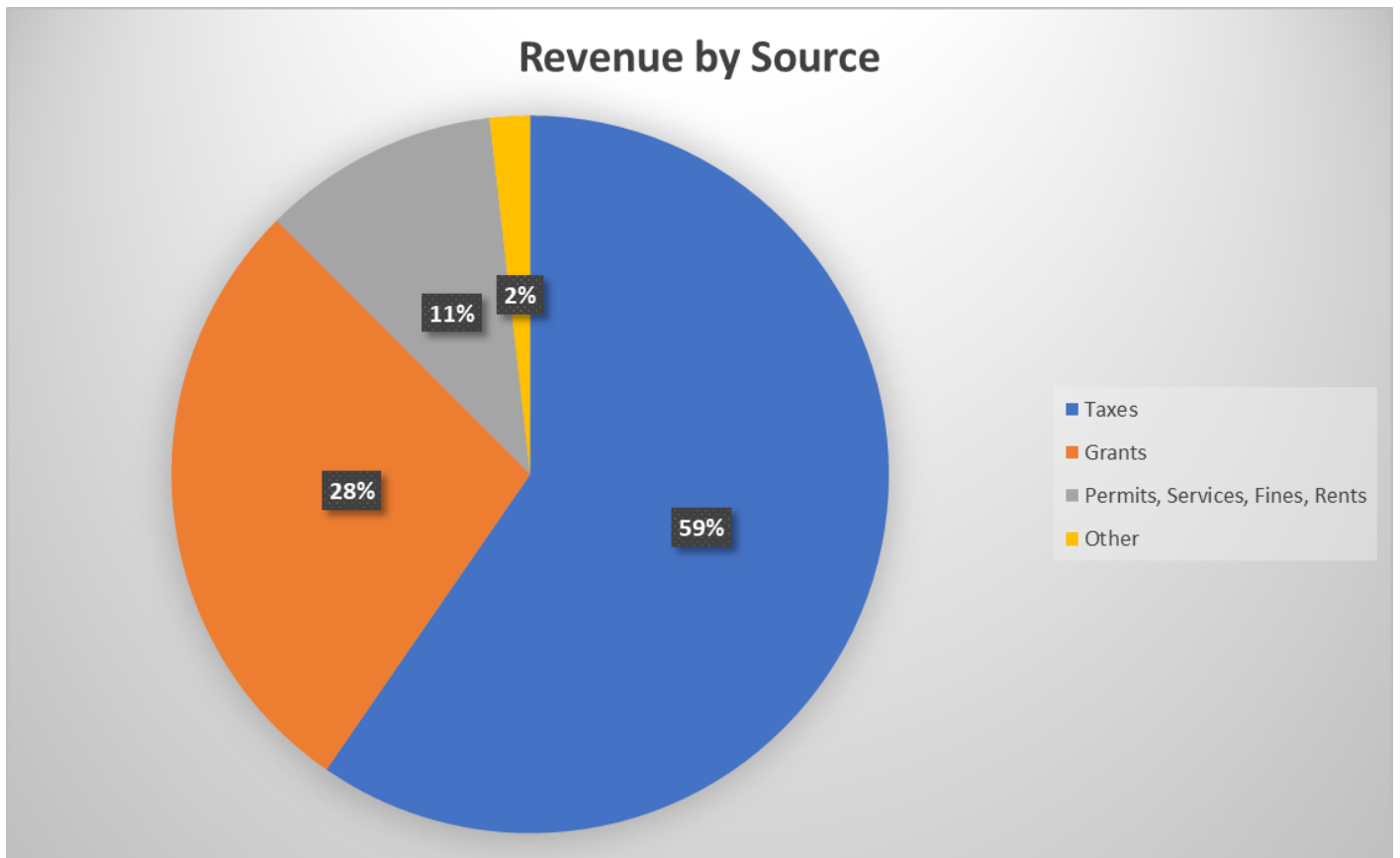
**CITY COMMISSION
FINANCIAL ADMIN
BUILDING & GROUNDS
FIRE PROTECTION
SIDEWALKS
ZONING
LIBRARY CONTRIBUTION**

**CITY MANAGER
TREASURER
CEMETERY
INSPECTION SERVICES
PUBLIC SERVICE PERMITS
ECONOMIC DEVELOPMENT
AIRPORT CONTRIBUTION**

**CITY CLERK
ASSESSOR
POLICE
DOWNTOWN MAINT
STREET LIGHTING
PARKS AND REC
DEBT SERVICE**

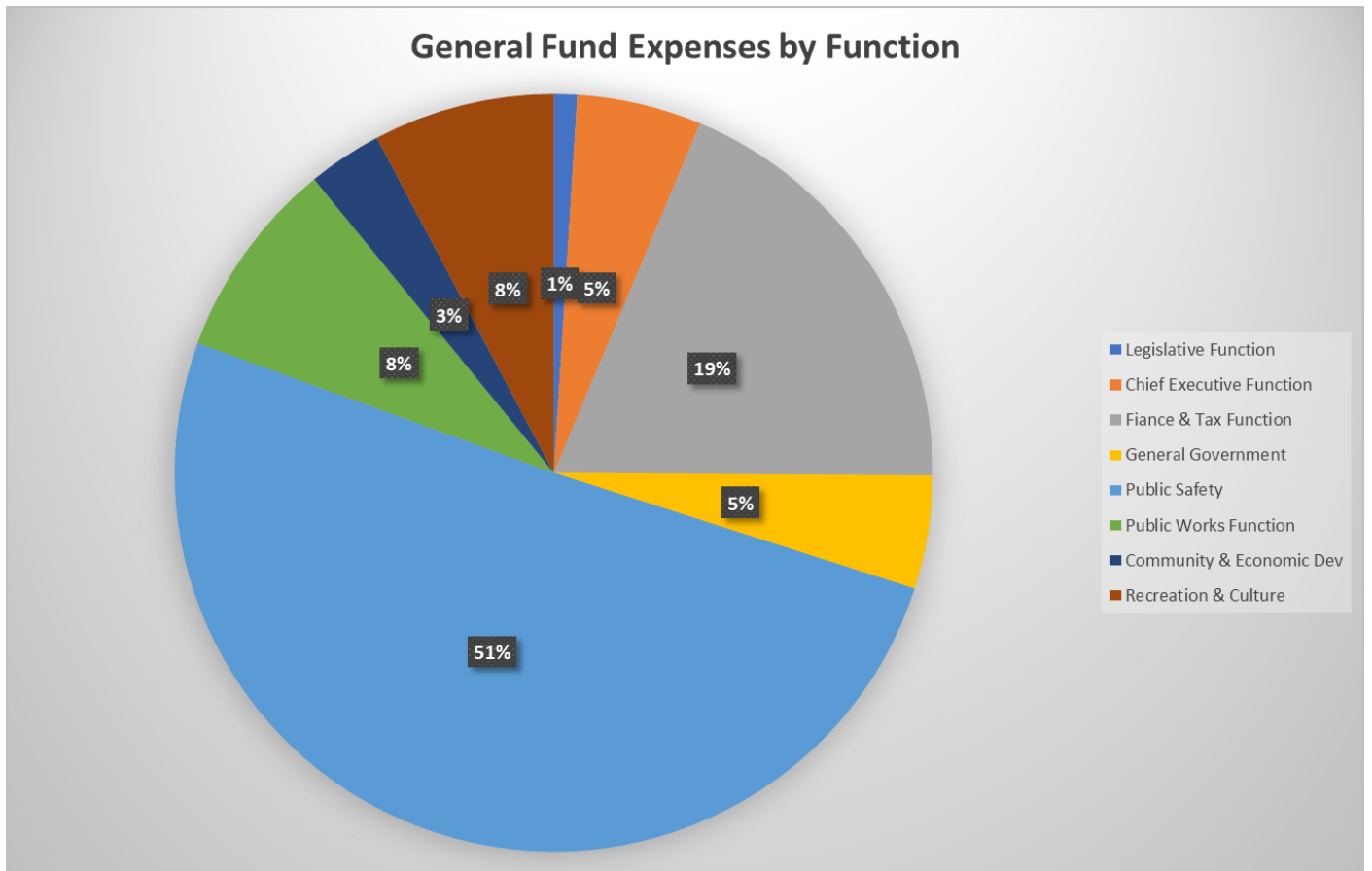


CITYWIDE REVENUE BY SOURCE





CITYWIDE EXPENSES BY FUNCTION







STAFF ALLOCATIONS

For the Fiscal Year Ending June 30, 2021

A. RIPLEY MISC		FINANCE DIRECTOR HOURS IN TRANSIT														
A. Ripley's hours are allocated to many departments and in many cases he is the only employee posting hours to that department. To make it easier to understand, I put all of A. Ripley's departments in one category called Ripley Misc. It is still allocated by department and you will see his hours are still in the City Manager's budget but nothing is allocated more than once.		When transit is able to hire a full time accountant, the finance director hours will be allocated back to finance. This is a temporary situation to help transit manage finance operations, Mdot requirements and all additional audit responsibilities that Transit is required to report on.														
ASSESSOR																
The City of St. Louis and Emerson Township contract with the City of Alma to provide assessing services. The City of St. Louis pays \$66,000 per year and Emerson Township pays \$1500 per year. The City of St. Louis contract states that \$40,000 goes directly to pay for the assessor's wages and the additional \$26,000 goes toward the operations of the department																
CITY OF ALMA PROJECTED WAGES FOR YEAR ENDING		ASSUMPTIONS														
KEY		<ol style="list-style-type: none"> 1 No Cost of Living increase for Year Ending 2021 2 Merit Increase of 3.381% (average over all pay grades and levels) 3 Merit increases for all employees 4 Merit increases are assumed to be given on July 1, 2020 5 Seasonal workers not returning until July 1, 2021 6 Part time clerical staff not returning until July 1, 2021 7 Work share program continuing until December 31, 2020 														
GREEN = Administration																
GREY = Full time staff																
BLUE = Percent hours allocation																
YELLOW = New or vacant positions																
ORANGE = Total by department																
		RIPLE	101	101	101	201	202	203	510	581	588	590	591	692	732	
		Y	101	172	191	215	253	257	262	265	301	336	371	203	510	
COMMISSION (101)																
101	CITY COMMISSION	HARRINGTON, ROXANN B	1.0													1.00
101	CITY COMMISSION	MAPES, GREG S	1.0													1.00
101	CITY COMMISSION	MOTT, LARRY D	1.0													1.00
101	CITY COMMISSION	PICCOLO, NICHOLAS A	1.0													1.00
101	CITY COMMISSION	PITTS, MICHELLE LEE	1.0													1.00
101	CITY COMMISSION	STAHL, AUDRA A	1.0													1.00
101	CITY COMMISSION	ALLMAN, ROGER W	1.0													1.00
101	ADMINISTRATION	LUDY, SARA LYNNE	1.0													1.00
CITY MANAGER (172)																
101	ADMINISTRATION	RIPLEY, AERIC G	0.54	0.15									0.11		0.20	1.00
101	ADMINISTRATION	SCHOOLEY, MATTHEW R		1.00												1.00
101	ADMINISTRATION	HALE, AARON KENNETH		0.10									0.90			1.00
AERIC MISC																
581	AIRPORT	RIPLEY, AERIC G												0.20		0.20
101	PLANNING (702)	RIPLEY, AERIC G	0.25													0.25
101	ECON DEV (728)	RIPLEY, AERIC G	0.17													0.17
101	PARKS (751)	RIPLEY, AERIC G	0.03													0.03
248	DDA(728)	RIPLEY, AERIC G	0.07													0.07
274	HOUSING REHAB(69)	RIPLEY, AERIC G	0.02													0.02
INSPECTIONS (371)																
101	INSPECTIONS	RIPLEY, AERIC G											0.11			0.11
101	ADMINISTRATION	HALE, AARON KENNETH		0.10									0.90			1.00
FINANCE (191)																
101	FINANCE	PHILLIPS, KATHRINE		0.60		0.20								0.20		1.00
101	FINANCE	SIEFKA, BROOKE J		0.50		0.50										1.00
101	FINANCE	ACCOUNTANT (new position)		0.50	0.50											1.00
101	FINANCE	HUNTOON, AMY MARIE		0.15	0.25	0.60										1.00
101	FINANCE	MOULTON, ELIZABETH ANN		1.00												1.00
101	FINANCE	FEISS, TERESA K		1.00												1.00
CITY CLERK (215)																
101	CITY CLERK	ANDERSON, SARA F				0.52		0.40							0.08	1.00
101	FINANCE	HUNTOON, AMY MARIE		0.15	0.30	0.40	0.15									1.00
TREASURY (253)																
101	FINANCE	PHILLIPS, KATHRINE		0.60		0.20								0.20		1.00
101	FINANCE	SIEFKA, BROOKE J		0.50		0.50										1.00
101	FINANCE	HUNTOON, AMY MARIE		0.15	0.30	0.40	0.15									1.00
ELECTIONS (262)																

CITY OF ALMA PROJECTED WAGES FOR YEAR ENDING ASSUMPTIONS

KEY
 GREEN = Administration
 GREY = Full time staff
 BLUE = Percent hours allocation
 YELLOW = New or vacant positions
 ORANGE = Total by department

- 1 No Cost of Living increase for Year Ending 2021
- 2 Merit Increase of 3.381% (average over all pay grades and levels)
- 3 Merit increases for all employees
- 4 Merit increases are assumed to be given on July 1, 2020
- 5 Seasonal workers not returning until July 1, 2021
- 6 Part time clerical staff not returning until July 1, 2021
- 7 Work share program continuing until December 31, 2020

			RIFLE	101	101	101	215	253	257	262	265	301	336	371	101	204	510	581	588	590	591	692	732			
			Y																							
101	CITY CLERK	ANDERSON, SARA F					0.52			0.40												0.08		1.00		
101	FINANCE	HUNTOON, AMY MARIE				0.15	0.30	0.40		0.15														1.00		
ASSESSING (257)																										
101	ASSESSING	ROSLUND, KATHERINE JEAN								1.00															1.00	
101	ASSESSING	POST, HANNAH S								1.00															1.00	
MAINTENANCE (265)																										
692	MAINTENANCE	MONROE, FRANKLIN B									0.50						0.50								1.00	
692	MAINTENANCE	O'DELL, MARY A									0.50						0.50								1.00	
POLICE (301)																										
101	POLICE	WILLIAMS, MARK ALAN									0.50	0.50													1.00	
101	POLICE	OVERLA, KENDRA LEE									1.00														1.00	
101	POLICE	BUSSELL, LOGAN C									1.00														1.00	
101	POLICE	DRURY, CHRISTOPHER THOMAS									0.98	0.02													1.00	
101	POLICE	GULICK, JACOB DALE									1.00														1.00	
101	POLICE	HAWKINS, ALEXANDER CLARK									1.00														1.00	
101	POLICE	HEDRICK, JEFFREY DONALD									1.00														1.00	
101	POLICE	JURKOVICH, BENJAMIN T									1.00														1.00	
101	POLICE	KINSEY, TYLER J									1.00														1.00	
101	POLICE	LOBSINGER, COTY P									1.00														1.00	
101	POLICE	MAPES, KYLE G									0.99	0.01													1.00	
101	POLICE	MARCH, ROBERT D									1.00														1.00	
101	POLICE	MUELLER, CASEY EDWARD									1.00														1.00	
101	POLICE	PRZYBYSZ, DANIEL J									1.00														1.00	
101	POLICE	STACK, ROBERT CRAIG									1.00														1.00	
101	POLICE	THURLOW, JULIE A									1.00														1.00	
101	POLICE	BARTHLOW, GARY W									1.00														1.00	
101	CROSSING GUARD	BRENNER, RICHARD L									1.00														1.00	
101	CROSSING GUARD	EDWARDS, RANDY LEE									1.00														1.00	
101	CROSSING GUARD	DUNCAN, PAMELA FAYE									1.00														1.00	
101	CROSSING GUARD	BAIRD, MICHAEL LEROY									1.00														1.00	
101	CROSSING GUARD	RAMIREZ, JOHNNY NELSON									1.00														1.00	
101	CROSSING GUARD	CASTELLON, REY									1.00														1.00	
FIRE (336)																										
101	FIRE DEPT	WILLIAMS, MARK ALAN									0.50	0.50													1.00	
101	FIRE DEPT	HOUSE, HAROLD E										1.00													1.00	
101	FIRE DEPT	DRURY, CHRISTOPHER THOMAS									0.98	0.02													1.00	
101	FIRE DEPT	MAPES, KYLE G									0.99	0.01													1.00	
101	FIRE DEPT	BAILEY, JAMES E										1.00													1.00	
101	FIRE DEPT	BAILEY, JUSTIN JACK										1.00													1.00	
101	FIRE DEPT	BEARD, ROBERT J										1.00													1.00	
101	FIRE DEPT	DUNLAP, DENNIS M										1.00													1.00	
101	FIRE DEPT	FROST, STEVEN G										1.00													1.00	
101	FIRE DEPT	GULICK, MATTHEW LYNN										1.00													1.00	
101	FIRE DEPT	HAASE, TYLER LEE										1.00													1.00	
101	FIRE DEPT	IRVIN, CORY LEE										1.00													1.00	
101	FIRE DEPT	JEROME, JAMIE LEE										1.00													1.00	
101	FIRE DEPT	KARR, MICHAEL JOHN										1.00													1.00	
101	FIRE DEPT	NEITZKE, HAYDEN ROBERT										1.00													1.00	
101	FIRE DEPT	PRATT, CHAD LOUIS										1.00													1.00	
101	FIRE DEPT	SCHAFFER, SAMUEL D										1.00													1.00	
101	FIRE DEPT	SNYDER JR, JACK L										1.00													1.00	
101	FIRE DEPT	SNYDER, TIMOTHY L										1.00													1.00	
101	FIRE DEPT	SNYDER, TODD LEROY										1.00													1.00	
101	FIRE DEPT	SWATON III, JOHN JOSEPH										1.00													1.00	
HOUSING (732)																										
736	HOUSING COMMISS	SCHALM, ERIC CARL																						1.00	1.00	

CITY OF ALMA PROJECTED WAGES FOR YEAR ENDING			ASSUMPTIONS																			
KEY			<ol style="list-style-type: none"> 1 No Cost of Living increase for Year Ending 2021 2 Merit Increase of 3.381% (average over all pay grades and levels) 3 Merit increases for all employees 4 Merit increases are assumed to be given on July 1, 2020 5 Seasonal workers not returning until July 1, 2021 6 Part time clerical staff not returning until July 1, 2021 7 Work share program continuing until December 31, 2020 																			
			101	101	101	215	253	257	262	265	301	336	371	203	510	581	588	590	591	692	732	
			Y																			
588	TRANSIT SERVICE	PT DRIVER (VACANT) PER EXPANSION															1.00					1.00
588	TRANSIT SERVICE	PT DRIVER (VACANT) PER EXPANSION															1.00					1.00
588	TRANSIT SERVICE	PT DRIVER (VACANT) PER EXPANSION															1.00					1.00
588	TRANSIT SERVICE	PT DRIVER (VACANT) PER EXPANSION															1.00					1.00
588	TRANSIT SERVICE	PT DRIVER (VACANT) PER EXPANSION															1.00					1.00
588	TRANSIT SERVICE	PT DRIVER (VACANT) PER EXPANSION															1.00					1.00
588	TRANSIT SERVICE	PT DRIVER (VACANT) PER EXPANSION															1.00					1.00
588	TRANSIT SERVICE	PT DRIVER (VACANT) PER EXPANSION															1.00					1.00
588	TRANSIT SERVICE	PT DRIVER (VACANT) PER EXPANSION															1.00					1.00
588	TRANSIT SERVICE	PT DRIVER (VACANT) PER EXPANSION															1.00					1.00
588	TRANSIT SERVICE	PT DRIVER (VACANT) PER EXPANSION															1.00					1.00
588	TRANSIT SERVICE	PT DRIVER (VACANT) PER EXPANSION															1.00					1.00
588	TRANSIT SERVICE	PT DRIVER (VACANT) PER EXPANSION															1.00					1.00
WASTEWATER (590)																						
590	WASTE WATER	JOHNSON, DAREN S															1.00					1.00
590	WASTE WATER	MILLER, KENNETH ALLAN															1.00					1.00
590	WASTE WATER	ONSTOTT, STEVEN G															1.00					1.00
590	WASTE WATER	KEMLER, MICAH DALE															1.00					1.00
WATER (591)																						
591	WATER DISTRIBUT	PILMORE, WILLIAM A															0.72	0.28				1.00
591	WATER DISTRIBUT	TESSMAN JR, DANNY															0.68	0.32				1.00
591	WATER DISTRIBUT	SIERAKOWSKI, DOUGLAS V															0.84	0.16				1.00
591	WATER DISTRIBUT	FRISBIE, JAMES EDWIN															0.90	0.10				1.00
591	WATER DISTRIBUT	LYONS, NEIL D															0.70	0.30				1.00
591	WATER DISTRIBUT	TERRES, JON PAUL															0.55	0.45				1.00
591	METER READER	BACHELDER, DAVID L															1.00					1.00
591	METER READER	WABER, BRIAN D															1.00					1.00
ENGINEERING (692)																						
447	ENGINEERING	RINGLE, DAVID ANDREW													0.13						0.87	1.00
447	CITY CLERK	ANDERSON, SARA F				0.52			0.40												0.08	1.00
447	ENGINEERING	SAIA, KRISTINE NICOLE													0.10						0.90	1.00
ADMINISTRATIVE SERVICES - ADMIN SERVICES (604) is a internal service fund that has been discontinued. A majority of the cost that was flowed through that fund and is now in the General Fund																						
		Year Ending 2020 Gross Wages																				\$4,428,281.95
		Year Ending 2021 Projected Gross Wages																				\$4,500,549.88
		<i>including 3.381% merit increase (average)</i>																				
		Merit Increase Total for Year Ending 2021																				\$72,267.93
		Savings from Work Share Program																				\$29,590.62
		Savings from Staff Reductions																				\$55,503.35
		Year Ending 2021 Projected Wages including adjustments																				\$4,415,455.91



LEGISLATIVE FUNCTION
For the Fiscal Year Ending June 30, 2021
CITY COMMISSION

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 COMM APPROVED BUDGET	2019-20 ACTIVITY THRU 06/30/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE DIR REVIEW BUDGET
Dept 101.000 - CITY COMMISSION						
APPROPRIATIONS						
101-101.000-702.000	SALARIES/WAGES	7,187	7,500	6,857	7,500	7,500
101-101.000-714.000	FRINGE BENEFITS	1,303	1,500	491	1,500	1,500
101-101.000-715.000	EMPLOYEE TRAINING	175	2,000	500	1,500	1,500
101-101.000-717.000	OTHER EMPLOYMENT EXPENSE	2,948	3,000	1,176		
101-101.000-730.000	MEDIA ADVERTISING	2,907	2,500	2,749	3,000	1,000
101-101.000-740.000	MATERIALS/SUPPLIES	3,297	4,000	56	3,500	3,500
101-101.000-801.000	CONTRACT FEES	8,321	3,000	37	3,000	3,000
101-101.000-802.000	LEGAL FEES	4,998	5,500	4,290	5,500	5,500
101-101.000-810.000	ISF-ACCOUNTING SERVICES	764				
101-101.000-950.000	INSURANCE	5,550	6,400		6,500	6,500
101-101.000-970.000	CAPITAL OUTLAY				7,500	7,500
TOTAL APPROPRIATIONS		37,450	35,400	16,156	39,500	37,500
NET OF REVENUES/APPROPRIATIONS - CITY COMMISSION		(37,450)	(35,400)	(16,156)	(39,500)	(37,500)





CHIEF EXECUTIVE FUNCTION

For the Fiscal Year Ending June 30, 2021

CITY MANAGER

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 COMM APPROVED BUDGET	2019-20 ACTIVITY THRU 06/30/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE DIR REVIEW BUDGET
Dept 172.000 - CITY MANAGER						
APPROPRIATIONS						
101-172.000-702.000	SALARIES/WAGES	132,761	122,037	128,899	128,324	128,000
101-172.000-714.000	FRINGE BENEFITS	48,159	45,646	54,884	60,000	57,000
101-172.000-715.000	EMPLOYEE TRAINING	3,549	8,000	3,004	5,000	1,500
101-172.000-717.000	OTHER EMPLOYMENT EXPENSE	2,829	3,000	1,541	3,000	3,000
101-172.000-718.000	PUBLICATIONS/MEMBERSHIPS	3,099	9,000	6,471	7,000	3,000
101-172.000-719.100	MEDICAL INSURANCE			1,180		
101-172.000-719.200	DENTAL INSURANCE			4	250	250
101-172.000-719.800	FSA EMPLOYER EXPENSE			8		
101-172.000-727.000	OFFICE SUPPLIES - CITY MANAGER			15	1,500	
101-172.000-730.000	MEDIA ADVERTISING		300	211	3,000	1,000
101-172.000-740.000	MATERIALS/SUPPLIES	2,178	3,000	838	1,500	1,500
101-172.000-743.000	FUEL	25		50	100	100
101-172.000-744.000	POSTAGE			43	100	100
101-172.000-801.000	CONTRACT FEES	380		774	1,000	1,000
101-172.000-802.000	LEGAL FEES	588	1,000	546	1,000	1,000
101-172.000-810.000	ISF-ACCOUNTING SERVICES	1,928	3,741			
101-172.000-816.000	EQUIPMENT RENTAL	400	1,500			
101-172.000-922.000	COMMUNICATIONS	808	800	830	1,000	1,000
101-172.000-932.000	VEHICLE REPAIRS AND MAINTENANCE				500	500
101-172.000-950.000	INSURANCE	1,689	2,000		2,000	2,000
TOTAL APPROPRIATIONS		198,393	200,024	199,298	215,274	200,950
NET OF REVENUES/APPROPRIATIONS - CITY MANAGER		(198,393)	(200,024)	(199,298)	(215,274)	(200,950)





FINANCIAL & TAX ADMINISTRATIVE FUNCTION

For the Fiscal Year Ending June 30, 2021

FINANCE ADMINISTRATION

CITY CLERK

TREASURER

ASSESSOR

FINANCE ADMINISTRATION

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 COMM APPROVED BUDGET	2019-20 ACTIVITY THRU 06/30/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE DIR REVIEW BUDGET
Dept 191.000 - FINANCE ADMINISTRATION						
ESTIMATED REVENUES						
101-191.000-676.000	REIMBURSEMENTS			4	50,000	50,000
TOTAL ESTIMATED REVENUES				4	50,000	50,000
APPROPRIATIONS						
101-191.000-702.000	SALARIES/WAGES - FINANCE			60,591	290,000	195,000
101-191.000-703.000	OVERTIME- FINANCE				750	750
101-191.000-708.000	UNEMPLOYMENT COMPENSATION				750	750
101-191.000-709.000	SOCIAL SECURITY				18,000	18,000
101-191.000-711.000	MEDICARE				18,000	18,000
101-191.000-712.000	INSURANCE OPT OUT				1,500	1,500
101-191.000-714.000	FRINGE BENEFITS			20,222		
101-191.000-715.000	EMPLOYEE TRAINING			2,412	6,000	2,000
101-191.000-716.000	LICENSE/CERTIFICATION FEE				500	500
101-191.000-717.000	OTHER EMPLOYMENT EXPENSE - FINANCE			63	2,000	2,000
101-191.000-718.000	PUBLICATIONS/MEMBERSHIP - FINANCE			714	500	500
101-191.000-719.100	MEDICAL INSURANCE - FINANCE			3,756	55,000	40,000
101-191.000-719.200	DENTAL INSURANCE - FINANCE			13	4,000	4,000
101-191.000-719.400	LIFE INSURANCE - FINANCE				6,000	6,000
101-191.000-719.800	FSA EMPLOYER EXPENSE			39		
101-191.000-727.000	OFFICE SUPPLIES - FINANCE			1,443	8,000	2,000
101-191.000-730.000	MEDIA ADVERTISING - FINANCE			69	500	500
101-191.000-740.000	MATERIALS/SUPPLIES - FINANCE			4,249	500	500
101-191.000-743.000	FUEL- FINANCE				100	100
101-191.000-744.000	POSTAGE			1,081	1,000	1,000
101-191.000-746.000	TOOLS/EQUIPMENT			788		
101-191.000-801.000	CONTRACT FEES - FINANCE			27,556	1,000	1,000
101-191.000-801.100	CONTRACT FEES - AUDIT			33,370	55,000	55,000
101-191.000-802.000	LEGAL FEES - FINANCE			28	500	500
101-191.000-804.000	PRINTING/COPYING - FINANCE			400	1,000	1,000
101-191.000-851.000	POSTAGE			26		
101-191.000-922.000	COMMUNICATIONS - FINANCE			348	1,000	1,000
101-191.000-950.000	INSURANCE			1,737	2,000	2,000
TOTAL APPROPRIATIONS				158,905	473,600	353,600
NET OF REVENUES/APPROPRIATIONS - FINANCE ADMINISTRATION				(158,901)	(423,600)	(303,600)

CITY CLERK

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 COMMISSION APPROVED BUDGET	2019-20 ACTIVITY THRU 06/30/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE DIR REVIEW BUDGET
Dept 215.000 - CLERK						
ESTIMATED REVENUES						
101-215.000-451.000	BUSINESS LICENSE/PERMITS	380	350	25	350	350
101-215.000-540.000	STATE OPERATING GRANTS				50,000	
101-215.000-607.000	FEES			700		
TOTAL ESTIMATED REVENUES		380	350	725	50,350	350
APPROPRIATIONS						
101-215.000-702.000	SALARIES/WAGES	39,111	69,777	44,129	75,000	33,000
101-215.000-714.000	FRINGE BENEFITS	17,854	28,425	17,144	18,000	13,000
101-215.000-715.000	EMPLOYEE TRAINING	130	500	472	1,000	1,000
101-215.000-717.000	OTHER EMPLOYMENT EXPENSE	180	2,000	876	1,500	1,500
101-215.000-719.100	MEDICAL INSURANCE			851		
101-215.000-719.200	DENTAL INSURANCE			3	2,500	500
101-215.000-719.800	FSA EMPLOYER EXPENSE			7		
101-215.000-727.000	OFFICE SUPPLIES - CITY CLERK			15		
101-215.000-730.000	MEDIA ADVERTISING	1,528	1,500	1,629	2,000	1,000
101-215.000-740.000	MATERIALS/SUPPLIES	838	3,000	1,382	2,000	2,000
101-215.000-744.000	POSTAGE			43	750	750
101-215.000-746.000	TOOLS/EQUIPMENT				1,000	1,000
101-215.000-801.000	CONTRACT FEES	957	6,000	3,739	7,000	3,650
101-215.000-802.000	LEGAL FEES	462	600	214	800	800
101-215.000-810.000	ISF-ACCOUNTING SERVICES	2,156	1,775			
101-215.000-922.000	COMMUNICATIONS	808	800	3,042	1,000	1,000
101-215.000-950.000	INSURANCE	869	1,200		1,200	1,200
TOTAL APPROPRIATIONS		64,893	115,577	73,546	113,750	60,400
NET OF REVENUES/APPROPRIATIONS - CLERK		(64,513)	(115,227)	(72,821)	(63,400)	(60,050)

TREASURER

GL NUMBER	DESCRIPTION	2018-19	2019-20	2019-20	2020-21	2020-21
		ACTIVITY	COMM APPROVED	ACTIVITY	DEPT REQUESTED	FINANCE DIR REVIEW
		BUDGET	BUDGET	THRU 06/30/20	BUDGET	BUDGET
Dept 253.000 - TREASURER						
ESTIMATED REVENUES						
101-253.000-607.000	FEES	25	500	250	500	500
101-253.000-694.000	CASH OVER/SHORT	306		127		
TOTAL ESTIMATED REVENUES		331	500	377	500	500
APPROPRIATIONS						
101-253.000-702.000	SALARIES/WAGES	58,159	20,339	421	30,000	39,000
101-253.000-714.000	FRINGE BENEFITS	24,111	10,345	(38)	12,000	12,000
101-253.000-715.000	EMPLOYEE TRAINING	2,433	2,500	224	2,500	2,500
101-253.000-717.000	OTHER EMPLOYMENT EXPENSE	50	500		500	500
101-253.000-718.000	PUBLICATIONS/MEMBERSHIPS - TREAS			100		
101-253.000-719.200	DENTAL INSURANCE				250	250
101-253.000-727.000	OFFICE SUPPLIES - TREASURER			968		
101-253.000-730.000	MEDIA ADVERTISING		150			
101-253.000-740.000	MATERIALS/SUPPLIES	7,446	7,500	1,208	1,500	1,500
101-253.000-744.000	POSTAGE			2,611	100	100
101-253.000-746.000	TOOLS/EQUIPMENT			731		
101-253.000-801.000	CONTRACT FEES	38,742	15,000	84,061	15,000	15,000
101-253.000-802.000	LEGAL FEES		500	293	500	
101-253.000-806.000	BANK FEES	1,412		2,024		
101-253.000-810.000	ISF-ACCOUNTING SERVICES	24,228	75,108			
101-253.000-922.000	COMMUNICATIONS	3,686	1,000	3,580	1,000	1,000
101-253.000-950.000	INSURANCE	951	1,300		1,300	1,300
TOTAL APPROPRIATIONS		161,218	134,237	96,183	64,650	73,150
NET OF REVENUES/APPROPRIATIONS - TREASURER		(160,887)	(133,737)	(95,806)	(64,150)	(72,650)

ASSESSOR

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 COMM APPROVED	2019-20 ACTIVITY DEPT THRU 06/30/20	2020-21 DEPT REQUESTED	2020-21 FINANCE DIR REVIEW
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
Dept 257.000 - ASSESSOR						
ESTIMATED REVENUES						
101-257.000-581.000	EMERSON TNSHIP - OPERATIONS FUNDING			1,500		1,500
101-257.000-607.000	FEES	4,375	66,000	68,375	68,500	67,500
101-257.000-676.000	REIMBURSEMENTS				2,500	2,500
TOTAL ESTIMATED REVENUES		4,375	66,000	69,875	71,000	71,500
APPROPRIATIONS						
101-257.000-702.000	SALARIES/WAGES	78,298	143,400	152,597	163,736	131,750
101-257.000-704.000	BOARD OF REVIEW		2,000	3,031	5,000	4,000
101-257.000-714.000	FRINGE BENEFITS	31,336	33,798	47,208	60,000	58,000
101-257.000-715.000	EMPLOYEE TRAINING	2,270	6,000	1,628	6,000	3,000
101-257.000-715.001	GRANT FUNDED EXPENSES		1,500	1,215	1,500	1,500
101-257.000-717.000	OTHER EMPLOYMENT EXPENSE	2,494	2,500	2,411	7,500	4,000
101-257.000-719.100	MEDICAL INSURANCE			1,425		
101-257.000-719.200	DENTAL INSURANCE			8	1,000	500
101-257.000-719.800	FSA EMPLOYER EXPENSE			8		
101-257.000-727.000	OFFICE SUPPLIES - ASSESSOR			1,006	1,000	1,500
101-257.000-730.000	MEDIA ADVERTISING	348	500	191	500	250
101-257.000-740.000	MATERIALS/SUPPLIES	8,027	10,000	8,498	10,000	3,000
101-257.000-744.000	POSTAGE			3,405	3,500	3,000
101-257.000-759.000	FUEL			51		50
101-257.000-801.000	CONTRACT FEES	58,630	100,000	100,939	8,000	5,000
101-257.000-802.000	LEGAL FEES	3,054	10,000	266	5,000	2,500
101-257.000-810.000	ISF-ACCOUNTING SERVICES	3,416	4,363			
101-257.000-811.000	ISF-ENGINEERING SERVICES	2,100	3,500			
101-257.000-816.000	EQUIPMENT RENTAL		2,500			
101-257.000-922.000	COMMUNICATIONS	1,644	2,000	1,886	2,100	2,100
101-257.000-950.000	INSURANCE	1,778	2,500		2,500	2,500
TOTAL APPROPRIATIONS		193,395	324,561	325,773	277,336	222,650
NET OF REVENUES/APPROPRIATIONS - 257.000 - ASSESSOR		(189,020)	(258,561)	(255,898)	(206,336)	(151,150)





GENERAL GOVERNMENT FUNCTION

For the Fiscal Year Ending June 30, 2021

ELECTIONS

BUILDINGS & GROUNDS MAINTENANCE

ELECTIONS

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 COMM APPROVED BUDGET	2019-20 ACTIVITY THRU 06/30/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE DIR REVIEW BUDGET	
Dept 262.000 - ELECTIONS							
ESTIMATED REVENUES							
101-262.000-540.000	STATE OPERATING GRANTS		4,300				
TOTAL ESTIMATED REVENUES			4,300				
APPROPRIATIONS							
101-262.000-702.000	SALARIES/WAGES	6,552	1,024	1,024	31,000	31,000	
101-262.000-703.000	OVERTIME	1,285	664	396	500	500	
101-262.000-714.000	FRINGE BENEFITS	593	548	582	500	500	
101-262.000-715.000	EMPLOYEE TRAINING		500		500	500	
101-262.000-719.200	DENTAL INSURANCE				250	250	
101-262.000-730.000	MEDIA ADVERTISING	210	500			500	
101-262.000-740.000	MATERIALS/SUPPLIES	2,197	4,500	2,148	5,000	1,000	
101-262.000-744.000	POSTAGE			43			
101-262.000-801.000	CONTRACT FEES	2,444	4,000	3,713	5,000	5,000	
101-262.000-815.000	ISF-PUBLIC WORKS SERVICES	2,749	1,500				
101-262.000-816.000	EQUIPMENT RENTAL	358	400				
101-262.000-941.000	RENTAL CHARGES	600	300				
TOTAL APPROPRIATIONS			16,988	13,936	7,906	42,750	39,250
NET OF REVENUES/APPROPRIATIONS - ELECTIONS			(16,988)	(9,636)	(7,906)	(42,750)	(39,250)

BUILDINGS & GROUNDS MAINTENANCE

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 COMM APPROVED BUDGET	2019-20 ACTIVITY THRU 06/30/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE DIR REVIEW BUDGET
Dept 265.000 - BUILDING/GROUNDS MAINT						
APPROPRIATIONS						
101-265.000-702.000	SALARIES/WAGES	14,393	27,775	14,842	9,000	9,000
101-265.000-703.000	OVERTIME		1,222		1,000	
101-265.000-714.000	FRINGE BENEFITS	1,484	7,625	1,186	8,500	1,250
101-265.000-740.000	MATERIALS/SUPPLIES	10,056	14,000	4,673	17,500	4,000
101-265.000-743.000	FUEL	44	450	36	500	
101-265.000-801.000	CONTRACT FEES	1,704	8,000	5,248	4,000	2,000
101-265.000-810.000	ISF-ACCOUNTING SERVICES	1,712	3,211			
101-265.000-811.000	ISF-ENGINEERING SERVICES	2,735	8,832			
101-265.000-813.000	ISF-GARAGE SERVICES	49				
101-265.000-815.000	ISF-PUBLIC WORKS SERVICES	38,159				
101-265.000-816.000	EQUIPMENT RENTAL	4,458	4,000			
101-265.000-921.000	ELECTRICITY	24,278	29,000	20,628	30,000	30,000
101-265.000-922.000	COMMUNICATIONS					80,000
101-265.000-923.000	NATURAL GAS	3,382	4,500	4,805	5,000	5,000
101-265.000-927.000	WATER/SEWER	3,720	3,500	3,211	4,000	4,000
101-265.000-950.000	INSURANCE	6,459	7,500		8,000	8,000
101-265.000-970.000	CAPITAL OUTLAY		30,000			
TOTAL APPROPRIATIONS		112,633	149,615	54,629	87,500	143,250
NET OF REVENUES/APPROPRIATIONS - 265.000 - BUILDING/GROUNDS MAINT		(112,633)	(149,615)	(54,629)	(87,500)	(143,250)





PUBLIC SAFETY FUNCTION

For the Fiscal Year Ending June 30, 2021

POLICE

FIRE PROTECTION

INSPECTION SERVICES

POLICE

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 COMM APPROVED BUDGET	2019-20 ACTIVITY THRU 06/30/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE DIR REVIEW BUDGET
Dept 301.000 - POLICE						
ESTIMATED REVENUES						
101-301.000-476.000	NONBUSINESS LICENSES	1,348	2,000	1,482	2,000	2,000
101-301.000-502.000	FEDERAL OPERATING GRANTS				1,000	1,000
101-301.000-540.000	STATE OPERATING GRANTS	1,907	3,000	1,604	6,000	6,000
101-301.000-574.000	LIQUOR LICENSE FEES	5,751	5,800	5,988	6,000	6,000
101-301.000-607.000	FEES	2,081	2,500	1,140	2,000	2,000
101-301.000-655.000	FINES AND FORFEITS	22,507	26,000	22,039	26,000	26,000
101-301.000-671.000	OTHER REVENUE	3,145		953	1,000	1,000
101-301.000-675.000	PRIVATE CONTRIBUTIONS	3,804		5,331	3,500	3,500
101-301.000-676.000	REIMBURSEMENTS			8,819	5,000	5,000
TOTAL ESTIMATED REVENUES		40,543	39,300	47,356	52,500	52,500
APPROPRIATIONS						
101-301.000-702.000	SALARIES/WAGES	829,820	877,495	777,141	932,495	875,000
101-301.000-703.000	OVERTIME	56,577	67,000	49,540	67,000	50,000
101-301.000-714.000	FRINGE BENEFITS	437,685	619,818	446,566	550,000	318,000
101-301.000-715.000	EMPLOYEE TRAINING	11,191	18,000	8,113	18,000	18,000
101-301.000-717.000	OTHER EMPLOYMENT EXPENSE	9,413	8,000	10,537	8,000	5,000
101-301.000-719.100	MEDICAL INSURANCE			8,532		
101-301.000-719.200	DENTAL INSURANCE			51	8,000	8,000
101-301.000-719.800	FSA EMPLOYER EXPENSE			39		
101-301.000-727.000	OFFICE SUPPLIES - POLICE			96		
101-301.000-730.000	MEDIA ADVERTISING		1,000		1,000	1,000
101-301.000-740.000	MATERIALS/SUPPLIES	8,352	16,000	13,234	16,000	16,000
101-301.000-741.000	UNIFORMS/SAFETY EQUIPMENT	15,889	18,000	9,323	18,000	18,000
101-301.000-743.000	FUEL	33,043	32,000	8,008	32,000	32,000
101-301.000-744.000	POSTAGE			55	250	250
101-301.000-746.000	TOOLS/EQUIPMENT	8,303	17,578	21,161	18,000	18,000
101-301.000-780.000	VEHICLE MAINTENANCE	1,729	1,500	8,501	10,000	10,000
101-301.000-801.000	CONTRACTUAL	45,606	52,500	40,282	57,500	57,000
101-301.000-802.000	LEGAL FEES	196	5,000	1,628	5,000	1,000
101-301.000-805.000	SPECIAL INVESTIGATIONS	10,000	12,000	10,000	12,000	12,000
101-301.000-810.000	ISF-ACCOUNTING SERVICES	37,720	40,783			
101-301.000-813.000	ISF-CENTRAL GARAGE SERVICES	27,000	25,000			
101-301.000-815.000	ISF-PUBLIC WORKS SERVICES	585				
101-301.000-816.000	EQUIPMENT RENTAL	151				
101-301.000-921.000	ELECTRICITY	494	500	249		
101-301.000-922.000	COMMUNICATIONS	5,044	8,000	2,500	8,000	8,000
101-301.000-923.000	NATURAL GAS	135	200	306		
101-301.000-927.000	WATER/SEWER	217	300			
101-301.000-950.000	INSURANCE	149,379	59,000		60,000	60,000
101-301.000-970.000	CAPITAL OUTLAY	32,342	99,928	73,008	49,000	49,000
TOTAL APPROPRIATIONS		1,720,871	1,979,602	1,488,870	1,870,245	1,556,250
NET OF REVENUES/APPROPRIATIONS -POLICE		(1,680,328)	(1,940,302)	(1,441,514)	(1,817,745)	(1,503,750)

FIRE PROTECTION

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 COMM APPROVED BUDGET	2019-20 ACTIVITY THRU 06/30/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE DIR REVIEW BUDGET
Dept 336.000 - FIRE PROTECTION						
APPROPRIATIONS						
101-336.000-801.000	CONTRACT FEES	236,036	257,376		257,000	257,000
	TOTAL APPROPRIATIONS	236,036	257,376		257,000	257,000
NET OF REVENUES/APPROPRIATIONS - FIRE PROTECTION		(236,036)	(257,376)		(257,000)	(257,000)

INSPECTION SERVICES

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 COMM APPROVED BUDGET	2019-20 ACTIVITY THRU 06/30/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE DIR REVIEW BUDGET
Dept 371.000 - PUBLIC SAFETY/BUILDING INSPECTION						
ESTIMATED REVENUES						
101-371.000-451.000	BUSINESS LICENSE/PERMITS	23,120	41,000	24,742	35,000	40,000
101-371.000-476.000	NONBUSINESS LICENSES	44,564	40,000	38,577	30,000	35,000
101-371.000-607.000	FEES	20,400		3,500		500
101-371.000-655.000	FINES AND FORFEITS	847	300	2,954	500	500
101-371.000-672.000	SPECIAL ASSESSMENTS	2,666	4,000		2,000	4,000
TOTAL ESTIMATED REVENUES		91,597	85,300	69,773	67,500	80,000
APPROPRIATIONS						
101-371.000-702.000	SALARIES/WAGES	60,336	49,566	52,269	65,000	50,500
101-371.000-714.000	FRINGE BENEFITS	26,128	25,338	22,710	25,000	10,000
101-371.000-715.000	EMPLOYEE TRAINING	1,902	1,000	1,301	1,000	1,000
101-371.000-717.000	OTHER EMPLOYMENT EXPENSE	30	30	173	500	500
101-371.000-719.100	MEDICAL INSURANCE			755		
101-371.000-719.200	DENTAL INSURANCE			4	1,500	500
101-371.000-730.000	MEDIA ADVERTISING	182	200	96	500	500
101-371.000-740.000	MATERIALS/SUPPLIES	543	2,000	489	2,000	1,000
101-371.000-744.000	POSTAGE			865		
101-371.000-801.000	CONTRACT FEES	35,509	35,000	24,010	35,000	30,000
101-371.000-802.000	LEGAL FEES	3,010	1,000	2,660	1,000	1,000
101-371.000-810.000	ISF-ACCOUNTING SERVICES	2,564	4,854			
101-371.000-816.000	EQUIPMENT RENTAL	1,517	1,500			
101-371.000-922.000	COMMUNICATIONS	1,022	1,200	874	1,500	1,500
101-371.000-950.000	INSURANCE	2,369	1,200		1,500	1,500
TOTAL APPROPRIATIONS		135,112	122,888	106,206	134,500	98,000
NET OF REVENUES/APPROPRIATIONS -PUBLIC SAFETY/BUILDING INSPECTION		(43,515)	(37,588)	(36,433)	(67,000)	(18,000)



PUBLIC SERVICES FUNCTION

For the Fiscal Year Ending June 30, 2021

DOWNTOWN MAINTENANCE

SIDEWALKS

STREET OPENING PERMITS

STREET LIGHTING

CEMETERY

AIRPORT

DOWNTOWN MAINTENANCE

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 COMM APPROVED BUDGET	2019-20 ACTIVITY THRU 06/30/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE DIR REVIEW BUDGET
Dept 441.000 - DOWNTOWN MAINTENANCE						
APPROPRIATIONS						
101-441.000-702.000	SALARIES/WAGES		18,077		20,000	20,000
101-441.000-703.000	OVERTIME		5,199		5,000	
101-441.000-714.000	FRINGE BENEFITS	1	10,722	(1)	12,000	8,000
101-441.000-740.000	MATERIALS/SUPPLIES	3,202	2,500	706	3,500	3,500
101-441.000-801.000	CONTRACT FEES		500		500	500
101-441.000-810.000	ISF-ACCOUNTING SERVICES	324	1,795			
101-441.000-815.000	ISF-PUBLIC WORKS SERVICES	57,410				
101-441.000-816.000	EQUIPMENT RENTAL	23,042	15,000	180		
101-441.000-950.000	INSURANCE	82	100		100	100
TOTAL APPROPRIATIONS		84,061	53,893	885	41,100	32,100
NET OF REVENUES/APPROPRIATIONS - DOWNTOWN MAINTENANCE		(84,061)	(53,893)	(885)	(41,100)	(32,100)

SIDEWALKS

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 COMM APPROVED BUDGET	2019-20 ACTIVITY THRU 06/30/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE DIR REVIEW BUDGET
Dept 444.000 - PUBLIC WORKS/SIDEWALKS						
ESTIMATED REVENUES						
101-444.000-541.000	STATE CAPITAL GRANTS	1,625				
101-444.000-607.000	FEEES			400		
101-444.000-671.000	OTHER REVENUE	1,199				
101-444.000-672.000	SPECIAL ASSESSMENTS	28,791	20,000	8,133	20,000	20,000
TOTAL ESTIMATED REVENUES		31,615	20,000	8,533	20,000	20,000
APPROPRIATIONS						
101-444.000-702.000	SALARIES/WAGES		3,249		5,000	5,000
101-444.000-703.000	OVERTIME		2,317		2,500	
101-444.000-714.000	FRINGE BENEFITS		1,906		2,000	2,000
101-444.000-740.000	MATERIALS/SUPPLIES	2	3,500		3,500	3,500
101-444.000-801.000	CONTRACT FEES	49,738	40,000	2,352	40,000	40,000
101-444.000-810.000	ISF-ACCOUNTING SERVICES	288	5,018			
101-444.000-811.000	ISF-ENGINEERING SERVICES	10,818	19,044			
101-444.000-815.000	ISF-PUBLIC WORKS SERVICES	3,364				
101-444.000-816.000	EQUIPMENT RENTAL	1,131	4,500			
101-444.000-950.000	INSURANCE	121	150			
101-444.000-970.000	CAPITAL OUTLAY				40,000	7,000
TOTAL APPROPRIATIONS		65,462	79,684	2,352	93,000	57,500
NET OF REVENUES/APPROPRIATIONS -PUBLIC WORKS/SIDEWALKS		(33,847)	(59,684)	6,181	(73,000)	(37,500)

STREET LIGHTING

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 COMM APPROVED BUDGET	2019-20 ACTIVITY THRU 06/30/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE DIR REVIEW BUDGET
Dept 448.000 - STREET LIGHTING						
ESTIMATED REVENUES						
101-448.000-607.000	FEEES	1,128	3,216	1,043	3,000	3,000
TOTAL ESTIMATED REVENUES		1,128	3,216	1,043	3,000	3,000
APPROPRIATIONS						
101-448.000-702.000	SALARIES/WAGES		5,487		6,000	6,000
101-448.000-714.000	FRINGE BENEFITS		2,914		3,000	3,000
101-448.000-740.000	MATERIALS/SUPPLIES	3,150	6,000	1,207	8,000	8,000
101-448.000-801.000	CONTRACT FEES		1,500		1,500	1,500
101-448.000-810.000	ISF-ACCOUNTING SERVICES	832	2,882			
101-448.000-815.000	ISF-PUBLIC WORKS SERVICES	11,303				
101-448.000-816.000	EQUIPMENT RENTAL	1,819	2,000			
101-448.000-921.000	ELECTRICITY	99,825	95,000	81,991	105,000	105,000
101-448.000-950.000	INSURANCE	149	175		250	250
TOTAL APPROPRIATIONS		117,078	115,958	83,198	123,750	123,750
NET OF REVENUES/APPROPRIATIONS - STREET LIGHTING		(115,950)	(112,742)	(82,155)	(120,750)	(120,750)

RIVERSIDE CEMETERY

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 COMM APPROVED BUDGET	2019-20 ACTIVITY THRU 06/30/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE DIR REVIEW BUDGET
Dept 567.000 - RIVERSIDE CEMETERY						
ESTIMATED REVENUES						
101-567.000-607.000	CEMETERY CHARGES	45,800	50,000	42,040	50,000	50,000
101-567.000-667.000	RENTS	2,349	2,350	2,295	2,500	2,500
TOTAL ESTIMATED REVENUES		48,149	52,350	44,335	52,500	52,500
APPROPRIATIONS						
101-567.000-702.000	SALARIES/WAGES		66,478		66,000	50,000
101-567.000-703.000	OVERTIME		1,257			
101-567.000-714.000	FRINGE BENEFITS	441	24,484			2,600
101-567.000-740.000	MATERIALS/SUPPLIES	6,983	6,000	1,574	8,000	5,000
101-567.000-743.000	FUEL	184	500	48	500	500
101-567.000-746.000	TOOLS/EQUIPMENT	638	750		800	800
101-567.000-801.000	CONTRACT FEES	3,448	2,000	120	2,500	2,500
101-567.000-810.000	ISF-ACCOUNTING SERVICES	1,872	6,825			
101-567.000-811.000	ISF-ENGINEERING SERVICES	27,083				
101-567.000-815.000	ISF-PUBLIC WORKS SERVICES	151,144				
101-567.000-816.000	EQUIPMENT RENTAL	73,442	60,000			
101-567.000-921.000	ELECTRICITY	1,289	1,800	939	2,000	2,000
101-567.000-922.000	COMMUNICATIONS	432	475	458	500	500
101-567.000-923.000	NATURAL GAS	218	500	177	500	500
101-567.000-950.000	INSURANCE	1,537	2,000		2,000	2,000
101-567.000-958.000	PROPERTY TAXES	30		31		
TOTAL APPROPRIATIONS		268,741	173,069	3,347	82,800	66,400
NET OF REVENUES/APPROPRIATIONS - RIVERSIDE CEMETERY		(220,592)	(120,719)	40,988	(30,300)	(13,900)

GRATIOT COMMUNITY AIRPORT

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 COMM APPROVED BUDGET	2019-20 ACTIVITY THRU 06/30/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE DIR REVIEW BUDGET
Dept 595.000 - GRATIOT COMMUNITY AIRPORT						
APPROPRIATIONS						
101-595.000-719.200	DENTAL INSURANCE				250	250
101-595.000-998.000	CONTRIBUTIONS/COMPONENTS	26,000	26,000		26,000	26,000
TOTAL APPROPRIATIONS		26,000	26,000		26,250	26,250
NET OF REVENUES/APPROPRIATIONS - GRATIOT COMMUNITY AIRPORT		(26,000)	(26,000)		(26,250)	(26,250)



COMMUNITY AND ECONOMIC GROWTH FUNCTION

For the Fiscal Year Ending June 30, 2021

ZONING

ECONOMIC DEVELOPMENT

ZONING

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 COMM APPROVED BUDGET	2019-20 ACTIVITY THRU 06/30/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE DIR REVIEW BUDGET
Dept 702.000 - PLANNING & ZONING						
ESTIMATED REVENUES						
101-702.000-607.000	FEES	4,714	3,000	2,816	3,000	3,000
TOTAL ESTIMATED REVENUES		4,714	3,000	2,816	3,000	3,000
APPROPRIATIONS						
101-702.000-702.000	SALARIES/WAGES	22,852	15,420	20,992	18,000	18,000
101-702.000-714.000	FRINGE BENEFITS	5,853	4,323	6,077	5,000	4,500
101-702.000-715.000	EMPLOYEE TRAINING		300	250	500	500
101-702.000-717.000	OTHER EMPLOYMENT EXPENSE			87		
101-702.000-718.000	PUBLICATIONS/MEMBERSHIPS	1,575		900		
101-702.000-719.100	MEDICAL INSURANCE			99		
101-702.000-719.200	DENTAL INSURANCE			1		
101-702.000-730.000	MEDIA ADVERTISING	1,739	1,000	1,009	1,000	1,000
101-702.000-740.000	MATERIALS/SUPPLIES	230	500	33	500	500
101-702.000-801.000	CONTRACT FEES	1,528	500	45	500	500
101-702.000-802.000	LEGAL FEES	882	2,000	1,358	2,000	2,000
101-702.000-810.000	ISF-ACCOUNTING SERVICES	860	659			
101-702.000-811.000	ISF-ENGINEERING SERVICES	675				
101-702.000-950.000	INSURANCE	22	50			
TOTAL APPROPRIATIONS		36,216	24,752	30,791	27,500	27,000
NET OF REVENUES/APPROPRIATIONS - PLANNING & ZONING		(31,502)	(21,752)	(27,975)	(24,500)	(24,000)

ECONOMIC DEVELOPMENT

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 COMM APPROVED BUDGET	2019-20 ACTIVITY THRU 06/30/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE DIR REVIEW BUDGET
Dept 728.000 - ECONOMIC DEVELOPMENT						
ESTIMATED REVENUES						
101-728.000-667.000	RENTS	19,224	25,000	16,489	25,000	25,000
101-728.000-671.000	OTHER REVENUE			4,866		
TOTAL ESTIMATED REVENUES		19,224	25,000	21,355	25,000	25,000
APPROPRIATIONS						
101-728.000-702.000	SALARIES/WAGES	13,358	19,173	11,881	10,000	12,500
101-728.000-714.000	FRINGE BENEFITS	4,055	5,372	3,399	2,500	2,500
101-728.000-715.000	EMPLOYEE TRAINING			295		
101-728.000-717.000	OTHER EMPLOYMENT EXPENSE			167		
101-728.000-719.100	MEDICAL INSURANCE			108		
101-728.000-719.200	DENTAL INSURANCE			1	500	500
101-728.000-730.000	MEDIA ADVERTISING	1,475	1,500	1,306	1,000	1,000
101-728.000-740.000	MATERIALS/SUPPLIES	21	1,000	315	1,000	1,000
101-728.000-801.000	CONTRACT FEES	14,664	20,000	23,305	20,000	20,000
101-728.000-802.000	LEGAL FEES	726	1,000	784	1,000	1,000
101-728.000-810.000	ISF-ACCOUNTING SERVICES	2,204	8,840			
101-728.000-811.000	ISF-ENGINEERING SERVICES	5,340	13,800			
101-728.000-815.000	ISF-PUBLIC WORKS SERVICES	1,943				
101-728.000-816.000	EQUIPMENT RENTAL	1,464	1,000			
101-728.000-921.000	ELECTRICITY	1,129	1,500	208	1,500	1,500
101-728.000-945.000	ACT 425 TAX PRORATION	13,547	15,000		15,000	15,000
101-728.000-950.000	INSURANCE	1,331	1,500	855	1,500	1,500
101-728.000-958.000	PROPERTY TAXES	19,201	20,000	20,200	15,000	15,000
101-728.000-959.000	BROWNFIELD TAX CAPTURE		15,000		15,000	15,000
101-728.000-970.000	CAPITAL OUTLAY				280,500	
101-728.000-998.000	CONTRIBUTIONS/COMPONENTS		6,000		6,000	6,000
TOTAL APPROPRIATIONS		80,458	130,685	62,824	370,500	92,500
NET OF REVENUES/APPROPRIATIONS - ECONOMIC DEVELOPMENT		(61,234)	(105,685)	(41,469)	(345,500)	(67,500)





RECREATION AND CULTURE FUNCTION

For the Fiscal Year Ending June 30, 2021

PARKS AND RECREATION

PARKS AND RECREATION

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 COMM APPROVED BUDGET	2019-20 ACTIVITY THRU 06/30/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE DIR REVIEW BUDGET
Dept 751.000 - RECREATION & CULTURE/PARKS						
ESTIMATED REVENUES						
101-751.000-541.000	STATE CAPITAL GRANTS		100,000			
101-751.000-607.000	FEES	875	1,000	505	1,000	1,000
101-751.000-671.000	OTHER REVENUE			130		
TOTAL ESTIMATED REVENUES		875	101,000	635	1,000	1,000
APPROPRIATIONS						
101-751.000-702.000	SALARIES/WAGES	7,684	60,611	1,653	8,000	2,500
101-751.000-703.000	OVERTIME	158	4,583		3,000	
101-751.000-714.000	FRINGE BENEFITS	1,274	25,438	475		800
101-751.000-740.000	MATERIALS/SUPPLIES	8,187	9,500	4,660	10,000	5,000
101-751.000-746.000	TOOLS/EQUIPMENT		400	60	550	550
101-751.000-801.000	CONTRACT FEES	2,158	2,000	25	3,000	3,000
101-751.000-810.000	ISF-ACCOUNTING SERVICES	2,280	9,809			
101-751.000-811.000	ISF-ENGINEERING SERVICES	2,217				
101-751.000-815.000	ISF-PUBLIC WORKS SERVICES	149,671				
101-751.000-816.000	EQUIPMENT RENTAL	54,513	42,000			
101-751.000-921.000	ELECTRICITY	9,984	12,000	8,598	12,000	12,000
101-751.000-923.000	NATURAL GAS	376	300	236	500	500
101-751.000-927.000	WATER/SEWER	1,527	1,600	1,328	2,000	2,000
101-751.000-950.000	INSURANCE	1,246	1,500		1,500	1,500
101-751.000-970.000	CAPITAL OUTLAY		30,500		350,000	75,000
101-751.000-983.000	LEASE FEES	855		898		
TOTAL APPROPRIATIONS		242,130	200,241	17,933	390,550	102,850
NET OF REVENUES/APPROPRIATIONS - RECREATION & CULTURE/PARKS		(241,255)	(99,241)	(17,298)	(389,550)	(101,850)



DEBT

For the Fiscal Year Ending June 30, 2021

DEBT SERVICES

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 COMM APPROVED BUDGET	2019-20 ACTIVITY THRU 06/30/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE DIR REVIEW BUDGET
Dept 905.000 - DEBT SERVICE						
APPROPRIATIONS						
101-905.000-991.000	PRINCIPAL	10,673	10,887		11,000	11,000
101-905.000-995.000	INTEREST	653	440		500	500
TOTAL APPROPRIATIONS		11,326	11,327		11,500	11,500
NET OF REVENUES/APPROPRIATIONS - DEBT SERVICE		(11,326)	(11,327)		(11,500)	(11,500)





RESTRICTED FUNDS

For the Fiscal Year Ending June 30, 2021

CEMETERY ENDOWMENT

Permanent principle for cemetery upkeep

LIBRARY ENDOWMENT

Permanent principle for library books

MAJOR STREETS

State of Michigan Act 51 funded

LOCAL STREETS

State of Michigan Act 51 funded

STREET IMPROVEMENT MILLAGE

Special voted millage

CEMETERY ENDOWMENT

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 COMM APPROVED BUDGET	2019-20 ACTIVITY THRU 06/30/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE DIR REVIEW BUDGET
Dept 567.000 - RIVERSIDE CEMETERY						
ESTIMATED REVENUES						
151-567.000-607.000	FEES	100		450	1,000	1,000
151-567.000-665.000	INTEREST	7,119		485	3,000	3,000
TOTAL ESTIMATED REVENUES		7,219		935	4,000	4,000
NET OF REVENUES/APPROPRIATIONS - RIVERSIDE CEMETERY						
		7,219		935	4,000	4,000
ESTIMATED REVENUES - FUND 151 0.00						
		7,219		935	4,000	4,000
APPROPRIATIONS - FUND 151 0.00						
NET OF REVENUES/APPROPRIATIONS - FUND 151		7,219		935	4,000	4,000
BEGINNING FUND BALANCE		452,521	459,740	454,046	459,740	459,740
ENDING FUND BALANCE		459,740	459,740	454,981	463,740	463,740

LIBRARY ENDOWMENT

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 COMM APPROVED BUDGET	2019-20 ACTIVITY THRU 06/30/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE DIR REVIEW BUDGET
Dept 790.000 - LIBRARY						
ESTIMATED REVENUES						
152-790.000-665.000	INTEREST	5,317		362	2,000	2,000
TOTAL ESTIMATED REVENUES		5,317		362	2,000	2,000
APPROPRIATIONS						
152-790.000-970.000	CAPITAL OUTLAY - LIBRARY			20,045		
TOTAL APPROPRIATIONS				20,045		
NET OF REVENUES/APPROPRIATIONS - LIBRARY		5,317		(19,683)	2,000	2,000
ESTIMATED REVENUES - FUND 0.00						
		5,317		362	2,000	2,000
APPROPRIATIONS - FUND 152 0.00						
				20,045		
NET OF REVENUES/APPROPRIATIONS - FUND 152		5,317		(19,683)	2,000	2,000
BEGINNING FUND BALANCE		338,002	343,319	339,065	343,319	343,319
ENDING FUND BALANCE		343,319	343,319	319,382	345,319	345,319

MAJOR STREETS – ACT 51

202 - MAJOR STREETS

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 COMM APPROVED BUDGET	2019-20 ACTIVITY THRU 06/30/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE DIR REVIEW BUDGET
Dept 449.000 - ACT 51 STREETS/BRIDGES						
ESTIMATED REVENUES						
202-449.000-540.000	STATE OPERATING GRANTS	115,966				
202-449.000-579.000	MI ACT 51 DISTRIBUTION	731,277	870,000	460,499	800,000	800,000
202-449.000-607.000	FEES	20		4,260		
202-449.000-665.000	INTEREST	36,141	25,000	2,763	25,000	25,000
TOTAL ESTIMATED REVENUES		883,404	895,000	467,522	825,000	825,000
APPROPRIATIONS						
202-449.000-727.000	OFFICE SUPPLIES - MAJOR STREETS			29		
TOTAL APPROPRIATIONS				29		
NET OF REVENUES/APPROPRIATIONS - 449.000 - ACT 51 STREETS/BRIDGES		883,404	895,000	467,493	825,000	825,000
Dept 449.109 - SURFACE MAINTENANCE						
APPROPRIATIONS						
202-449.109-702.000	SALARIES/WAGES		20,909		25,000	22,000
202-449.109-703.000	OVERTIME		1,074			
202-449.109-714.000	FRINGE BENEFITS		9,568		11,000	5,000
202-449.109-719.200	DENTAL INSURANCE				5,000	3,000
202-449.109-740.000	MATERIALS/SUPPLIES	2,485	8,000	481	10,000	8,000
202-449.109-815.000	ISF-PUBLIC WORKS SERVICES	27,782				
202-449.109-816.000	EQUIPMENT RENTAL	10,242	17,000	1,134		
TOTAL APPROPRIATIONS		40,509	56,551	1,615	51,000	38,000
NET OF REVENUES/APPROPRIATIONS - 449.109 - SURFACE MAINTENANCE		(40,509)	(56,551)	(1,615)	(51,000)	(38,000)
Dept 449.121 - TREE/SHRUB MAINTENANCE/REPLCMNT						
APPROPRIATIONS						
202-449.121-702.000	SALARIES/WAGES		12,953		15,000	15,000
202-449.121-703.000	OVERTIME		1,345		1,000	
202-449.121-714.000	FRINGE BENEFITS		5,928		6,000	6,000
202-449.121-740.000	MATERIALS/SUPPLIES	1,131	1,750		2,000	2,000
202-449.121-801.000	CONTRACT FEES		5,000	800	5,000	5,000
202-449.121-815.000	ISF-PUBLIC WORKS SERVICES	4,630				
202-449.121-816.000	EQUIPMENT RENTAL	1,257	6,500			
TOTAL APPROPRIATIONS		7,018	33,476	800	29,000	28,000
NET OF REVENUES/APPROPRIATIONS - 449.121 - TREE/SHRUB MAINTENANCE/		(7,018)	(33,476)	(800)	(29,000)	(28,000)
Dept 449.122 - DRAINAGE/BACKSLOPES						
APPROPRIATIONS						
202-449.122-702.000	SALARIES/WAGES		15,476		15,000	15,000
202-449.122-714.000	FRINGE BENEFITS		8,210		8,000	8,000
202-449.122-740.000	MAINTENANCE SUPPLIES	5,754	5,000	431	6,000	6,000
202-449.122-801.000	CONTRACT FEES	114	1,500	166	1,500	1,500
202-449.122-811.000	ISF-ENGINEERING SERVICES	975				
202-449.122-815.000	ISF-PUBLIC WORKS SERVICES	15,977				
202-449.122-816.000	EQUIPMENT RENTAL	6,340	16,000			
TOTAL APPROPRIATIONS		29,160	46,186	597	30,500	30,500
NET OF REVENUES/APPROPRIATIONS - 449.122 - DRAINAGE/BACKSLOPES		(29,160)	(46,186)	(597)	(30,500)	(30,500)

Dept 449.126 - GRASS/WEED CONTROL

APPROPRIATIONS					
202-449.126-702.000	SALARIES/WAGES		1,641		2,000
202-449.126-714.000	FRINGE BENEFITS		934		2,000
202-449.126-815.000	ISF-PUBLIC WORKS SERVICES	4,158			
202-449.126-816.000	EQUIPMENT RENTAL	2,120	1,250		
TOTAL APPROPRIATIONS		6,278	3,825		2,000
NET OF REVENUES/APPROPRIATIONS - 449.126 - GRASS/WEED CONTROL		(6,278)	(3,825)		(2,000)

Dept 449.132 - SWEEPING/FLUSHING

APPROPRIATIONS					
202-449.132-702.000	SALARIES/WAGES				2,000
202-449.132-815.000	ISF-PUBLIC WORKS SERVICES	2,325			2,000
202-449.132-816.000	EQUIPMENT RENTAL	3,950	7,000		
TOTAL APPROPRIATIONS		6,275	7,000		2,000
NET OF REVENUES/APPROPRIATIONS - 449.132 - SWEEPING/FLUSHING		(6,275)	(7,000)		(2,000)

Dept 449.139 - BRIDGE MAINTENANCE

APPROPRIATIONS					
202-449.139-801.000	CONTRACT FEES		1,500	1,500	
202-449.139-815.000	ISF-PUBLIC WORKS SERVICES	20			
202-449.139-816.000	EQUIPMENT RENTAL	31			
TOTAL APPROPRIATIONS		51	1,500	1,500	
NET OF REVENUES/APPROPRIATIONS - 449.139 - BRIDGE MAINTENANCE		(51)	(1,500)	(1,500)	

Dept 449.141 - WINTER MAINTENANCE

APPROPRIATIONS					
202-449.141-702.000	SALARIES/WAGES		7,266		7,000
202-449.141-703.000	OVERTIME		5,377		5,500
202-449.141-714.000			4,615		5,000
202-449.141-719.200	DENTAL INSURANCE				2,500
202-449.141-740.000	MATERIALS/SUPPLIES	9,886	25,000		30,000
202-449.141-815.000	ISF-PUBLIC WORKS SERVICES	23,818			1,000
202-449.141-816.000	EQUIPMENT RENTAL	18,883	22,500		
TOTAL APPROPRIATIONS		52,587	64,758		50,000
NET OF REVENUES/APPROPRIATIONS - 449.141 - WINTER MAINTENANCE		(52,587)	(64,758)		(50,000)

Dept 449.160 - TRAFFIC SIGNS

APPROPRIATIONS					
202-449.160-740.000	MAINTENANCE SUPPLIES	393	6,500	4,260	6,500
202-449.160-815.000	ISF-PUBLIC WORKS SERVICES	4,516			6,500
202-449.160-816.000	EQUIPMENT RENTAL	450	2,500		
202-449.160-970.000	CAPITAL OUTLAY		20,000		341,000
TOTAL APPROPRIATIONS		5,359	29,000	4,260	347,500
NET OF REVENUES/APPROPRIATIONS - 449.160 - TRAFFIC SIGNS		(5,359)	(29,000)	(4,260)	(347,500)

Dept 449.161 - TRAFFIC SIGNALS

APPROPRIATIONS					
202-449.161-801.000	CONTRACT FEES	206		45,606	
202-449.161-921.000	ELECTRICITY	2,371	2,500	2,056	2,500
TOTAL APPROPRIATIONS		2,577	2,500	47,662	2,500
NET OF REVENUES/APPROPRIATIONS - 449.161 - TRAFFIC SIGNALS		(2,577)	(2,500)	(47,662)	(2,500)

Dept 449.162 - PAVEMENT MARKING

APPROPRIATIONS

202-449.162-702.000	SALARIES/WAGES		2,710		3,000	3,000
202-449.162-703.000	OVERTIME		838		500	
202-449.162-714.000	FRINGE BENEFITS		1,501		1,500	1,500
202-449.162-801.000	CONTRACT FEES		30,000	26,838	30,000	30,000
202-449.162-811.000	ISF-ENGINEERING SERVICES	1,428				
202-449.162-815.000	ISF-PUBLIC WORKS SERVICES	3,524				
202-449.162-816.000	EQUIPMENT RENTAL	488				
TOTAL APPROPRIATIONS		5,440	35,049	26,838	35,000	34,500

NET OF REVENUES/APPROPRIATIONS - 449.162 - PAVEMENT MARKING (5,440) (35,049) (26,838) (35,000) (34,500)

Dept 449.181 - OVERHEAD

APPROPRIATIONS

202-449.181-810.000	ISF-ACCOUNTING SERVICES	952	18,218			
202-449.181-811.000	ISF-ENGINEERING SERVICES	9,102	8,004			
202-449.181-950.000	INSURANCE	3,777	650			
TOTAL APPROPRIATIONS		13,831	26,872			

NET OF REVENUES/APPROPRIATIONS - 449.181 - OVERHEAD (13,831) (26,872)

Dept 450.000 - MI TRUNKLINE MAINTENANCE

ESTIMATED REVENUES

202-450.000-626.000	SERVICE CHARGES	53,520	60,570	40,064	65,000	65,000
TOTAL ESTIMATED REVENUES		53,520	60,570	40,064	65,000	65,000

APPROPRIATIONS

202-450.000-727.000	OFFICE SUPPLIES - TRUNKLINE			29		
TOTAL APPROPRIATIONS				29		

NET OF REVENUES/APPROPRIATIONS - 450.000 - MI TRUNKLINE MAINTENANCE 53,520 60,570 40,035 65,000 65,000

Dept 450.109 - SURFACE MAINTENANCE

APPROPRIATIONS

202-450.109-702.000	SALARIES/WAGES		1,058		1,000	1,000
202-450.109-714.000	FRINGE BENEFITS		2,754		3,000	3,000
202-450.109-740.000	MATERIALS/SUPPLIES	98	1,000		1,000	1,000
202-450.109-815.000	ISF-PUBLIC WORKS SERVICES	1,686				
202-450.109-816.000	EQUIPMENT RENTAL	650	1,900			
TOTAL APPROPRIATIONS		2,434	6,712		5,000	5,000

NET OF REVENUES/APPROPRIATIONS - 450.109 - SURFACE MAINTENANCE (2,434) (6,712) (5,000) (5,000)

Dept 450.121 - TREE/SHRUB MAINTENANCE/REPLCMNT

APPROPRIATIONS

202-450.121-702.000	SALARIES/WAGES		1,950		2,000	2,000
202-450.121-703.000	OVERTIME		2,778		2,000	
202-450.121-714.000	FRINGE BENEFITS		1,413		1,500	1,500
202-450.121-815.000	ISF-PUBLIC WORKS SERVICES	1,149				
202-450.121-816.000	EQUIPMENT RENTAL	193	1,500			
TOTAL APPROPRIATIONS		1,342	7,641		5,500	3,500

NET OF REVENUES/APPROPRIATIONS - 450.121 - TREE/SHRUB MAINTENANCE (1,342) (7,641) (5,500) (3,500)

Dept 450.122 - DRAINAGE/BACKSLOPES

APPROPRIATIONS

202-450.122-702.000	SALARIES/WAGES		4,073		4,000	4,000
202-450.122-714.000	FRINGE BENEFITS		2,299		2,000	2,000
202-450.122-740.000	MAINTENANCE SUPPLIES	1,486	1,000	767	1,500	1,500
202-450.122-801.000	CONTRACT FEES	114	120	166		
202-450.122-815.000	ISF-PUBLIC WORKS SERVICES	4,086				
202-450.122-816.000	EQUIPMENT RENTAL	2,362	2,000			
TOTAL APPROPRIATIONS		7,998	9,492	933	7,500	7,500

NET OF REVENUES/APPROPRIATIONS - 450.122 - DRAINAGE/BACKSLOPES (7,998) (9,492) (933) (7,500) (7,500)

Dept 450.126 - GRASS/WEED CONTROL

APPROPRIATIONS

202-450.126-702.000	SALARIES/WAGES		386		500	500
202-450.126-714.000	FRINGE BENEFITS		115			
202-450.126-815.000	ISF-PUBLIC WORKS SERVICES	834				
202-450.126-816.000	EQUIPMENT RENTAL	437	1,000			
TOTAL APPROPRIATIONS		1,271	1,501		500	500

NET OF REVENUES/APPROPRIATIONS - 450.126 - GRASS/WEED CONTROL (1,271) (1,501) (500) (500)

Dept 450.132 - SWEEPING/FLUSHING

APPROPRIATIONS

202-450.132-702.000	SALARIES/WAGES		979		1,000	1,000
202-450.132-714.000	FRINGE BENEFITS		513		500	500
202-450.132-815.000	ISF-PUBLIC WORKS SERVICES	1,330				
202-450.132-816.000	EQUIPMENT RENTAL	2,239	3,000			
TOTAL APPROPRIATIONS		3,569	4,492		1,500	1,500

NET OF REVENUES/APPROPRIATIONS - 450.132 - SWEEPING/FLUSHING (3,569) (4,492) (1,500) (1,500)

Dept 450.141 - WINTER MAINTENANCE

APPROPRIATIONS

202-450.141-702.000	SALARIES/WAGES		5,602		6,000	6,000
202-450.141-703.000	OVERTIME		4,134		5,000	5,000
202-450.141-714.000	FRINGE BENEFITS		3,752		4,000	4,000
202-450.141-719.200	DENTAL INSURANCE				2,500	1,000
202-450.141-740.000	MAINTENANCE SUPPLIES	6,806	15,000		15,000	15,000
202-450.141-815.000	ISF-PUBLIC WORKS SERVICES	11,725				
202-450.141-816.000	EQUIPMENT RENTAL	9,215	8,500			
TOTAL APPROPRIATIONS		27,746	36,988		32,500	31,000

NET OF REVENUES/APPROPRIATIONS - 450.141 - WINTER MAINTENANCE (27,746) (36,988) (32,500) (31,000)

Dept 450.160 - TRAFFIC SIGNS

APPROPRIATIONS

202-450.160-702.000	SALARIES/WAGES		978		1,000	1,000
202-450.160-714.000	FRINGE BENEFITS		538			
202-450.160-740.000	MAINTENANCE SUPPLIES		500		500	500
202-450.160-815.000	ISF-PUBLIC WORKS SERVICES	836				
202-450.160-816.000	EQUIPMENT RENTAL	282	200			
TOTAL APPROPRIATIONS		1,118	2,216		1,500	1,500

NET OF REVENUES/APPROPRIATIONS - 450.160 - TRAFFIC SIGNS (1,118) (2,216) (1,500) (1,500)

Dept 450.162 - PAVEMENT MARKING

APPROPRIATIONS

202-450.162-702.000	SALARIES/WAGES	490	1,000	1,000
202-450.162-703.000	OVERTIME	734	1,000	
202-450.162-714.000	FRINGE BENEFITS	408	500	500
TOTAL APPROPRIATIONS		1,632	2,500	1,500

NET OF REVENUES/APPROPRIATIONS - 450.162 - PAVEMENT MARKING	(1,632)	(2,500)	(1,500)
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Dept 450.181 - OVERHEAD

APPROPRIATIONS

202-450.181-810.000	ISF-ACCOUNTING SERVICES	88	1,860
TOTAL APPROPRIATIONS		88	1,860

NET OF REVENUES/APPROPRIATIONS - 450.181 - OVERHEAD	(88)	(1,860)
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Dept 901.000 - CONSTRUCTION

APPROPRIATIONS

202-901.000-811.000	ISF-ENGINEERING SERVICES	9,069	2,760
202-901.000-815.000	ISF-PUBLIC WORKS SERVICES	3,380	
202-901.000-816.000	EQUIPMENT RENTAL	3,872	
202-901.000-970.000	CAPITAL OUTLAY	462,583	43,715
TOTAL APPROPRIATIONS		478,904	43,715

NET OF REVENUES/APPROPRIATIONS - 901.000 - CONSTRUCTION	(478,904)	(2,760)	(43,715)
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Dept 965.000 - TRANSFERS OUT

APPROPRIATIONS

202-965.000-999.000	TRANSFERS OUT	155,000	165,000
TOTAL APPROPRIATIONS		155,000	165,000

NET OF REVENUES/APPROPRIATIONS - 965.000 - TRANSFERS OUT	(155,000)	(165,000)
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ESTIMATED REVENUES - FUND 0.00	936,924	955,570	507,586	890,000	890,000
APPROPRIATIONS - FUND 202 0.00	848,555	547,011	127,978	606,000	575,500
NET OF REVENUES/APPROPRIATIONS - FUND 202	88,369	408,559	379,608	284,000	314,500
BEGINNING FUND BALANCE	2,384,625	2,472,994	2,472,997	2,881,553	2,881,553
ENDING FUND BALANCE	2,472,994	2,881,553	2,852,605	3,165,553	3,196,053

LOCAL STREETS – ACT 51

Dept 449.000 - ACT 51 STREETS/BRIDGES

ESTIMATED REVENUES						
203-449.000-579.000	MI ACT 51 DISTRIBUTION	271,856	280,000	168,580	200,000	200,000
203-449.000-607.000	FEES	300				
203-449.000-665.000	INTEREST	11,493	8,000	969	8,000	8,000
TOTAL ESTIMATED REVENUES		283,649	288,000	169,549	208,000	208,000
NET OF REVENUES/APPROPRIATIONS - ACT 51 STREETS/BRIDGES						
		283,649	288,000	169,549	208,000	208,000

Dept 449.109 - SURFACE MAINTENANCE

APPROPRIATIONS						
203-449.109-702.000	SALARIES/WAGES		47,811		50,000	40,000
203-449.109-714.000	FRINGE BENEFITS		22,197		22,000	12,000
203-449.109-719.200	DENTAL INSURANCE				1,000	1,000
203-449.109-740.000	MATERIALS/SUPPLIES	5,416	12,000	1,368	13,000	10,000
203-449.109-801.000	CONTRACT FEES		70,000	2,873	70,000	40,000
203-449.109-811.000	ISF-ENGINEERING SERVICES	750	9,315			
203-449.109-815.000	ISF-PUBLIC WORKS SERVICES	71,129				
203-449.109-816.000	EQUIPMENT RENTAL	36,819	32,000			
TOTAL APPROPRIATIONS		114,114	193,323	4,241	156,000	103,000
NET OF REVENUES/APPROPRIATIONS - SURFACE MAINTENANCE						
		(114,114)	(193,323)	(4,241)	(156,000)	(103,000)

Dept 449.121 - TREE/SHRUB MAINTENANCE/REPLCMENT

APPROPRIATIONS						
203-449.121-702.000	SALARIES/WAGES		23,410		24,000	20,000
203-449.121-708.000	OVERTIME		1,401		1,500	
203-449.121-714.000	FRINGE BENEFITS		10,942		11,000	11,000
203-449.121-740.000	MATERIALS/SUPPLIES	1,987	3,500		3,500	3,500
203-449.121-801.000	CONTRACT FEES	3,966	4,500		5,000	5,000
203-449.121-815.000	ISF-PUBLIC WORKS SERVICES	31,504				
203-449.121-816.000	EQUIPMENT RENTAL	13,766	28,000			
TOTAL APPROPRIATIONS		51,223	71,753		45,000	39,500
NET OF REVENUES/APPROPRIATIONS - TREE/SHRUB MAINTENANCE/REPLCMENT						
		(51,223)	(71,753)		(45,000)	(39,500)

Dept 449.122 - DRAINAGE/BACKSLOPES

APPROPRIATIONS						
203-449.122-702.000	SALARIES/WAGES		20,985		25,000	20,000
203-449.122-714.000	FRINGE BENEFITS		11,020		11,000	11,000
203-449.122-740.000	MAINTENANCE SUPPLIES	2,458	3,000	665	3,500	3,500
203-449.122-801.000	CONTRACT FEES	114		166		
203-449.122-811.000	ISF-ENGINEERING SERVICES	2,325				
203-449.122-815.000	ISF-PUBLIC WORKS SERVICES	39,172				
203-449.122-816.000	EQUIPMENT RENTAL	12,491	23,000			
TOTAL APPROPRIATIONS		56,560	58,005	831	39,500	34,500
NET OF REVENUES/APPROPRIATIONS - DRAINAGE/BACKSLOPES						
		(56,560)	(58,005)	(831)	(39,500)	(34,500)

Dept 449.126 - GRASS/WEED CONTROL

APPROPRIATIONS						
203-449.126-815.000	ISF-PUBLIC WORKS SERVICES	916				
203-449.126-816.000	EQUIPMENT RENTAL	1,167	500	39		
TOTAL APPROPRIATIONS		2,083	500	39		
NET OF REVENUES/APPROPRIATIONS - GRASS/WEED CONTROL						
		(2,083)	(500)	(39)		

Dept 449.141 - WINTER MAINTENANCE

APPROPRIATIONS

203-449.141-702.000	SALARIES/WAGES		13,797	15,000	15,000
203-449.141-703.000	OVERTIME		4,397	5,000	5,000
203-449.141-714.000	FRINGE BENEFITS		8,283	9,000	9,000
203-449.141-719.200	DENTAL INSURANCE			1,000	1,000
203-449.141-740.000	MAINTENANCE SUPPLIES	5,258	15,000	20,000	15,000
203-449.141-815.000	ISF-PUBLIC WORKS SERVICES	26,230			
203-449.141-816.000	EQUIPMENT RENTAL	20,175	27,500		
TOTAL APPROPRIATIONS		51,663	68,977	50,000	45,000

NET OF REVENUES/APPROPRIATIONS - WINTER MAINTENANCE (51,663) (68,977) (50,000) (45,000)

Dept 449.160 - TRAFFIC SIGNS

APPROPRIATIONS

203-449.160-740.000	MAINTENANCE SUPPLIES	36	3,000	3,000	3,000
203-449.160-816.000	EQUIPMENT RENTAL		1,500		
TOTAL APPROPRIATIONS		36	4,500	3,000	3,000

NET OF REVENUES/APPROPRIATIONS - TRAFFIC SIGNS (36) (4,500) (3,000) (3,000)

Dept 449.161 - TRAFFIC SIGNALS

APPROPRIATIONS

203-449.161-801.000	CONTRACT FEES	381	3,640		
TOTAL APPROPRIATIONS		381	3,640		

NET OF REVENUES/APPROPRIATIONS - TRAFFIC SIGNALS (381) (3,640)

Dept 449.162 - PAVEMENT MARKING

APPROPRIATIONS

203-449.162-702.000	SALARIES/WAGES		3,883	5,000	5,000
203-449.162-714.000	FRINGE BENEFITS		2,241	2,500	2,500
203-449.162-740.000	MAINTENANCE SUPPLIES	229			
203-449.162-815.000	ISF-PUBLIC WORKS SERVICES	3,404			
203-449.162-816.000	EQUIPMENT RENTAL	174			
TOTAL APPROPRIATIONS		3,807	6,124	7,500	7,500

NET OF REVENUES/APPROPRIATIONS - PAVEMENT MARKING (3,807) (6,124) (7,500) (7,500)

Dept 449.181 - OVERHEAD

APPROPRIATIONS

203-449.181-810.000	ISF-ACCOUNTING SERVICES	412	11,209		
203-449.181-811.000	ISF-ENGINEERING SERVICES	300	10,764		
203-449.181-950.000	INSURANCE	830	1,000	1,000	1,000
TOTAL APPROPRIATIONS		1,542	22,973	1,000	1,000

NET OF REVENUES/APPROPRIATIONS - OVERHEAD (1,542) (22,973) (1,000) (1,000)

Dept 901.000 - CONSTRUCTION

APPROPRIATIONS

203-901.000-970.000	CAPITAL OUTLAY		306,500	11,964	
TOTAL APPROPRIATIONS			306,500	11,964	

NET OF REVENUES/APPROPRIATIONS - CONSTRUCTION (306,500) (11,964)

Dept 930.000 - TRANSFERS IN

ESTIMATED REVENUES

203-930.000-699.000	TRANSFERS IN	155,000	165,000		
TOTAL ESTIMATED REVENUES		155,000	165,000		

NET OF REVENUES/APPROPRIATIONS - TRANSFERS IN

155,000	165,000
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ESTIMATED REVENUES - FUND 0.00	438,649	453,000	169,549	208,000	208,000
APPROPRIATIONS - FUND 203 0.00	281,409	732,655	20,744	302,000	233,500
NET OF REVENUES/APPROPRIATIONS - FUND 203	157,240	(279,655)	148,805	(94,000)	(25,500)
BEGINNING FUND BALANCE	714,626	871,866	871,865	592,211	592,211
ENDING FUND BALANCE	871,866	592,211	1,020,670	498,211	566,711

STREET IMPROVEMENT MILLAGE

STREET IMPROVEMENT MILLAGE

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 COMM APPROVED BUDGET	2019-20 ACTIVITY THRU 06/30/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE DIR REVIEW BUDGET
Dept 449.000 - ACT 51 STREETS/BRIDGES						
ESTIMATED REVENUES						
204-449.000-402.000	REAL PROPERTY TAX	333,404	344,100	329,664	300,000	300,000
204-449.000-410.000	PERSONAL PROPERTY TAX	61,028	71,100	72,072	65,000	65,000
204-449.000-420.000	DELINQUENT PROPERTY TAX	31	100		500	500
204-449.000-434.000	IFT - OPRA	6,424	8,400		1,000	1,000
204-449.000-580.000	LOCAL COMMUNITY STABILIZATION ACT	39,227	16,200	7,251	15,000	15,000
204-449.000-665.000	INTEREST	11,365	5,000	505	4,000	4,000
TOTAL ESTIMATED REVENUES		451,479	444,900	409,492	385,500	385,500
NET OF REVENUES/APPROPRIATIONS - 449.000 - ACT 51 STREETS/BRIDGES		451,479	444,900	409,492	385,500	385,500
Dept 449.181 - OVERHEAD						
APPROPRIATIONS						
204-449.181-810.000	ISF-ACCOUNTING SERVICES	2,192	15,482			
204-449.181-811.000	ISF-ENGINEERING SERVICES	6,654				
TOTAL APPROPRIATIONS		8,846	15,482			
NET OF REVENUES/APPROPRIATIONS - 449.181 - OVERHEAD		(8,846)	(15,482)			
Dept 901.927 - MAJOR STREET CONSTRUCTION						
APPROPRIATIONS						
204-901.927-811.000	ISF-ENGINEERING SERVICES		9,522			
TOTAL APPROPRIATIONS			9,522			
NET OF REVENUES/APPROPRIATIONS - 901.927 - MAJOR STREET CONSTRUCTION			(9,522)			
Dept 901.937 - LOCAL STREET CONSTRUCTION						
APPROPRIATIONS						
204-901.937-801.000	CONTRACT FEES			285,976		
204-901.937-811.000	ISF-ENGINEERING SERVICES	35,013	168,774			
204-901.937-970.000	CAPITAL OUTLAY	23,400	238,600	191,134		
TOTAL APPROPRIATIONS		58,413	407,374	477,110		
NET OF REVENUES/APPROPRIATIONS - 901.937 - LOCAL STREET CONSTRUCTION		(58,413)	(407,374)	(477,110)		
ESTIMATED REVENUES - FUND 0.00		451,479	444,900	409,492	385,500	385,500
APPROPRIATIONS - FUND 204 0.00		67,259	432,378	477,110		
NET OF REVENUES/APPROPRIATIONS - FUND 204		384,220	12,522	(67,618)	385,500	385,500
BEGINNING FUND BALANCE		361,174	745,394	745,395	757,916	757,916
ENDING FUND BALANCE		745,394	757,916	677,777	1,143,416	1,143,416



ENTERPRISE FUNDS

For the Fiscal Year Ending June 30, 2021

STATE STREET PLAZA

TRANSIT SERVICES

WASTEWATER UTILITY

WATER DISTRIBUTION

REFUSE COLLECTION

STATE STREET PLAZA

State Street Plaza

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 COMM APPROVED BUDGET	2019-20 ACTIVITY THRU 06/30/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE DIR REVIEW BUDGET
Dept 000.000 - GENERAL						
ESTIMATED REVENUES						
580-000.000-665.000	INTEREST	8,209	6,000	642	3,000	3,000
580-000.000-667.000	RENTS	35,244	44,000	40,186	44,400	40,000
TOTAL ESTIMATED REVENUES		43,453	50,000	40,828	47,400	43,000
NET OF REVENUES/APPROPRIATIONS - 000.000 - GENERAL		43,453	50,000	40,828	47,400	43,000
Dept 265.000 - BUILDING/GROUNDS MAINT						
ESTIMATED REVENUES						
580-265.000-667.000	RENTS	(4,800)		(1,200)		
TOTAL ESTIMATED REVENUES		(4,800)		(1,200)		
APPROPRIATIONS						
580-265.000-702.000	SALARIES/WAGES	2,118	2,924		10,000	10,000
580-265.000-714.000	FRINGE BENEFITS	685	2,400		3,500	3,500
580-265.000-740.000	MATERIALS/SUPPLIES	13		89		
580-265.000-744.000	POSTAGE			43		
580-265.000-801.000	CONTRACT FEES			37		
580-265.000-810.000	ISF-ACCOUNTING SERVICES	4,616	2,229			
580-265.000-958.000	PROPERTY TAXES	70		25		
TOTAL APPROPRIATIONS		7,502	7,553	194	13,500	13,500
NET OF REVENUES/APPROPRIATIONS - BUILDING/GROUNDS MAINT		(12,302)	(7,553)	(1,394)	(13,500)	(13,500)
Dept 265.810 - 200 PROSPECT						
APPROPRIATIONS						
580-265.810-702.000	SALARIES/WAGES		450			
580-265.810-714.000	FRINGE BENEFITS		278			
580-265.810-740.000	MAINTENANCE SUPPLIES	1,213	500		500	500
580-265.810-801.000	CONTRACT FEES	2,704	500	3,080	500	500
580-265.810-815.000	ISF-PUBLIC WORKS SERVICES	948				
580-265.810-816.000	EQUIPMENT RENTAL	42	100			
580-265.810-921.000	ELECTRICITY	1,403		847		
580-265.810-923.000	NATURAL GAS	772		666		
580-265.810-927.000	WATER/SEWER	405				
580-265.810-950.000	INSURANCE	255	300			
TOTAL APPROPRIATIONS		7,742	2,128	4,593	1,000	1,000
NET OF REVENUES/APPROPRIATIONS - 200 PROSPECT		(7,742)	(2,128)	(4,593)	(1,000)	(1,000)
Dept 265.820 - 202 PROSPECT						
APPROPRIATIONS						
580-265.820-702.000	SALARIES/WAGES		118			
580-265.820-714.000	FRINGE BENEFITS		70			
580-265.820-740.000	MAINTENANCE SUPPLIES		350		350	350
580-265.820-801.000	CONTRACT FEES		300		300	300
580-265.820-816.000	EQUIPMENT RENTAL		150			
580-265.820-950.000	INSURANCE	121	150			
TOTAL APPROPRIATIONS		121	1,138		650	650
NET OF REVENUES/APPROPRIATIONS - 202 PROSPECT		(121)	(1,138)		(650)	(650)

Dept 265.830 - 204 PROSPECT

APPROPRIATIONS

580-265.830-702.000	SALARIES/WAGES		118		
580-265.830-714.000	FRINGE BENEFITS		70		
580-265.830-740.000	MAINTENANCE SUPPLIES		250	250	250
580-265.830-801.000	CONTRACT FEES		200	200	200
580-265.830-816.000	EQUIPMENT RENTAL		150		
580-265.830-950.000	INSURANCE		188	230	
TOTAL APPROPRIATIONS			188	1,018	450

NET OF REVENUES/APPROPRIATIONS - 204 PROSPECT (188) (1,018) (450) (450)

Dept 265.840 - 206 PROSPECT

APPROPRIATIONS

580-265.840-702.000	SALARIES/WAGES		118		
580-265.840-714.000	FRINGE BENEFITS		70		
580-265.840-740.000	MAINTENANCE SUPPLIES		150	150	150
580-265.840-801.000	CONTRACT FEES		150	150	150
580-265.840-816.000	EQUIPMENT RENTAL		150		
580-265.840-921.000	ELECTRICITY	361		329	
580-265.840-923.000	NATURAL GAS	476		179	
580-265.840-927.000	WATER/SEWER	217			
580-265.840-950.000	INSURANCE	173	220		
TOTAL APPROPRIATIONS		1,227	858	508	300

NET OF REVENUES/APPROPRIATIONS - 206 PROSPECT (1,227) (858) (508) (300) (300)

Dept 265.850 - 217 N STATE

APPROPRIATIONS

580-265.850-702.000	SALARIES/WAGES		612		
580-265.850-714.000	FRINGE BENEFITS		308		
580-265.850-740.000	MAINTENANCE SUPPLIES	469	1,200	1,000	1,000
580-265.850-801.000	CONTRACT FEES		600	207	500
580-265.850-815.000	ISF-PUBLIC WORKS SERVICES	1,723			
580-265.850-816.000	EQUIPMENT RENTAL	183	350		
580-265.850-921.000	ELECTRICITY	6,011			
580-265.850-923.000	NATURAL GAS	2,106		1,847	
580-265.850-927.000	WATER/SEWER	1,100		1,541	
580-265.850-950.000	INSURANCE	735	1,200		
TOTAL APPROPRIATIONS		12,327	4,270	3,595	1,500

NET OF REVENUES/APPROPRIATIONS - 217 N STATE (12,327) (4,270) (3,595) (1,500) (1,500)

Dept 265.860 - 219 N STATE

APPROPRIATIONS

580-265.860-702.000	SALARIES/WAGES		457		
580-265.860-714.000	FRINGE BENEFITS		276		
580-265.860-740.000	MAINTENANCE SUPPLIES	409	1,200	16	1,200
580-265.860-801.000	CONTRACT FEES	193	600		600
580-265.860-815.000	ISF-PUBLIC WORKS SERVICES	986			
580-265.860-816.000	EQUIPMENT RENTAL	143	350		
580-265.860-921.000	ELECTRICITY	3,849		3,653	
580-265.860-923.000	NATURAL GAS	731		1,143	
580-265.860-927.000	WATER/SEWER	1,282		777	
580-265.860-950.000	INSURANCE	724	950		1,000
TOTAL APPROPRIATIONS		8,317	3,833	5,589	2,800

NET OF REVENUES/APPROPRIATIONS - 219 N STATE (8,317) (3,833) (5,589) (2,800) (2,800)

Dept 265.870 - 221 N STATE

APPROPRIATIONS

580-265.870-702.000	SALARIES/WAGES		2,221			
580-265.870-714.000	FRINGE BENEFITS		1,227			
580-265.870-787.000	MAINTENANCE SUPPLIES	51	1,200	431	1,000	1,000
580-265.870-801.000	CONTRACT FEES		600		500	500
580-265.870-815.000	ISF-PUBLIC WORKS SERVICES	548				
580-265.870-816.000	EQUIPMENT RENTAL	296	600			
580-265.870-923.000	ELECTRICITY	2,878		2,499		
580-265.870-923.000	NATURAL GAS	1,057		975		
580-265.870-927.000	WATER/SEWER	933		711		
580-265.870-950.000	INSURANCE	472	600		500	500
TOTAL APPROPRIATIONS		6,235	6,448	4,616	2,000	2,000

NET OF REVENUES/APPROPRIATIONS - 221 N STATE

(6,235) (6,448) (4,616) (2,000) (2,000)

Dept 265.880 - COMMON AREA

APPROPRIATIONS

580-265.880-702.000	SALARIES/WAGES		2,091			
580-265.880-714.000	FRINGE BENEFITS		898			
580-265.880-740.000	MAINTENANCE SUPPLIES	58	1,500	63	1,500	1,500
580-265.880-801.000	CONTRACT FEES	260	400	45	500	500
580-265.880-815.000	ISF-PUBLIC WORKS SERVICES	1,181				
580-265.880-816.000	EQUIPMENT RENTAL	273	2,000			
TOTAL APPROPRIATIONS		1,772	6,889	108	2,000	2,000

NET OF REVENUES/APPROPRIATIONS - COMMON AREA

(1,772) (6,889) (108) (2,000) (2,000)

Dept 904.000 - DEPRECIATION

APPROPRIATIONS

580-904.000-968.000	DEPRECIATION	25,205	26,000		26,000	26,000
TOTAL APPROPRIATIONS		25,205	26,000		26,000	26,000

NET OF REVENUES/APPROPRIATIONS - DEPRECIATION

(25,205) (26,000) (26,000) (26,000)

TRANSIT SERVICES

Dept 596.000 - TRANSIT OPERATIONS

ESTIMATED REVENUES

588-596.000-402.000	REAL PROPERTY TAX	128,068	132,200	126,633	130,000	130,000
588-596.000-410.000	PERSONAL PROPERTY TAX	23,444	27,300	27,687	25,000	25,000
588-596.000-434.000	IFT - OPRA	2,468	3,200		3,000	3,000
588-596.000-502.000	FEDERAL OPERATING GRANTS	183,805	166,161	39,095	250,000	250,000
588-596.000-503.000	FEDERAL CAPITAL GRANTS	236,396		109,980		
588-596.000-540.000	STATE OPERATING GRANTS	352,389	351,401	332,813	525,000	525,000
588-596.000-541.000	STATE CAPITAL GRANTS	206,857		206,249		
588-596.000-580.000	LOCAL COMMUNITY STABILIZATION ACT	15,069	6,200	11,325	6,500	6,500
588-596.000-643.000	FAREBOX COLLECTIONS	46,958	65,000	72,429	90,000	90,000
588-596.000-645.000	CONTRACT FARES	67,953	167,200	120,296	325,000	325,000
588-596.000-646.000	SPECIAL SERVICE FARES			14,759		
588-596.000-665.000	INTEREST	9,871	6,000	1,237	6,000	6,000
588-596.000-671.000	OTHER REVENUE			1,582		
588-596.000-673.000	SALE OF ASSETS	7,700	15,000	17,607	15,000	15,000
588-596.000-678.000	COMMISSIONS	2,500	3,000	250	3,000	3,000
588-596.000-694.000	CASH OVER/SHORT			1		
TOTAL ESTIMATED REVENUES		1,283,478	942,662	1,081,943	1,378,500	1,378,500

APPROPRIATIONS

588-596.000-702.000	SALARIES/WAGES	265,748	296,185	302,191	478,000	448,000
588-596.000-703.000	OVERTIME	1,445	3,000	3,278	5,000	4,000
588-596.000-714.000	FRINGE BENEFITS	76,608	82,161	60,239	84,000	72,000
588-596.000-715.000	EMPLOYEE TRAINING	2,889		2,350	5,500	5,500
588-596.000-716.000	LICENSE/CERTIFICATION FEE	291	1,000	696	5,000	5,000
588-596.000-717.000	OTHER EMPLOYMENT EXPENSE	369	1,500	2,171	5,000	2,500
588-596.000-718.000	PUBLICATIONS/MEMBERSHIPS	100	200	28	500	500
588-596.000-719.100	MEDICAL INSURANCE			1,455		
588-596.000-719.200	DENTAL INSURANCE			19	3,500	3,500
588-596.000-719.800	FSA EMPLOYER EXPENSE			28		
588-596.000-740.000	MAINTENANCE SUPPLIES	2,835	10,000	4,340	5,000	5,000
588-596.000-740.100	COVID 19 RELATED EXPENSES			454		5,000
588-596.000-741.000	UNIFORMS/SAFETY EQUIPMENT	3,493	3,000	2,121	10,000	10,000
588-596.000-743.000	FUEL	53,826	60,000	15,351	100,000	100,000
588-596.000-744.000	POSTAGE			2,676		
588-596.000-746.000	TOOLS/EQUIPMENT	32,436	5,000	4,388	5,000	5,000
588-596.000-780.000	MAINTENANCE PARTS	1,150	5,000	1,432	5,000	5,000
588-596.000-781.000	TIRES	5,150	5,000	457	5,000	5,000
588-596.000-801.000	CONTRACT FEES	22,545	22,000	5,508	30,000	30,000
588-596.000-921.000	ELECTRICITY	7,259	8,500	6,916	10,000	10,000
588-596.000-922.000	COMMUNICATIONS	30,500	5,000	3,415	5,000	5,000
588-596.000-923.000	NATURAL GAS	2,135	3,500	1,508	5,500	5,500
588-596.000-927.000	WATER/SEWER	3,003	3,500	2,737	3,500	3,500
588-596.000-941.000	RENTAL CHARGES		3,000			
588-596.000-950.000	INSURANCE	13,438	15,500		20,000	20,000
588-596.000-970.000	CAPITAL OUTLAY	6,026		109,407		
TOTAL APPROPRIATIONS		531,246	533,046	533,165	790,500	750,000
NET OF REVENUES/APPROPRIATIONS - 596.000 - TRANSIT OPERATIONS		752,232	409,616	548,778	588,000	628,500

Dept 596.270 - TRANSIT DISPATCHERS

APPROPRIATIONS

588-596.270-702.000	SALARIES/WAGES	38,931	47,923	22,860	162,500	162,500
588-596.270-703.000	OVERTIME	1,022		791	1,000	1,000
588-596.270-714.000	FRINGE BENEFITS	33,161	20,851	12,900	33,500	33,500
588-596.270-719.200	DENTAL INSURANCE				250	250
TOTAL APPROPRIATIONS		73,114	68,774	36,551	197,250	197,250
NET OF REVENUES/APPROPRIATIONS - 596.270 - TRANSIT DISPATCHERS		(73,114)	(68,774)	(36,551)	(197,250)	(197,250)

Dept 596.277 - TRANSIT RTAP GRANTS

ESTIMATED REVENUES

588-596.277-502.000	FEDERAL OPERATING GRANTS	4,485	5,500	5,991	5,500	5,500
TOTAL ESTIMATED REVENUES		4,485	5,500	5,991	5,500	5,500

APPROPRIATIONS

588-596.277-1000.000	EMPLOYEE TRAINING	74	5,500	1,375	2,500	2,500
TOTAL APPROPRIATIONS		74	5,500	1,375	2,500	2,500

NET OF REVENUES/APPROPRIATIONS - 596.277 - TRANSIT RTAP GRANTS		4,411		4,616	3,000	3,000
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Dept 596.510 - TRANSIT SYSTEM MAINTENANCE

APPROPRIATIONS

588-596.510-702.000	SALARIES/WAGES	38,506	50,848	22,084	92,000	92,000
588-596.510-703.000	OVERTIME	650	1,000	351	3,000	3,000
588-596.510-714.000	FRINGE BENEFITS	24,110	25,825	10,802	33,500	33,500
588-596.510-715.000	EMPLOYEE TRAINING	858		73	1,500	1,500
588-596.510-719.100	MEDICAL INSURANCE			529		
588-596.510-719.200	DENTAL INSURANCE			2		
588-596.510-719.800	FSA EMPLOYER EXPENSE			4		
588-596.510-740.000	MATERIALS/SUPPLIES	1,461	5,000	4,344	5,000	5,000
588-596.510-743.000	FUEL	133	1,500		1,500	1,500
588-596.510-746.000	TOOLS/EQUIPMENT	1,823	5,000	35	5,000	5,000
588-596.510-787.000	MAINTENANCE PARTS	21,904	18,500	11,173	20,000	20,000
588-596.510-801.000	CONTRACT FEES	839	3,000	3,481	1,000	1,000
588-596.510-813.000	ISF-GARAGE SERVICES	49				
588-596.510-815.000	ISF-PUBLIC WORKS SERVICES	1,165	2,000			
588-596.510-816.000	EQUIPMENT RENTAL	123	500			
TOTAL APPROPRIATIONS		91,621	113,173	52,878	162,500	162,500

NET OF REVENUES/APPROPRIATIONS - 596.510 - TRANSIT SYSTEM MAINTEN		(91,621)	(113,173)	(52,878)	(162,500)	(162,500)
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Dept 596.520 - TRANSIT ADMINISTRATION

APPROPRIATIONS

588-596.520-702.000	SALARIES/WAGES	69,245	70,000	64,337	130,000	110,000
588-596.520-714.000	FRINGE BENEFITS	31,698	27,235	26,205	33,500	33,500
588-596.520-715.000	EMPLOYEE TRAINING	1,725	2,000	664	2,000	2,000
588-596.520-717.000	OTHER EMPLOYMENT EXPENSE	1,575	1,500	229	2,000	2,000
588-596.520-718.000	PUBLICATIONS/MEMBERSHIPS		1,200	100	1,500	1,500
588-596.520-719.100	MEDICAL INSURANCE			1,058		
588-596.520-719.200	DENTAL INSURANCE			4		
588-596.520-730.000	MEDIA ADVERTISING	505	3,000	738	3,000	1,000
588-596.520-740.000	MATERIALS/SUPPLIES	953	1,000	451	1,000	1,000
588-596.520-801.000	CONTRACT FEES	1,027	500	819	1,000	1,000
588-596.520-810.000	ISF-ACCOUNTING SERVICES	21,680	22,000			
588-596.520-950.000	INSURANCE	3,360	4,000		5,000	5,000
TOTAL APPROPRIATIONS		131,768	132,435	94,605	179,000	157,000

NET OF REVENUES/APPROPRIATIONS - 596.520 - TRANSIT ADMINISTRATION		(131,768)	(132,435)	(94,605)	(179,000)	(157,000)
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Dept 904.000 - DEPRECIATION

APPROPRIATIONS

588-904.000-968.000	DEPRECIATION	67,339	90,000		90,000	90,000
TOTAL APPROPRIATIONS		67,339	90,000		90,000	90,000

NET OF REVENUES/APPROPRIATIONS - 904.000 - DEPRECIATION		(67,339)	(90,000)		(90,000)	(90,000)
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ESTIMATED REVENUES - FUND 0.00	1,287,963	948,162	1,087,934	1,384,000	1,384,000
APPROPRIATIONS - FUND 588 0.00	895,162	942,928	718,568	1,421,750	1,359,250
NET OF REVENUES/APPROPRIATIONS - FUND 588	392,801	5,234	369,366	(37,750)	24,750
BEGINNING FUND BALANCE	1,864,502	2,257,303	2,257,302	2,262,537	2,262,537
ENDING FUND BALANCE	2,257,303	2,262,537	2,626,668	2,224,787	2,287,287

WASTEWATER UTILITY

Dept 527.000 - SEWAGE DISPOSAL

ESTIMATED REVENUES

590-527.000-476.000	NONBUSINESS LICENSES			125		
590-527.000-540.000	STATE OPERATING GRANTS	250,462		112,542		
590-527.000-607.000	FEES	18,448	11,000	30,302	17,000	17,000
590-527.000-628.000	ARCADA SEWERAGE	86,951	36,500	30,096	32,500	32,500
590-527.000-629.000	PINE RIVER SEWERAGE	68,616	175,000	83,940	94,000	94,000
590-527.000-632.000	SEWER SALES	1,994,885	2,136,000	1,609,035	2,000,000	2,000,000
590-527.000-641.000	SPECIAL SEWAGE TREATMENT	7,559	4,500	13,178	4,500	4,500
590-527.000-660.000	LATE FEES/ON-OFF CHARGES	19,694	12,000	19,771	12,000	12,000
590-527.000-665.000	INTEREST	22,696	15,000	2,109	15,000	15,000
590-527.000-671.000	OTHER REVENUE	144		35		
590-527.000-672.000	SPECIAL ASSESSMENTS	8,812	26,000		40,000	40,000
590-527.000-675.000	PRIVATE CONTRIBUTIONS	90,994				
590-527.000-676.000	REIMBURSEMENTS	13				
TOTAL ESTIMATED REVENUES		2,569,274	2,416,000	1,901,133	2,215,000	2,215,000

APPROPRIATIONS

590-527.000-702.000	SALARIES/WAGES	185,015	185,721	155,589	201,000	201,000
590-527.000-703.000	OVERTIME	11,029	12,218	11,430	14,000	10,000
590-527.000-714.000	FRINGE BENEFITS	99,251	80,140	62,178		
590-527.000-719.100	MEDICAL INSURANCE			1,934		
590-527.000-719.200	DENTAL INSURANCE			9		
590-527.000-719.800	FSA EMPLOYER EXPENSE			15		
590-527.000-740.000	MATERIALS/SUPPLIES	10,535	10,500	9,538	10,500	10,500
590-527.000-741.000	UNIFORMS/SAFETY EQUIPMENT	741		39		
590-527.000-742.000	CHEMICALS	13,018	27,000	15,688	40,000	40,000
590-527.000-743.000	FUEL		3,000	2,782	9,500	9,500
590-527.000-744.000	POSTAGE			43		
590-527.000-746.000	TOOLS/EQUIPMENT	2,166	3,000	461	2,000	2,000
590-527.000-780.000	MAINTENANCE PARTS	481				
590-527.000-787.000	MAINTENANCE SUPPLIES	14,112	20,000	5,627	4,000	4,000
590-527.000-801.000	CONTRACT FEES	123,250	95,000	77,417	148,500	148,500
590-527.000-811.000	ISF-ENGINEERING SERVICES	2,369	13,800			
590-527.000-815.000	ISF-PUBLIC WORKS SERVICES	391				
590-527.000-816.000	EQUIPMENT RENTAL	13,129	13,500			
590-527.000-921.000	ELECTRICITY	134,439	136,500	123,897	140,000	125,000
590-527.000-922.000	COMMUNICATIONS	3,916	3,000	4,346	55,000	55,000
590-527.000-923.000	NATURAL GAS	4,480	9,000	4,481	9,000	9,000
590-527.000-927.000	WATER/SEWER	1,045	1,600	945	1,500	1,500
590-527.000-970.000	CAPITAL OUTLAY		77,000	59,019	225,500	118,000
TOTAL APPROPRIATIONS		619,367	690,979	535,438	860,500	734,000

NET OF REVENUES/APPROPRIATIONS - 527.000 - SEWAGE DISPOSAL

1,949,907 1,725,021 1,365,695 1,354,500 1,481,000

Dept 527.520 - SEWAGE DISPOSAL - ADMINISTRATION

APPROPRIATIONS						
590-527.520-702.000	SALARIES/WAGES	69,083	80,994	76,706	81,000	85,000
590-527.520-714.000	FRINGE BENEFITS	22,214	15,958	16,872		
590-527.520-715.000	EMPLOYEE TRAINING	434	3,500	165	3,500	3,500
590-527.520-716.000	LICENSE/CERTIFICATION FEE	260	400	95	500	500
590-527.520-717.000	OTHER EMPLOYMENT EXPENSE	98	1,000	145	1,000	1,000
590-527.520-719.100	MEDICAL INSURANCE			48		
590-527.520-719.800	FSA EMPLOYER EXPENSE			10		
590-527.520-740.000	MATERIALS/SUPPLIES	792		45		
590-527.520-741.000	UNIFORMS/SAFETY EQUIPMENT	10,483	4,800	973	5,000	5,000
590-527.520-801.000	CONTRACT FEES	199,620	9,700	250,445	9,500	9,500
590-527.520-802.000	LEGAL FEES		1,000	602	1,000	1,000
590-527.520-810.000	ISF-ACCOUNTING SERVICES	16,380				
590-527.520-811.000	ISF-ENGINEERING SERVICES	17,330	31,464			
590-527.520-922.000	COMMUNICATIONS	1,163	1,700	339	1,500	1,500
590-527.520-950.000	INSURANCE	16,735	20,000		21,000	21,000
590-527.520-957.000	REFUND PRIOR REVENUE			1,250		
TOTAL APPROPRIATIONS		354,592	170,516	347,695	124,000	128,000
NET OF REVENUES/APPROPRIATIONS - 527.520 - SEWAGE DISPOSAL - ADMINIS		(354,592)	(170,516)	(347,695)	(124,000)	(128,000)

Dept 527.552 - MAINTENANCE OF SEWER MAINS

APPROPRIATIONS						
590-527.552-702.000	SALARIES/WAGES		47,681		55,000	55,000
590-527.552-714.000	FRINGE BENEFITS		26,728			
590-527.552-740.000	MATERIALS/SUPPLIES	5,258	8,500	2,309	10,000	7,500
590-527.552-741.000	UNIFORMS/SAFETY EQUIPMENT	680		964		
590-527.552-743.000	FUEL			21		
590-527.552-746.000	TOOLS/EQUIPMENT	167	1,600		1,800	1,500
590-527.552-787.000	MAINTENANCE SUPPLIES	(5,093)				
590-527.552-801.000	CONTRACT FEES	6,066		5,331		
590-527.552-811.000	ISF-ENGINEERING SERVICES	16,032	13,524			
590-527.552-815.000	ISF-PUBLIC WORKS SERVICES	74,532				
590-527.552-816.000	EQUIPMENT RENTAL	38,036	35,000			
590-527.552-941.000	RENTAL CHARGES	1,689	1,900	1,773	2,000	2,000
590-527.552-951.000	UNINSURED LOSS CLAIMS			6,000		
590-527.552-970.000	CAPITAL OUTLAY	100	697,500	57,022	1,007,500	852,500
TOTAL APPROPRIATIONS		137,467	832,433	73,420	1,076,300	918,500
NET OF REVENUES/APPROPRIATIONS - 527.552 - MAINTENANCE OF SEWER MA		(137,467)	(832,433)	(73,420)	(1,076,300)	(918,500)

Dept 527.556 - SEWAGE UTILITY BILLING/CUSTOMER CARE

APPROPRIATIONS						
590-527.556-702.000	SALARIES/WAGES	9,812	11,279	2,149	12,000	12,000
590-527.556-703.000	OVERTIME	65		67		
590-527.556-714.000	FRINGE BENEFITS	2,437	3,595	388	4,000	4,000
590-527.556-740.000	MATERIALS/SUPPLIES	1,705		256		
590-527.556-741.000	UNIFORMS/SAFETY EQUIPMENT		500		500	500
590-527.556-744.000	POSTAGE	2,549	2,500	3,388	2,500	2,500
590-527.556-801.000	CONTRACT FEES	6,210	7,500	4,402	7,500	7,500
590-527.556-810.000	ISF-ACCOUNTING SERVICES	77,048	68,932			
590-527.556-816.000	EQUIPMENT RENTAL	680				
TOTAL APPROPRIATIONS		100,506	94,306	10,650	26,500	26,500
NET OF REVENUES/APPROPRIATIONS - 527.556 - SEWAGE UTILITY BILLING/CUS		(100,506)	(94,306)	(10,650)	(26,500)	(26,500)

Dept 527.558 - ARCADA TWP SEWER MAINS

APPROPRIATIONS

590-527.558-702.000	SALARIES/WAGES		1,411		2,000	2,000
590-527.558-714.000	FRINGE BENEFITS		815		1,000	1,000
590-527.558-787.000	MAINTENANCE SUPPLIES		500		500	500
590-527.558-810.000	ISF-ACCOUNTING SERVICES		20			
590-527.558-815.000	ISF-PUBLIC WORKS SERVICES	2,720				
590-527.558-816.000	EQUIPMENT RENTAL	3,087	2,000			
TOTAL APPROPRIATIONS		5,807	4,746		3,500	3,500

NET OF REVENUES/APPROPRIATIONS - 527.558 - ARCADA TWP SEWER MAINS (5,807) (4,746) (3,500) (3,500)

Dept 527.559 - ARCADA SEWAGE LIFT STATIONS

APPROPRIATIONS

590-527.559-702.000	SALARIES/WAGES	2,266	2,896	4,434	3,500	3,500
590-527.559-703.000	OVERTIME		141	922	250	250
590-527.559-714.000	FRINGE BENEFITS	1,124	1,626	2,058	2,000	2,000
590-527.559-719.100	MEDICAL INSURANCE			20		
590-527.559-787.000	MAINTENANCE SUPPLIES	8	500	2,025	500	500
590-527.559-801.000	CONTRACT FEES		200		200	200
590-527.559-810.000	ISF-ACCOUNTING SERVICES	68	90			
590-527.559-816.000	EQUIPMENT RENTAL	638	1,500	(284)		
590-527.559-922.000	COMMUNICATIONS	955	900	(3,860)	1,000	1,000
590-527.559-970.000	CAPITAL OUTLAY				77,500	75,000
TOTAL APPROPRIATIONS		5,059	7,853	5,315	84,950	82,450

NET OF REVENUES/APPROPRIATIONS - 527.559 - ARCADA SEWAGE LIFT STATION (5,059) (7,853) (5,315) (84,950) (82,450)

Dept 527.560 - PINE RIVER TWP SEWER MAINS

APPROPRIATIONS

590-527.560-702.000	SALARIES/WAGES		1,411		2,000	2,000
590-527.560-714.000	FRINGE BENEFITS		815			
590-527.560-787.000	MAINTENANCE SUPPLIES		500			
590-527.560-815.000	ISF-PUBLIC WORKS SERVICES	2,280				
590-527.560-816.000	EQUIPMENT RENTAL	2,153	2,200			
TOTAL APPROPRIATIONS		4,433	4,926		2,000	2,000

NET OF REVENUES/APPROPRIATIONS - 527.560 - PINE RIVER TWP SEWER MAIN (4,433) (4,926) (2,000) (2,000)

Dept 527.561 - PINE RIVER TWP SEWAGE LIFT STATION

APPROPRIATIONS

590-527.561-702.000	SALARIES/WAGES	2,133	2,896	2,682	3,500	3,500
590-527.561-703.000	OVERTIME		141	89	250	250
590-527.561-714.000	FRINGE BENEFITS	1,079	1,626	1,145	2,000	2,000
590-527.561-719.100	MEDICAL INSURANCE			46		
590-527.561-719.800	FSA EMPLOYER EXPENSE			1		
590-527.561-787.000	MAINTENANCE SUPPLIES		500	100	500	500
590-527.561-801.000	CONTRACT FEES		200		250	250
590-527.561-810.000	ISF-ACCOUNTING SERVICES	68	54			
590-527.561-816.000	EQUIPMENT RENTAL	589	1,500	(295)		
590-527.561-921.000	ELECTRICITY	721	2,000	1,537	2,000	2,000
590-527.561-922.000	COMMUNICATIONS	955	900	(8,343)	1,000	1,000
590-527.561-923.000	NATURAL GAS		300			
590-527.561-970.000	CAPITAL OUTLAY		146,000	20,946	65,000	65,000
TOTAL APPROPRIATIONS		5,545	156,117	17,908	74,500	74,500

NET OF REVENUES/APPROPRIATIONS - 527.561 - PINE RIVER TWP SEWAGE LIFT (5,545) (156,117) (17,908) (74,500) (74,500)

Dept 901.000 - CONSTRUCTION

APPROPRIATIONS

590-901.000-970.000	CAPITAL OUTLAY	120		177,412	
TOTAL APPROPRIATIONS		120		177,412	

NET OF REVENUES/APPROPRIATIONS - 901.000 - CONSTRUCTION

(120) 177,412

Dept 904.000 - DEPRECIATION

APPROPRIATIONS

590-904.000-968.000	DEPRECIATION	325,417	350,000	350,000	350,000
TOTAL APPROPRIATIONS		325,417	350,000	350,000	350,000

NET OF REVENUES/APPROPRIATIONS - 904.000 - DEPRECIATION

(325,417) (350,000) (350,000) (350,000)

Dept 905.000 - DEBT SERVICE

APPROPRIATIONS

590-905.000-995.000	INTEREST	121,285	110,642	109,857	110,000	110,000
590-905.000-996.000	PAYING AGENT FEES	250		250		
TOTAL APPROPRIATIONS		121,535	110,642	110,107	110,000	110,000

NET OF REVENUES/APPROPRIATIONS - 905.000 - DEBT SERVICE

(121,535) (110,642) (110,107) (110,000) (110,000)

ESTIMATED REVENUES - FUND 0.00

2,569,274 2,416,000 1,901,133 2,215,000 2,215,000

APPROPRIATIONS - FUND 590.00

1,680,471 2,422,518 1,277,974 2,712,250 2,429,450

NET OF REVENUES/APPROPRIATIONS - FUND 590

888,803 (6,518) 623,159 (497,250) (214,450)

BEGINNING FUND BALANCE

5,327,968 6,216,771 6,216,673 6,210,253 6,210,253

ENDING FUND BALANCE

6,216,771 6,210,253 6,839,832 5,713,003 5,995,803

WATER DISTRIBUTION

Dept 536.000 - POTABLE WATER SYSTEM

ESTIMATED REVENUES

591-536.000-607.000	FEES	10,056		13,826		
591-536.000-626.000	SERVICE CHARGES	489				
591-536.000-632.000	WATER SALES	1,346,919	1,489,000	1,075,873	1,350,000	1,350,000
591-536.000-660.000	LATE FEES/ON-OFF CHARGES	31,760	34,000	13,978	35,000	35,000
591-536.000-665.000	INTEREST	42,913	30,000	3,387	30,000	30,000
591-536.000-667.000	RENTS	58,115	56,000	54,191	55,000	50,000
591-536.000-671.000	OTHER REVENUE	1,059		337		
591-536.000-675.000	PRIVATE CONTRIBUTIONS	448,239				
TOTAL ESTIMATED REVENUES		1,939,550	1,609,000	1,161,592	1,470,000	1,465,000

APPROPRIATIONS

591-536.000-702.000	SALARIES/WAGES	29,273	151,676	31,198	160,000	160,000
591-536.000-703.000	OVERTIME	7	5,780	43	5,500	3,000
591-536.000-714.000	FRINGE BENEFITS	27,111	48,419	5,936	50,000	40,000
591-536.000-715.000	EMPLOYEE TRAINING	60		412		
591-536.000-717.000	OTHER EMPLOYMENT EXPENSE	1,242		756	1,000	1,000
591-536.000-719.800	FSA EMPLOYER EXPENSE			3		
591-536.000-730.000	MEDIA ADVERTISING	800	1,500	1,794	1,000	1,000
591-536.000-740.000	MATERIALS AND SUPPLIES	1,706	500	542	500	500
591-536.000-741.000	UNIFORMS/SAFETY EQUIPMENT	1,562	2,000	1,464	2,000	2,000
591-536.000-743.000	FUEL	26				
591-536.000-744.000	POSTAGE			43		
591-536.000-746.000	TOOLS/EQUIPMENT	499				
591-536.000-801.000	CONTRACT FEES	50,993	10,000	172,408	10,000	10,000
591-536.000-810.000	ISF-ACCOUNTING SERVICES	9,436				
591-536.000-811.000	ISF-ENGINEERING SERVICES	14,985				
591-536.000-815.000	ISF-PUBLIC WORKS SERVICES	25				
591-536.000-816.000	EQUIPMENT RENTAL	27				
591-536.000-921.000	ELECTRICITY	(7,382)	1,200	556	1,000	1,000
591-536.000-922.000	COMMUNICATIONS	1,519		1,651	3,000	3,000
591-536.000-950.000	INSURANCE	2,264	2,600		2,500	2,500
591-536.000-970.000	CAPITAL OUTLAY	138				
591-536.000-998.000	PURCHASED POTABLE WATER	728,346		289,111		
TOTAL APPROPRIATIONS		862,637	223,675	505,917	236,500	224,000
NET OF REVENUES/APPROPRIATIONS - 536.000 - POTABLE WATER SYSTEM		1,076,913	1,385,325	655,675	1,233,500	1,241,000

Dept 536.552 - MAINTENANCE OF WATER MAINS

APPROPRIATIONS

591-536.552-702.000	SALARIES/WAGES	116,855	140,501	92,426	147,566	148,000
591-536.552-703.000	OVERTIME	2,918	5,463	1,055	5,000	500
591-536.552-714.000	FRINGE BENEFITS	120,127	6,661	31,456	7,000	7,000
591-536.552-716.000	LICENSE/CERTIFICATION FEE	25				
591-536.552-717.000	OTHER EMPLOYMENT EXPENSE			24		
591-536.552-719.100	MEDICAL INSURANCE			827		
591-536.552-719.200	DENTAL INSURANCE			3		
591-536.552-719.800	FSA EMPLOYER EXPENSE			7		
591-536.552-740.000	MATERIALS/SUPPLIES	14,822	20,000	4,726	20,000	18,000
591-536.552-741.000	UNIFORMS/SAFETY EQUIPMENT	98				
591-536.552-743.000	FUEL	35		623		
591-536.552-746.000	TOOLS/EQUIPMENT	885	2,000	276	1,500	1,500
591-536.552-787.000	MAINTENANCE SUPPLIES	2,789				
591-536.552-801.000	CONTRACT FEES	1,500	34,000	10,070	46,000	46,000
591-536.552-811.000	ISF-ENGINEERING SERVICES	38,997	35,328			
591-536.552-815.000	ISF-PUBLIC WORKS SERVICES	14,577				
591-536.552-816.000	EQUIPMENT RENTAL	9,093	20,000			
591-536.552-941.000	RENTAL CHARGES	2,080	2,500	2,131	2,500	2,500
591-536.552-970.000	CAPITAL OUTLAY	1,307	443,500	7,027	588,000	760,400
TOTAL APPROPRIATIONS		326,058	709,953	150,651	817,566	983,900

NET OF REVENUES/APPROPRIATIONS - 536.552 - MAINTENANCE OF WATER MA (326,058) (709,953) (150,651) (817,566) (983,900)

Dept 536.553 - WATER MAIN CROSS CONNECTION CONTROL

APPROPRIATIONS

591-536.553-702.000	SALARIES/WAGES	5				
591-536.553-714.000	FRINGE BENEFITS	56				
TOTAL APPROPRIATIONS		61				

NET OF REVENUES/APPROPRIATIONS - 536.553 - WATER MAIN CROSS CONNEC (61)

Dept 536.556 - WATER UTILITY BILLING/CUSTOMER CARE

APPROPRIATIONS

591-536.556-702.000	SALARIES/WAGES	7,729	9,820	590	10,000	10,000
591-536.556-703.000	OVERTIME	65		67		
591-536.556-714.000	FRINGE BENEFITS	3,130	3,897	50	4,000	4,000
591-536.556-740.000	MATERIALS/SUPPLIES	1,741				
591-536.556-744.000	POSTAGE	2,549		3,694		
591-536.556-801.000	CONTRACT FEES	6,210		3,917		
591-536.556-810.000	ISF-ACCOUNTING SERVICES	79,096	59,941			
591-536.556-816.000	EQUIPMENT RENTAL	642				
TOTAL APPROPRIATIONS		101,162	73,658	8,318	14,000	14,000

NET OF REVENUES/APPROPRIATIONS - 536.556 - WATER UTILITY BILLING/CUST (101,162) (73,658) (8,318) (14,000) (14,000)

Dept 536.560 - PINE RIVER TWP WATER MAINS

APPROPRIATIONS

591-536.560-702.000	SALARIES/WAGES		200		500	500
591-536.560-714.000	FRINGE BENEFITS		25		100	100
TOTAL APPROPRIATIONS			225		600	600

NET OF REVENUES/APPROPRIATIONS - 536.560 - PINE RIVER TWP WATER MAINS (225) (600) (600)

Dept 901.000 - CONSTRUCTION

APPROPRIATIONS

591-901.000-970.000	CAPITAL OUTLAY				233,895
TOTAL APPROPRIATIONS					233,895

NET OF REVENUES/APPROPRIATIONS - 901.000 - CONSTRUCTION					(233,895)
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Dept 904.000 - DEPRECIATION

APPROPRIATIONS

591-904.000-968.000	DEPRECIATION	170,851	195,000	195,000	195,000
TOTAL APPROPRIATIONS		170,851	195,000	195,000	195,000

NET OF REVENUES/APPROPRIATIONS - 904.000 - DEPRECIATION	(170,851)	(195,000)	(195,000)	(195,000)
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Dept 905.000 - DEBT SERVICE

APPROPRIATIONS

591-905.000-995.000	INTEREST	23,328	20,718	15,814	18,000	18,000
TOTAL APPROPRIATIONS		23,328	20,718	15,814	18,000	18,000

NET OF REVENUES/APPROPRIATIONS - 905.000 - DEBT SERVICE	(23,328)	(20,718)	(15,814)	(18,000)	(18,000)
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ESTIMATED REVENUES - FUND 0.00	1,939,550	1,609,000	1,161,592	1,470,000	1,465,000
APPROPRIATIONS - FUND 591 0.00	1,484,097	1,223,229	914,639	1,281,666	1,435,500
NET OF REVENUES/APPROPRIATIONS - FUND 591	455,453	385,771	246,953	188,334	29,500
BEGINNING FUND BALANCE	5,282,493	5,737,946	5,737,571	6,123,717	6,123,717
ENDING FUND BALANCE	5,737,946	6,123,717	5,984,524	6,312,051	6,153,217

REFUSE COLLECTION

Dept 528.000 - REFUSE COLLECTION/DISPOSAL

ESTIMATED REVENUES

596-528.000-581.000	LOCAL UNIT CONTRIBUTIONS	3,956		6,647		
596-528.000-607.000	FEES	3,330	3,000	3,264		
596-528.000-640.000	REFUSE COLLECTIONS	697,983	686,000	553,493	650,000	650,000
596-528.000-660.000	LATE FEES/ON-OFF CHARGES	8,925	8,000	9,257	10,000	10,000
596-528.000-665.000	INTEREST	4,695	4,000		5,000	3,000
TOTAL ESTIMATED REVENUES		718,889	701,000	572,661	665,000	663,000

APPROPRIATIONS

596-528.000-702.000	SALARIES/WAGES		2,262		5,000	5,000
596-528.000-714.000	FRINGE BENEFITS		1,251		1,000	1,000
596-528.000-730.000	MEDIA ADVERTISING	1,489				
596-528.000-740.000	MATERIALS/SUPPLIES	235				
596-528.000-801.000	CONTRACT FEES	331,488		320,102		400,000
596-528.000-810.000	ISF-ACCOUNTING SERVICES	65,692	30,049			
596-528.000-811.000	ISF-ENGINEERING SERVICES	6,072				
596-528.000-815.000	ISF-PUBLIC WORKS SERVICES	3,909				
596-528.000-816.000	EQUIPMENT RENTAL	66	300			
596-528.000-950.000	INSURANCE	852	1,000		1,000	1,000
TOTAL APPROPRIATIONS		409,803	34,862	320,102	7,000	407,000

NET OF REVENUES/APPROPRIATIONS - 528.000 - REFUSE COLLECTION/DISPOSA 309,086 666,138 252,559 658,000 256,000

Dept 528.446 - YARD WASTE COLLECTION

APPROPRIATIONS

596-528.446-702.000	SALARIES/WAGES		28,336		32,000	32,000
596-528.446-703.000	OVERTIME		339		500	500
596-528.446-714.000	FRINGE BENEFITS		4,142		8,000	8,000
596-528.446-740.000	MATERIALS/SUPPLIES		400		500	500
596-528.446-815.000	ISF-PUBLIC WORKS SERVICES	60,893				
596-528.446-816.000	ISF-EQUIPMENT USAGE	41,579				
596-528.446-943.000	EQUIPMENT RENTAL		44,000			
TOTAL APPROPRIATIONS		102,472	77,217		41,000	41,000

NET OF REVENUES/APPROPRIATIONS - 528.446 - YARD WASTE COLLECTION (102,472) (77,217) (41,000) (41,000)

Dept 528.447 - LEAF COLLECTION

APPROPRIATIONS

596-528.447-702.000	SALARIES/WAGES		21,700		25,000	25,000
596-528.447-703.000	OVERTIME		136		250	250
596-528.447-714.000	FRINGE BENEFITS		8,033		8,000	8,000
596-528.447-740.000	MATERIALS/SUPPLIES	311	500	304	500	500
596-528.447-815.000	ISF-PUBLIC WORKS SERVICES	51,065				
596-528.447-816.000	EQUIPMENT RENTAL	40,027	41,500			
TOTAL APPROPRIATIONS		91,403	71,869	304	33,750	33,750

NET OF REVENUES/APPROPRIATIONS - 528.447 - LEAF COLLECTION (91,403) (71,869) (304) (33,750) (33,750)

Dept 528.510 - YARD WASTE COMPOST SITE

APPROPRIATIONS

596-528.510-702.000	SALARIES/WAGES		22,298		25,000	25,000
596-528.510-714.000	FRINGE BENEFITS		10,707		8,000	8,000
596-528.510-740.000	MATERIALS/SUPPLIES		500		500	500
596-528.510-801.000	CONTRACT FEES		15,600	9,600	15,000	15,000
596-528.510-815.000	ISF-PUBLIC WORKS SERVICES	25,951				
596-528.510-816.000	EQUIPMENT RENTAL	23,350	60,000	(3,000)		
TOTAL APPROPRIATIONS		49,301	109,105	6,600	48,500	48,500

NET OF REVENUES/APPROPRIATIONS - 528.510 - YARD WASTE COMPOST SITE (49,301) (109,105) (6,600) (48,500) (48,500)

Dept 528.520 - REFUSE DISPOSAL ADMINISTRATION

APPROPRIATIONS

596-528.520-730.000	MEDIA ADVERTISING		1,500	796	1,500	
596-528.520-740.000	MATERIALS/SUPPLIES	2,549		2,522		1,500
596-528.520-801.000	CONTRACT FEES	1,102		2,800		
596-528.520-815.000	ISF-PUBLIC WORKS SERVICES	69				
TOTAL APPROPRIATIONS		3,720	1,500	6,118	1,500	1,500

NET OF REVENUES/APPROPRIATIONS - 528.520 - REFUSE DISPOSAL ADMINISTRATION (3,720) (1,500) (6,118) (1,500) (1,500)

Dept 904.000 - DEPRECIATION

APPROPRIATIONS

596-904.000-968.000	DEPRECIATION	260	260			
TOTAL APPROPRIATIONS		260	260			

NET OF REVENUES/APPROPRIATIONS - 904.000 - DEPRECIATION (260) (260)

ESTIMATED REVENUES - FUND 0.00	718,889	701,000	572,661	665,000	663,000
APPROPRIATIONS - FUND 596 0.00	656,959	294,813	333,094	131,750	531,750
NET OF REVENUES/APPROPRIATIONS - FUND 596	61,930	406,187	239,567	533,250	131,250
BEGINNING FUND BALANCE	385,179	447,109	447,109	853,296	853,296
ENDING FUND BALANCE	447,109	853,296	686,676	1,386,546	984,546



COMPONENT UNIT FUNDS

For the Fiscal Year Ending June 30, 2021

DOWNTOWN DEVELOPMENT AUTHORITY

Captured property tax

ALMA PUBLIC LIBRARY

Penal fines, property tax

DOWNTOWN DEVELOPMENT AUTHORITY

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 COMM APPROVED BUDGET	2019-20 ACTIVITY THRU 06/30/20	2020-21 DEPT REQUESTED BUDGET	2020-21 FINANCE DIR REVIEW BUDGET
Dept 728.000 - DDA -ECONOMIC DEVELOPMENT						
ESTIMATED REVENUES						
248-728.000-402.000	REAL PROPERTY TAX	20,069		19,371		
248-728.000-410.000	PERSONAL PROPERTY TAX	1,103	21,000	1,036	21,000	21,000
248-728.000-665.000	INTEREST	1,242	825	94	1,000	1,000
TOTAL ESTIMATED REVENUES		22,414	21,825	20,501	22,000	22,000
APPROPRIATIONS						
248-728.000-702.000	SALARIES/WAGES	6,202	11,778	5,999	6,000	6,000
248-728.000-714.000	FRINGE BENEFITS	513	3,302	1,709	5,000	5,000
248-728.000-715.000	EMPLOYEE TRAINING			120		
248-728.000-718.000	PUBLICATIONS/MEMBERSHIPS	60				
248-728.000-719.100	MEDICAL INSURANCE			90		
248-728.000-719.200	DENTAL INSURANCE			1		
248-728.000-740.000	MATERIALS/SUPPLIES	240				
248-728.000-744.000	POSTAGE			43		
248-728.000-810.000	ISF-ACCOUNTING SERVICES	2,797	924			
248-728.000-811.000	ISF-ENGINEERING SERVICES		2,208			
248-728.000-950.000	INSURANCE	14	20			
248-728.000-985.000	PROPERTY REHAB GRANT/LOAN	4,474				
TOTAL APPROPRIATIONS		14,300	18,232	7,962	11,000	11,000
NET OF REVENUES/APPROPRIATIONS - DDA ED		8,114	3,593	12,539	11,000	11,000
Dept 930.000 - TRANSFERS IN						
ESTIMATED REVENUES						
248-930.000-699.000	TRANSFERS IN		6,000		6,000	6,000
TOTAL ESTIMATED REVENUES			6,000		6,000	6,000
NET OF REVENUES/APPROPRIATIONS - 930.000 - TRANSFERS IN			6,000		6,000	6,000
ESTIMATED REVENUES - FUND 0.00		22,414	27,825	20,501	28,000	28,000
APPROPRIATIONS - FUND 248.0.00		14,300	18,232	7,962	11,000	11,000
NET OF REVENUES/APPROPRIATIONS - FUND 248		8,114	9,593	12,539	17,000	17,000
BEGINNING FUND BALANCE		80,997	89,111	89,111	98,704	98,704
ENDING FUND BALANCE		89,111	98,704	101,650	115,704	115,704

ALMA PUBLIC LIBRARY

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 06/30/20	2019-20 COMM APPROVED BUDGET	2020-21 DEPT REQUESTED BUDGET	2020-21 COMM APPROVED BUDGET
Dept 790.000 - LIBRARY						
ESTIMATED REVENUES						
510-790.000-402.000	REAL PROPERTY TAX	66,885	131,369	68,000	65,000	65,000
510-790.000-403.000	VOTED PROPERTY TAX DISTRIBUTION	209,435		195,000	195,000	195,000
510-790.000-410.000	PERSONAL PROPERTY TAX	12,212	28,807	14,000	15,000	15,000
510-790.000-434.000	IFT - OPRA	1,654		1,600		1,500
510-790.000-540.000	STATE OPERATING GRANTS	9,120	9,540	8,000	15,000	15,000
510-790.000-540.001	STATE TRAINING GRANT REVENUE		2,500			
510-790.000-580.000	LOCAL COMMUNITY STABILIZATION ACT	8,261	3,775	3,500	5,000	5,000
510-790.000-581.000	LOCAL UNIT CONTRIBUTIONS	175,000		175,000	175,000	
510-790.000-607.000	FEES	13,610	10,783	15,000	15,000	15,000
510-790.000-626.000	SERVICE CHARGES	2				
510-790.000-655.000	FINES AND FORFEITS	3,985	2,253	3,200	5,000	5,000
510-790.000-656.000	PENAL FINE DISTRIBUTION	98,074	98,074	90,000	90,000	90,000
510-790.000-665.000	INTEREST	2,350	231	1,600	2,000	2,000
510-790.000-671.000	OTHER REVENUE	761	558	1,000	2,500	2,500
510-790.000-674.000	CUNIT CONTRIBUTIONS	4,232	4			
510-790.000-675.000	PRIVATE CONTRIBUTIONS	4,426	2,865	3,000	3,000	3,000
510-790.000-676.000	REIMBURSEMENTS	385	1,755			2,900
TOTAL ESTIMATED REVENUES		610,392	292,514	578,900	587,500	416,900
APPROPRIATIONS						
510-790.000-702.000	SALARIES/WAGES	250,996	232,798	262,233	275,000	264,500
510-790.000-714.000	FRINGE BENEFITS	94,625	62,950	66,052	70,000	65,000
510-790.000-715.000	EMPLOYEE TRAINING	4,050	2,793	7,105	7,000	2,000
510-790.000-717.000	OTHER EMPLOYMENT EXPENSE	108	216	200	500	

510-790.000-718.000	PUBLICATIONS/MEMBERSHIPS	1,512				
510-790.000-719.100	MEDICAL INSURANCE		1,196			
510-790.000-719.200	DENTAL INSURANCE		8		6,000	2,000
510-790.000-719.400	LIFE INSURANCE		30			
510-790.000-719.800	FSA EMPLOYER EXPENSE		34			
510-790.000-719.900	EMPLOYEE ASSISTANCE PROGRAM		53			
510-790.000-727.000	OFFICE SUPPLIES - LIBRARY	9,073	14,449	10,400	10,000	5,000
510-790.000-728.000	OFFICE EQUIPMENT	3,482	1,176	1,600	3,935	2,000
510-790.000-730.000	MEDIA ADVERTISING		2,042	1,100	1,500	1,000
510-790.000-740.000	MAINTENANCE SUPPLIES	7,695	7,757	8,075	8,000	5,000
510-790.000-744.000	POSTAGE	163	132	2,300	2,000	2,000
510-790.000-747.000	NEWSPAPERS	4,990	4,169	5,200	5,500	5,500
510-790.000-748.000	PERIODICALS	3,334	3,470	3,800	4,450	3,000
510-790.000-749.700	DVD/VIDEO COLLECTION DVD/VIDEO	792	2,400	3,000	6,000	3,000
510-790.000-749.800	CD/AUDIO COLLECTION CD/AUDIO	795	727	2,000	4,000	2,000
510-790.000-749.900	ONLINE SUBSCRIPTIONS	7,214	6,591	8,390	12,590	8,000
510-790.000-801.000	CONTRACT FEES	36,643	28,151	36,000	42,500	45,000
510-790.000-804.000	PRINTING/COPYING	743	489	1,000	1,000	1,000
510-790.000-810.000	ISF-ACCOUNTING SERVICES	27,478	173	26,088		
510-790.000-811.000	ISF-ENGINEERING SERVICES	300				
510-790.000-816.000	EQUIPMENT RENTAL	882				
510-790.000-921.000	ELECTRICITY	33,723	32,944	36,400	38,500	38,500
510-790.000-922.000	COMMUNICATIONS	750	852	865	1,000	1,000
510-790.000-923.000	NATURAL GAS	8,291	6,291	9,123	10,000	10,000
510-790.000-927.000	WATER/SEWER	4,783	4,176	4,876	5,000	5,000
510-790.000-950.000	INSURANCE	7,481		8,600	9,000	9,000
510-790.000-970.000	CAPITAL OUTLAY		7,778	25,500	24,500	
510-790.000-972.100	JUVENILE FICTIONAL BOOKS FICTION	7,325	7,810	7,500	8,500	6,000
510-790.000-972.200	JUVENILE NONFICTIONAL NONFICTION	4,974	4,221	5,500	6,500	5,000
510-790.000-973.100	ADULT FICTIONAL BOOKS FICTION	5,808	4,817	8,500	8,500	7,000
510-790.000-973.200	ADULT NONFICTIONAL BOOKS NONFICTION	5,558	3,697	8,000	8,000	8,000
510-790.000-974.000	REFERENCE BOOKS	8,707	5,888	8,500	5,000	2,500
TOTAL APPROPRIATIONS		542,275	450,278	567,907	584,475	508,000

NET OF REVENUES/APPROPRIATIONS - 790.000 - LIBRARY 68,117 (157,764) 10,993 3,025 (91,100)

Dept 790.265 - LIBRARY MAINTENANCE

APPROPRIATIONS

510-790.265-702.000	SALARIES/WAGES	14,051	15,875	25,160	18,000	18,000
510-790.265-714.000	FRINGE BENEFITS	1,415	1,284	5,934	6,000	6,000
510-790.265-719.200	DENTAL INSURANCE				1,500	
510-790.265-719.400	LIFE INSURANCE		2			
510-790.265-740.000	MATERIALS/SUPPLIES	5,814	3,686	7,000	7,500	2,000
510-790.265-801.000	CONTRACT FEES	15,593	3,302	47,800	12,000	8,000
510-790.265-811.000	ISF-ENGINEERING SERVICES	93				
510-790.265-815.000	ISF-PUBLIC WORKS SERVICES	26,975				
510-790.265-816.000	EQUIPMENT RENTAL	4,635		4,000		
TOTAL APPROPRIATIONS		68,576	24,149	89,894	45,000	34,000

NET OF REVENUES/APPROPRIATIONS - 790.265 - LIBRARY MAINTENANCE (68,576) (24,149) (89,894) (45,000) (34,000)

Dept 904.000 - DEPRECIATION

APPROPRIATIONS

510-904.000-968.000	DEPRECIATION	135,987		127,370	128,000	128,000
TOTAL APPROPRIATIONS		135,987		127,370	128,000	128,000

NET OF REVENUES/APPROPRIATIONS - 904.000 - DEPRECIATION (135,987) (127,370) (128,000) (128,000)

Dept 905.000 - DEBT SERVICE

ESTIMATED REVENUES

510-905.000-402.000	REAL PROPERTY TAX	200,482	197,793	205,000	205,000	205,000
510-905.000-410.000	PERSONAL PROPERTY TAX	36,637	43,243	40,000	40,000	40,000
510-905.000-434.000	IFT - OPRA	4,962		5,300		
510-905.000-580.000	LOCAL COMMUNITY STABILIZATION ACT	24,782	18,876	10,000	10,000	10,000
510-905.000-665.000	INTEREST	1,045	737	1,000	5,000	500
TOTAL ESTIMATED REVENUES		267,908	260,649	261,300	260,000	255,500

APPROPRIATIONS

510-905.000-995.000	INTEREST	32,247	23,442	23,442	2,000	2,000
TOTAL APPROPRIATIONS		32,247	23,442	23,442	2,000	2,000

NET OF REVENUES/APPROPRIATIONS - 905.000 - DEBT SERVICE

235,661	237,207	237,858	258,000	253,500
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ESTIMATED REVENUES - F 0.00

878,300	553,163	840,200	847,500	672,400
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APPROPRIATIONS - FUND 0.00

779,085	497,869	808,613	759,475	672,000
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NET OF REVENUES/APPROPRIATIONS - FUND 510

99,215	55,294	31,587	88,025	400
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BEGINNING FUND BALANCE

1,543,222	1,642,437	1,642,437	1,674,024	1,674,024
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ENDING FUND BALANCE

1,642,437	1,697,731	1,674,024	1,762,049	1,674,424
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CAPITAL IMPROVEMENT PLANS

For the Fiscal Year Ending June 30, 2021





COMMUNITY DEVELOPMENT

CAPITAL IMPROVEMENT PLANS

For the Fiscal Year Ending June 30, 2021

Community Development							
CIP for F.Y. 2021						Date:	04/06/20
						Revised:	
Item	2021	2022	2023	2024	2025	2026	Totals
Parking Lot Resurfacing	0	214,500	132,200	107,000	186,600	78,200	718,500
Downtown Alley Resurfacing	0	66,000	69,300	93,500	58,500	106,700	394,000
Downtown L.E.D. Street Lights	0	60,700	60,700	60,700	60,700	60,700	303,500
Downtown Landscape Plan	25,000						25,000
							0
							0
							0
							0
							0
							0
							0
							0
							0
							0
							0
							0
TOTALS (F.Y. 2021 Budget)	25,000	341,200	262,200	261,200	305,800	245,600	1,441,000
TOTALS (F.Y. 2021 Budget)						0	0
COMPARISON						245,600	1,441,000

**City of Alma
Capital Improvement Program
Project Worksheet**

Program Area:	Community Development	Activity:	Economic Development
Priority:	High	Location:	Central Business District
Function		Activity	
Estimated Start Date:	9/1/2020	Estimated Completion Date:	12/1/2020

Project Title & Description:
Downtown Landscape-Infrastructure Community Involvement Plan

Project Justification:
The downtown trees were planted in the early 1980s; there is a need for long term review of the trees, how should they be removed, and a plan for replacement. The trees are very mature and unique to Alma's downtown. A consultant is needed to assist with a community conversation about the trees, and provide a plan for the removal. Provide recommendations for the number and type of trees to be replanted. At the same time, a review of the parking lots, alleys, and lighting in the downtown district,.

Operational Costs & Benefits:
The costs of the plan is a one time fee. The benefits of the plan will not been seen in the short term. The plan may reduce the number of trees, so long term the maintance costs will decrease. An overview of the other assests downtown will assist with planning and possible grants in the future.

Project Costs	2021	2022	2023	2024	2025	2026	Totals
Acquisition- Land/Other							-
Architecture/Engineering	25,000						25,000
Construction							-
Vehicles/Equipment							-
Other (Specify)							-
Total Capital Improvements	25,000	-	-	-	-	-	25,000

Source of Funds	2021	2022	2023	2024	2025	2026	Totals
Bonds							-
Reserves							-
Federal							-
State							-
Operational Budget	25,000						25,000
Other (Specify)							-
Total Funding Sources	25,000	-	-	-	-	-	25,000

Operating Costs	2021	2022	2023	2024	2025	2026	Totals
New Personnel (FTEs)							-
Personnel Services Costs							-
Maintenance Costs							-
Operating Costs							-
Other Operating Costs							-
Total Operating Impact	-	-	-	-	-	-	-

Comments:
The discussion of the downtown tress increases each year. Trees are a very important part of a downtown streetscape. Having a professional develop a plan will save time, dollars and provide a better community consensus in the long-term.



PROPERTY MAINTENANCE

CAPITAL IMPROVEMENT PLANS

For the Fiscal Year Ending June 30, 2021

Property Maintenance							
CIP for F.Y. 2021							
						Date:	04/06/20
						Revised:	05/15/20
Item	2021	2022	2023	2024	2025	2026	Totals
PD Office Remodel	49,000						49,000
Municipal Bldg. Ceiling Tile Replacement						30,000	30,000
Municipal Bldg. Employee Prk'g Lot		35,000					35,000
State St. Plaza Tuckpoint & Paint		5,000	15,000				20,000
Technological Upgrade Commission Chamber		7,500					7,500
PD & Fire Prk'g Lot & Drive Approach		50,000					50,000
State Street Plaza Boilers		11,000					11,000
City Hall Parking Lot Crack Seal & Stripe	5,000						5,000
							0
							0
TOTALS (F.Y. 2021 Budget)	54,000	108,500	15,000	0	0	30,000	207,500

**City of Alma
Capital Improvement Program
Project Worksheet**

Program Area:	Property Maintenance	Activity:	Buidings and Grounds Maintenance
Priority:	High	Location:	Police Department
Function		Activity	
Estimated Start Date:	9/1/2020	Estimated Completion Date:	12/1/2020

Project Title & Description:
Remodel of front of police department and wall near interview room. Salley port door

Project Justification:
Long time project to increase safety in the police department and corrective action due to water damage.

Operational Costs & Benefits:

Project Costs	2021	2022	2023	2024	2025	2026	Totals
Acquisition- Land/Other							-
Architecture/Engineering							-
Construction	49,000						49,000
Vehicles/Equipment							-
Other (Specify)							-
Total Capital Improvements	49,000	-	-	-	-	-	49,000

Source of Funds	2021	2022	2023	2024	2025	2026	Totals
Bonds							-
Reserves							-
Federal							-
State							-
Operational Budget	49,000						49,000
Other (Specify)							-
Total Funding Sources	49,000	-	-	-	-	-	49,000

Estimated Useful Life:							
Operating Costs	2021	2022	2023	2024	2025	2026	Totals
New Personnel (FTEs)							-
Personnel Services Costs							-
Maintenance Costs							-
Operating Costs							-
Other Operating Costs							-
Total Operating Impact	-	-	-	-	-	-	-

Comments:
Long time project to increase safety in the police department and corrective action due to water damage.





PUBLIC SERVICES

CAPITAL IMPROVEMENT PLANS

For the Fiscal Year Ending June 30, 2021

Public Services CIP							
CIP for F.Y. 2021						Date:	04/03/20
						Revised:	05/15/20
Item	2021	2022	2023	2024	2025	2026	Totals
Public Works Generator	0	75,000	0	0	0	0	75,000
City Hall Furnaces	8,500	0	0	0	0	0	8,500
PW Garage Structural Steel Column Repair	45,000	0	0	0	0	0	45,000
Public Works Parking Lot	10,000	0	0	0	0	0	10,000
Public Works Equipment Replacement	341,000	221,000	212,000	224,000	113,000	370,000	1,481,000
Engineering/Public Services Relocation	0	80,000	0	0	0	0	80,000
							0
							0
							0
							0
							0
							0
							0
							0
TOTALS (F.Y. 2021 Budget)	404,500	376,000	212,000	224,000	113,000	370,000	1,699,500

EQUIPMENT REPLACEMENT LIST		
FISCAL YEAR	EQUIPMENT DESCRIPTION	EST COST
2021	Dump Box Truck w scraper plow mount & wing blade (replaces 210)	200,000
	Engineering P/U unit-10	40,000
	Cemetery Loader tractor unit 676	45,000
	Cemetery Tractors without deck	11,000
	Brush chipper (unit	<u>45,000</u>
	Subtotal	\$341,000.00
2022	City Managers Vehicle	33,000
	Front end Loader (unit 577)	175,000
	Cemetery tractors w/decks	<u>13,000</u>
		\$221,000.00
2023	Cemetery tractors w/o decks	\$12,000.00
	Flat Rack - (unit 216)	\$80,000.00
	Packer Truck (251) used	\$75,000.00
	Water dept truck w service body	<u>\$45,000.00</u>
		\$212,000.00
2024	Cemetery tractors w decks	\$14,000
	Zero Turn mowers (3)	\$60,000
	Flat Rack (unit 213)	75000
	Skid steer loader on trackes	<u>75000</u>
		\$224,000
2025	Cemetery Tractors w/o decks	\$13,000
	Self contained Leaf Vaccum trailers	\$50,000
	Self contained Leaf Vaccum trailer	<u>\$50,000</u>
		\$113,000



RECREATION AND CULTURE

CAPITAL IMPROVEMENT PLANS

For the Fiscal Year Ending June 30, 2021

Recreation & Cultural Services CIP							
CIP for F.Y. 2021						Date:	04/06/20
						Revised:	
Item	2021	2022	2023	2024	2025	2026	Totals
Parks Restroom Project	350,000						350,000
Riverside Park Riverwalk		100,000					100,000
							0
							0
							0
							0
							0
							0
							0
							0
							0
							0
							0
							0
							0
							0
							0
TOTALS (F.Y.2021 Budget)	350,000	100,000	0	0	0	0	450,000

**City of Alma
Capital Improvement Program
Project Worksheet**

Program Area:	Recreation and Cultural Services	Activity:	Parks and Recreation				
Priority:	Medium	Location:	Conservation Park, Wright Park, & Riverside Park				
Estimated Start Date:		Estimated Completion Date:					
Project Title & Description:							
Conservation Park restroom/Lift Station #6, Riverside Park, and Wright Park							
Project Justification:							
Exterior of structure is in need of major renovation work to save the structure. The building needs a new roof. The masonry work should be removed and replaced with new blocks. The exterior doors need to be replaced. Conservation and Riverside Parks restrooms will be remodeled and brought up to current ADA compliance and standards. Wright Park construct a new restroom facility. Demolition of the old restroom will be at a later date.							
Operational Costs & Benefits:							
No change to operational costs.							
Project Costs							
	2021	2022	2023	2024	2025	2026	Totals
Acquisition- Land/Other							-
Architecture/Engineering	55,000						55,000
Construction	291,000						291,000
Vehicles/Equipment							-
Other (Specify)							-
Total Capital Improvements	346,000	-	-	-	-	-	346,000
Source of Funds							
	2021	2022	2023	2024	2025	2026	Totals
Bonds							-
Reserves							-
Federal							-
State (DNR Trust Fund) 50%	173,000						173,000
Operational Budget 50%	73,000						73,000
Other:	100,000						100,000
Total Funding Sources	346,000	-	-	-	-	-	346,000
Estimated Useful Life:							
	2021	2022	2023	2024	2025	2026	Totals
Operating Costs							-
New Personnel (FTEs)							-
Personnel Services Costs							-
Maintenance Costs							-
Operating Costs							-
Other Operating Costs							-
Total Operating Impact	-	-	-	-	-	-	-
Comments:							
Leuth funding: \$100,000							



TRANSPORTATION

CAPITAL IMPROVEMENT PLANS

For the Fiscal Year Ending June 30, 2021

	Proposed CIPs for (2020-21) F.Y. 2021 Transportation						
Item	2021	2022	2023	2024	2025	2026	Totals
Pine Ave Reconstruction Project		1,100,000					1,100,000
Sharrar-Wheeler Alley Upgrade	30,000						30,000
Street Rehab Programs (Major)							-
Street Rehab Programs (Locals) (<i>Iowa F.Y. 2021</i>)	448,500	310,000					758,500
Street Rehab Programs (Locals) (<i>Harvard F.Y. 2021</i>)	315,000						315,000
Sidewalk Projects	7,000	210,000	63,000	27,000	223,900		530,900
Traffic Control Devices Replacement Program	6,500	6,500	6,500	6,500	6,500	6,500	39,000
Sanitary Sewer Repl. N. of Wash. to Pine	66,700	184,000					250,700
Seal Coat Streets	40,000	40,300	54,960	56,000	51,900	50,000	293,160
Francisco Sanitary Sewer Project	325,000						325,000
Crack Seal	20,000	20,000	20,000	20,000	20,000	20,000	120,000
							-
							-
							-
Totals	1,258,700	1,870,800	144,460	109,500	302,300	76,500	3,762,260

**City of Alma - Capital Improvement Program
Project Summary**

Project Title:	Sharar - Wheeler Alley Upgrade				
Function:	32 Public Works				
Fund:	Streets - Local				
Activity:	446 Non- Act 51 Streets - Local	Location:	Sharrar & Wheeler		

Project Description:
 Upgrade existing grassy/dirt alley to graded gravel surface.
 Includes survey to define right-of-way, tree removal and minor grading for drainage.

Project Justification:
 Shiloh Industries will install property line fence, and no longer allow City vehicle access for travel.
 Plow trucks, leafing and solid waste pick-up need pull through access for city services to residents.
 There is inadequate room for turnaournd.
 Past practice encroaches on Shiloh property, and Shiloh management will not grant an easement.

Budget Year	2021	2022	2023	2024	2025	Totals
Project Costs:						
Acquisition- Land/Other						\$ -
Architecture/Engineering						\$ -
Construction	\$ 30,000					\$ 30,000
Vehicles/Equipment						\$ -
Other (Specify)						\$ -
Total Capital Improvements	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Source of Funds:						
Reserves						\$ -
Bonds						\$ -
Enterprise Fund						\$ -
General Fund	\$ 30,000					\$ 30,000
Internal Services Fund						\$ -
Federal						\$ -
State						\$ -
Special Assessments						\$ -
Streets - Local						\$ -
Streets - Major						\$ -
Voted Tax Revenue						\$ -
Wastewater Utility Fund						\$ -
Water Utility Fund						\$ -
Other (Transit, State St, etc.)						\$ -
Total Funding Sources	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000

Neighborhood Street Rehabilitation						
2.5 Voted Millage						
(Estimated Construction Costs - Construction Year)						
Street		2018	2019	2020	2021	2022
Hannah Ave. - Michigan to Ferris		273,000				
Pleasant Ave. - Rosedale to Eastward	\$	262,000				
Hayes - Marquette to Michigan			238,600			
Iowa - Charles to Falkirk				448,500		
Harvard - W. Superior to Vassar					315,000	
Richmond - Pine to Euclid						310,000
TOTAL	\$	535,000	\$ 238,600	\$ 448,500	\$ 315,000	\$ 310,000

**City of Alma
Capital Improvement Program
Project Worksheet**

Program Area:	Transportation Services	Activity:	Neighborhood Street Rehabilitation
Priority:	High	Location:	City wide
Estimated Start Date:	Summer 2020 & 2021	Estimated Completion Date:	

Project Title & Description:
 Neighborhood Street Rehabilitation Program. Harvard and Iowa
 Rehabilitate selected city streets as noted on the following page.

Project Justification:
 Voted millage for street rehabilitation.

Operational Costs & Benefits:
 Reduction in maintenance costs of deteriorating streets.

Project Costs	2021	2022	2023	2024	2025	2026	Totals
Acquisition- Land/Other							-
Architecture/Engineering	15,750	14,500					30,250
Construction	299,250	295,500					594,750
Vehicles/Equipment							-
Other (Specify)							-
Total Capital Improvements	315,000	310,000	-	-	-	-	625,000

Source of Funds	2021	2022	2023	2024	2025	2026	Totals
Bonds							-
Reserves							-
Federal							-
State							-
Operational Budget							-
Other (Specify) Street millage	315,000	310,000					625,000
Total Funding Sources	315,000	310,000	-	-	-	-	625,000

Estimated Useful Life:

Operating Costs	2021	2022	2023	2024	2025	2026	Totals
New Personnel (FTEs)							-
Personnel Services Costs							-
Maintenance Costs							-
Operating Costs	(1,600)	(1,600)					(3,200)
Other Operating Costs							-
Total Operating Impact	(1,600)	(1,600)	-	-	-	-	(3,200)

City of Alma Capital Improvement Program Project Worksheet								
Program Area:	Transportation Services			Activity:	Sidewalks			
Priority:	Medium			Location:	Various locations as per attached			
Estimated Start Date:				Estimated Completion Date:				
Project Title & Description:								
New sidewalk construction.								
Project Justification:								
Promote pedestrian safety and complete sidewalk system and/or in conjunction with street projects.								
Operational Costs & Benefits:								
No change in operational costs is expected for several years. Will increase operational cost in the future due to routine maintenance.								
Project Costs								
	2021	2022	2023	2024	2025	2026	Totals	
Acquisition- Land/Other								-
Architecture/Engineering		20,000			20,000		40,000	
Construction	7,000	190,000	63,000	27,000	203,900		490,900	
Vehicles/Equipment								-
Other (Specify)								-
Total Capital Improvements	7,000	210,000	63,000	27,000	223,900	-	530,900	
Source of Funds								
	2021	2022	2023	2024	2025	2026	Totals	
Bonds								-
Reserves General		20,000	31,500				51,500	
Federal (TIF Grant)					223,900		223,900	
State (SR2S Funds)		190,000					190,000	
Operational Budget				27,000			27,000	
Other (Specify) SAD* 50%	7,000		31,500				38,500	
Total Funding Sources	7,000	210,000	63,000	27,000	223,900	-	530,900	
Estimated Useful Life:								
Operating Costs								
	2021	2022	2023	2024	2025	2026	Totals	
New Personnel (FTEs)								-
Personnel Services Costs								-
Maintenance Costs								-
Operating Costs								-
Other Operating Costs								-
Total Operating Impact	-	-	-	-	-	-	-	-
Comments:								
<p>* Special Assessment District 2021: \$7,000 Sidewalk on Charles Ave from Iowa north to Scottish Heights Park (\$7,000) 2022: \$210,000 for Safe Routes to Schools Panther/Bridge Ave 2023: \$57,000 Wright Ave. sidewalk project 2024: Pine Ave. sidewalk & crosswalk (\$27,000) 2024: (\$160,000) Sidewalk on E. Superior & Pine River Twp. plus (\$63,900) sidewalk on Charles Ave. Rail Trail to south end of Safe Routes to School Trail All projects will add maintenance cost but such cost will not affect operational cost until the project is beyond 20 years old.</p>								

**City of Alma
Capital Improvement Program
Project Worksheet**

Program Area:	Transportation Services	Activity:	City Streets
Priority:	High	Location:	City Wide
Estimated Start Date:		Estimated Completion Date:	

Project Title & Description:
Crack seal City streets.

Project Justification:
Extend life expectancy of roads by utilizing preventative maintenance measures

Operational Costs & Benefits:
No increase in operational expenses.

Project Costs	2021	2022	2023	2024	2025	2026	Totals
Acquisition- Land/Other							-
Architecture/Engineering							-
Construction	20,000	20,000	20,000	20,000	20,000	20,000	120,000
Vehicles/Equipment							-
Other (Specify)							-
Total Capital Improvements	20,000	20,000	20,000	20,000	20,000	20,000	120,000

Source of Funds	2021	2022	2023	2024	2025	2026	Totals
Bonds							-
Reserves							-
Federal							-
State							-
Operational Budget	20,000	20,000	20,000	20,000	20,000	20,000	120,000
Other (Specify)							-
Total Funding Sources	20,000	20,000	20,000	20,000	20,000	20,000	120,000

Operating Costs	2021	2022	2023	2024	2025	2026	Totals
New Personnel (FTEs)							-
Personnel Services Costs							-
Maintenance Costs							-
Operating Costs							-
Other Operating Costs							-
Total Operating Impact	-	-	-	-	-	-	-

Comments:
W. Superior - Luce Rd. to Charles Ave.
N. State Street - Downie St. to Masonic entrance
Woodworth- Downie to E. End St.



WASTEWATER UTILITY
CAPITAL IMPROVEMENT PLANS

For the Fiscal Year Ending June 30, 2021

Wastewater Utility Fund

CIP for F.Y. 2021

Date: 4/3/2020

Revised: 5/15/2020

Item	2021	2022	2023	2024	2025	Totals
Francisco Avenue Sanitary Sewer	220,500	0	0	0	0	220,500
North of Washington Ave. Sanitary Sewer	330,000	318,000	0	0	0	648,000
Lift Station 11-12 Generator (Pine River Twp.)	65,000	0	0	0	0	65,000
Pine Avenue Sanitary Sewer	0	0	422,000	0	0	422,000
Lift Station Meters	0	0	7,500	0	0	7,500
VFD Replacements	4,000	10,000	5,000	0	10,000	29,000
Lift Station 9-10 Pump Replacement (Arcada Twp.)	75,000	0	75,000	0	0	150,000
Lift Station #5 Generator	0	40,000	0	0	0	40,000
Lift Station Roofs	44,000	0	0	0	0	44,000
Lift Station 9-10 Electrical Upgrades	0	0	15,000	15,000	0	30,000
Biosolids Dewatering System	0	0	0	0	485,000	485,000
Sludge Storage Tank	0	0	0	0	350,000	350,000
Aerator Conversions	0	55,000	0	0	0	55,000
Cyclic Denitrification	0	0	61,000	0	0	61,000
Disinfection Conversion	0	0	840,000		0	840,000
Influent Pump Rigging	16,500	0	0	0	0	16,500
72 in. Deck Lawnmower	0	12,000	0	0	0	12,000
Lift Station #2 Upgrade	0	110,000	0	0	0	110,000
Lift Station #16	0	0	0	1,000,000	0	1,000,000
Plant Blower Replacements	0	8,000	0	0	630,000	638,000
Pump Controls Upgrades	7,500	7,500	0	15,000	0	30,000
Lift Stations #6, & #14 Pump Replacements	0	0	0	10,000	12,000	22,000
Conservation Park Masonry (Lift Station #6)	10,200	0	0	0	0	10,200
Asphalt Drives & Prk'g Lot	0	0	20,000	20,000	15,000	55,000
Sanitary Sewer Replacement Iowa	302,000	0	0	0	0	302,000
4-Mixer Replacements	40,000	0	0	0	0	40,000
Arcada Townshp Controls	0	2,500	0	0	0	2,500
Pine River Township Controls	0	2,500	0	0	0	2,500
Continuous Wasting Equipment	0	0	0	35,000	0	35,000
Lift Station Meters	0	0	7,500	0	0	7,500
Masonry Baffle Walls	40,000	0	0	0	0	40,000
Harvard Avenue Sanitary Sewer	155,000	0	0	0	0	155,000
TOTALS (F.Y.2021 Budget)	1,309,700	560,500	1,445,500	1,060,000	1,502,000	5,642,700

**City of Alma
Capital Improvement Program
Project Worksheet**

Program Area:	Waste Water	Activity:	
Priority:	Medium	Location:	Francisco Avenue
Estimated Start Date:		Estimated Completion Date:	

Project Title & Description:
Sanitary sewer improvements on Francisco Avenue from Michigan Avenue north to north end.

Project Justification:
Replace aging sanitary sewer main.

Operational Costs & Benefits:
No increase in operational costs.

Project Costs	2020	2021	2022	2023	2024	2025	Totals
Acquisition- Land/Other							-
Architecture/Engineering	20,500						20,500
Construction	200,000						200,000
Vehicles/Equipment							-
Other (Specify)							-
Total Capital Improvements	220,500	-	-	-	-	-	220,500

Source of Funds	2020	2021	2022	2023	2024	2025	Totals
Bonds							-
Reserves							-
Federal							-
State							-
Operational Budget							-
Other (Specify) (SRF)	220,500						220,500
Total Funding Sources	220,500	-	-	-	-	-	220,500

**City of Alma
Capital Improvement Program
Project Worksheet**

Program Area:	Environmental Services	Activity:	Wastewater Treatment and Collection Services
Priority:	High	Location:	North of Washington & East of Pine Avenue
Estimated Start Date:		Estimated Completion Date:	

Project Title & Description:
 Replace sanitary sewer north of Washington Avenue near wastewater treatment plant north and west to Pine Avenue along route of existing sanitary sewer.

Project Justification:
 Replace aging sanitary sewer collector and lower elevations for replacement of sanitary sewer in Pine Avenue in F.Y. 2022.

Operational Costs & Benefits:
 No increase in operational costs.

Project Costs	2021	2022	2023	2024	2025	2026	Totals
Acquisition- Land/Other							-
Architecture/Engineering	55,000	53,000					108,000
Construction	275,000	265,000					540,000
Vehicles/Equipment							-
Other (Specify)							-
Total Capital Improvements	330,000	318,000	-	-	-	-	648,000

Source of Funds	2021	2022	2023	2024	2025	2026	Totals
Bonds							-
Reserves							-
Federal							-
State							-
Operational Budget	330,000	318,000					648,000
Other (Specify)							-
Total Funding Sources	330,000	318,000	-	-	-	-	648,000

City of Alma								
Capital Improvement Program								
Project Worksheet								
Program Area:	Environmental Services			Activity:	Wastewater Treatment & Collection Services			
Priority:	Medium			Location:	Lift Stations #11 and #12			
Function	31 (Sanitary Sewer)			Activity	537 Sanitary Sewer			
Estimated Start Date:				Estimated Completion Date:				
Project Title & Description:								
Purchase portable nominal 25 kilowatt commercial grade generator to share between Lift Station #11 and #12 in 2020. Costs are reimbursed by Pine River Township.								
Project Justification:								
Generator is a proactive improvement to prevent significant impact on residents in the event of power failure. These Lift Stations are among the most critical when experiencing extreme weather events. Storm event power failure overloads limited labor resources, which are addressing other potential high-flow wastewater issues								
Operational Costs & Benefits:								
No change to operational costs.								
Project Costs								
	2021	2022	2023	2024	2025	2026	Totals	
Acquisition- Land/Other								-
Architecture/Engineering								-
Construction								-
Vehicles/Equipment	65,000							65,000
Other (Specify)								-
Total Capital Improvements	65,000	-	-	-	-	-		65,000
Source of Funds								
	2021	2022	2023	2024	2025	2026	Totals	
Bonds								-
Reserves								-
Federal								-
State								-
Operational Budget								-
Other (Pine River Twp.)	65,000							65,000
Total Funding Sources	65,000	-	-	-	-	-		65,000
Estimated Useful Life:								
	2021	2022	2023	2024	2025	2026	Totals	
Operating Costs								-
New Personnel (FTEs)								-
Personnel Services Costs								-
Maintenance Costs								-
Operating Costs								-
Other Operating Costs								-
Total Operating Impact	-	-	-	-	-	-		-
Comments:								
Mobile generator for Lift Stations #11 and #12 purchased and owned by Pine River Township for Pine River Township owned lift stations.								

**City of Alma
Capital Improvement Program
Project Worksheet**

Program Area:	Environmental Services	Activity:	Wastewater Treatment & Collection Services
Priority:	Medium	Location:	Waste Water Treatment Plant
Function:	31 (Sanitary Sewer)	Activity:	537 Sanitary Sewer
Estimated Start Date:		Estimated Completion Date:	

Project Title & Description:
 Replace Variable Frequency Drives (VFDs)
 One Return Pump VFD, \$4,000, planned replacement in 2021
 Two Clarifier Flocculant Pump VFDs, \$2,500 each, planned replacement in 2023

Project Justification:
 VFDs are used to maintain proper operation and control, and have a normal life expectancy of up to 20 years.

Operational Costs & Benefits:
 No change to operational costs.

Project Costs	2021	2022	2023	2024	2025	2026	Totals
Acquisition- Land/Other							-
Architecture/Engineering							-
Construction							-
Vehicles/Equipment	4,000		5,000		10,000		19,000
Other (Specify)							-
Total Capital Improvements	4,000	-	5,000	-	10,000	-	19,000

Source of Funds	2021	2022	2023	2024	2025	2026	Totals
Bonds							-
Reserves							-
Federal							-
State							-
Operational Budget	4,000		5,000		10,000		19,000
Other (Specify)							-
Total Funding Sources	4,000	-	5,000	-	10,000	-	19,000

**City of Alma
Capital Improvement Program
Project Worksheet**

Program Area:	Environmental Services	Activity:	Wastewater Treatment & Collection Services
Priority:	High	Location:	Lift Stations #9 and #10 (<i>Arcada Township</i>)
Function:	31 (Sanitary Sewer)	Activity:	537 Sanitary Sewer
Estimated Start Date:		Estimated Completion Date:	

Project Title & Description:

Replace original 1977 Pumps and inlet valves, which are reaching end of life. Lift Station #9 pumps design 43 feet of head at 120 gpm and #10 design 45 feet of head at 140 gpm. Pumps are mirror image in each lift station, one right and, and one left hand configuration. Replace Lift Station #9 left hand pump in F.Y. 2021 (Calendar Year 2020) and right hand in F.Y. 2021 (Calendar Year 2020). Replace Lift Station #10 right hand pump in F.Y. 2023 and left-hand pump in F.Y. 2023. Stagger pump replacements so each lift station receives one new pump, and the second at a later date. Removed pump can provide spare parts (casting, shaft, ect.) for remaining pump in the other lift station.

Project Justification:

Pump impellers are severely worn, requiring extended equipment run times to pump lift station contents. Proactive pump replacement before equipment failure, to manage risk and impact on residents.

Operational Costs & Benefits:

Costs are reimbursed by Arcada Township.

Project Costs	2021	2022	2023	2024	2025	2026	Totals
Acquisition- Land/Other							-
Architecture/Engineering							-
Construction							-
Vehicles/Equipment	75,000		75,000				150,000
Other (Specify)							-
Total Capital Improvements	75,000	-	75,000	-	-	-	150,000

Source of Funds	2021	2022	2023	2024	2025	2026	Totals
Bonds							-
Reserves							-
Federal							-
State							-
Operational Budget							-
Other (<i>Arcada Twp. Sewer</i>)	75,000		75,000				150,000
Total Funding Sources	75,000	-	75,000	-	-	-	150,000

Estimated Useful Life:

Operating Costs	2021	2022	2023	2024	2025	2026	Totals
New Personnel (FTEs)							-
Personnel Services Costs							-
Maintenance Costs							-
Operating Costs							-
Other Operating Costs							-
Total Operating Impact	-	-	-	-	-	-	-

Comments:

Replace one pump at each Lift Station (#9 & #10). Replace the opposing pump each lift station. For example, if replacing the left side pump in one lift station, replace the right side pump in the other. This is to allow for the removed pump to be used for possible replacement parts on the other pump still in use to help extend useful life of existing pumps so that there is a longer duration between the replacement of each pump their perspective lift station per Arcada Township's request and budgetary restraints.

**City of Alma
Capital Improvement Program
Project Worksheet**

Program Area:	Environmental Services	Activity:	Wastewater Treatment & Collection Services
Priority:	Medium	Location:	Lift Stations #3, #5, #7, and #8
Function:	31 (Sanitary Sewer)	Activity:	537 Sanitary Sewer
Estimated Start Date:		Estimated Completion Date:	

Project Title & Description:
 Reconstruct lift station roofs and install fascia and soffits.
 Lift Station roofs #3, #8, & #7 in Summer/Fall 2020

Project Justification:
 Concrete overhangs on Lift Station brick structures are severally damaged due to age.
 Repair is necessary to maintain integrity of Lift Station buildings.
 Remove overhang and damaged concrete, and install framing and sloped steel roof

Operational Costs & Benefits:
 No change to operational costs.

Project Costs	2021	2022	2023	2024	2025	2026	Totals
Acquisition- Land/Other							-
Architecture/Engineering	8,000						8,000
Construction	36,000						36,000
Vehicles/Equipment							-
Other (Specify)							-
Total Capital Improvements	44,000	-	-	-	-	-	44,000

Source of Funds	2021	2022	2023	2024	2025	2026	Totals
Bonds							-
Reserves							-
Federal							-
State							-
Operational Budget	44,000						44,000
Other (Specify)							-
Total Funding Sources	44,000	-	-	-	-	-	44,000

**City of Alma
Capital Improvement Program
Project Worksheet**

Program Area:	Environmental Services	Activity:	Wastewater Treatment & Collection Services
Priority:	Medium	Location:	Waste Water Treatment Plant
Function:	31 (Sanitary Sewer)	Activity:	537 Sanitary Sewer
Estimated Start Date:		Estimated Completion Date:	

Project Title & Description:
Install rigging / lifting system to allow removal of Influent Pumps for maintenance / overhaul.

Project Justification:
Alleviates extended downtime and risk to plant operation in the event of a substantial pump problem. The large Influent Pumps are located in WasteWater Treatment Plant 'basement'. Significant rigging and lifting devices are required for maintenance and periodic overhaul of pumps/motors. Permanent devices will be installed to safely and quickly remove/re-install the pumps. Scheduled pump overhauls are in 2022 and 2023.

Operational Costs & Benefits:
No change to operational costs.

Project Costs	2021	2022	2023	2024	2025	2026	Totals
Acquisition- Land/Other							-
Architecture/Engineering	6,500						6,500
Construction	10,000						10,000
Vehicles/Equipment							-
Other (Specify)							-
Total Capital Improvements	16,500	-	-	-	-	-	16,500

Source of Funds	2021	2022	2023	2024	2025	2026	Totals
Bonds							-
Reserves							-
Federal							-
State							-
Operational Budget	16,500						16,500
Other (Specify)							-
Total Funding Sources	16,500	-	-	-	-	-	16,500

**City of Alma
Capital Improvement Program
Project Worksheet**

Program Area:	Environmental Services	Activity:	Wastewater Treatment & Collection Services
Priority:	Medium	Location:	Lift Stations 2, 3, 4, 5, 6, 7, 8, 13, & 15
Function:	31 (Sanitary Sewer)	Activity:	537 Sanitary Sewer
Estimated Start Date:		Estimated Completion Date:	

Project Title & Description:
Replace existing pump controls with solid state electronics.

Project Justification:
Advances in electronics provides robust, reliable controls, with enhanced operation and flexibility. Replacement of existing outdated controls is necessary to maintain integrity of WWTP and Lift Station operation.

Operational Costs & Benefits:
No change to operational costs.

Project Costs	2021	2022	2023	2024	2025	2026	Totals
Acquisition- Land/Other							-
Architecture/Engineering							-
Construction	7,500	7,500		15,000			30,000
Vehicles/Equipment							-
Other (Specify)							-
Total Capital Improvements	7,500	7,500	-	15,000	-	-	30,000

Source of Funds	2021	2022	2023	2024	2025	2026	Totals
Bonds							-
Reserves							-
Federal							-
State							-
Operational Budget	7,500	7,500		15,000			30,000
Other (Specify)							-
Total Funding Sources	7,500	7,500	-	15,000	-	-	30,000

Estimated Useful Life:

Operating Costs	2021	2022	2023	2024	2025	2026	Totals
New Personnel (FTEs)							-
Personnel Services Costs							-
Maintenance Costs							-
Operating Costs							-
Other Operating Costs							-
Total Operating Impact	-	-	-	-	-	-	-

Comments:

Pump Controls at Lift Stations #2, #3, #4, #5, #6, #7, #8, #13 and #15 will be replaced at \$2,500 per station.

**City of Alma
Capital Improvement Program
Project Worksheet**

Program Area:	Waste Water	Activity:	
Priority:	Medium	Location:	Iowa Street
Estimated Start Date:		Estimated Completion Date:	

Project Title & Description:
Sanitary sewer improvements on Iowa Street from Charles Avenue east to railroad tracks.

Project Justification:
Replace aging sanitary sewer main.

Operational Costs & Benefits:
No increase in operational costs.

Project Costs	2021	2022	2023	2024	2025	2026	Totals
Acquisition- Land/Other							-
Architecture/Engineering	16,000						16,000
Construction	286,000						286,000
Vehicles/Equipment							-
Other (Specify)							-
Total Capital Improvements	302,000	-	-	-	-	-	302,000

Source of Funds	2021	2022	2023	2024	2025	2026	Totals
Bonds							-
Reserves							-
Federal							-
State							-
Operational Budget	302,000						302,000
Other (Specify) (SRF)							-
Total Funding Sources	302,000	-	-	-	-	-	302,000

**City of Alma
Capital Improvement Program
Project Worksheet**

Program Area:	Environmental Services	Activity:	Wastewater Treatment & Collection Services
Priority:	Medium	Location:	Waste Water Treatment Plant
Function:	31 (Sanitary Sewer)	Activity:	537 Sanitary Sewer
Estimated Start Date:		Estimated Completion Date:	Spring 2021

Project Title & Description:
4-Replacement Mixers. 4 mixers were replaced in 2020, the remaining 4 will be replaced in 2021.

Project Justification:
Increased efficiency and reliability. The original 8.3HP Flygt units are 15 years old and have been troublesome.

Operational Costs & Benefits:
Slightly reduced power consumption via 2.8HP mixers vs 8.3HP Flygt units.

Project Costs	2021	2022	2023	2024	2025	2026	Totals
Acquisition- Land/Other							-
Architecture/Engineering							-
Construction							-
Vehicles/Equipment	40,000						40,000
Other (Specify)							-
Total Capital Improvements	40,000	-	-	-	-	-	40,000

Source of Funds	2021	2022	2023	2024	2025	2026	Totals
Bonds							-
Reserves							-
Federal							-
State							-
Operational Budget	40,000						40,000
Other (Specify)							-
Total Funding Sources	40,000	-	-	-	-	-	40,000

**City of Alma
Capital Improvement Program
Project Worksheet**

Program Area:	Environmental Services	Activity:	Wastewater Treatment & Collection Services
Priority:	Medium	Location:	Waste Water Treatment Plant
Function:	31 (Sanitary Sewer)	Activity:	537 Sanitary Sewer
Estimated Start Date:		Estimated Completion Date:	

Project Title & Description:
Masonry Baffle walls in tank 4 South.

Project Justification:
Per OHM Advisors, construction of baffle walls will prevent short-circuiting of wastewater and will improve denitrification and biological phosphorus removal.

Operational Costs & Benefits:
Improved denitrification, biological phosphorus removal and reduced filamentous growth.

Project Costs	2021	2022	2023	2024	2025	2026	Totals
Acquisition- Land/Other							-
Architecture/Engineering	12,000						12,000
Construction	28,000						28,000
Vehicles/Equipment							-
Other (Specify)							-
Total Capital Improvements	40,000	-	-	-	-	-	40,000

Source of Funds	2021	2022	2023	2024	2025	2026	Totals
Bonds							-
Reserves							-
Federal							-
State							-
Operational Budget	40,000						40,000
Other (Specify)							-
Total Funding Sources	40,000	-	-	-	-	-	40,000

**City of Alma
Capital Improvement Program
Project Worksheet**

Program Area:	Waste Water	Activity:	
Priority:	Medium	Location:	Harvard Avenue
Estimated Start Date:		Estimated Completion Date:	

Project Title & Description:
Sanitary sewer improvements on Harvard Avenue from W. Superior Street north to Vassar Street.

Project Justification:
Replace aging sanitary sewer main.

Operational Costs & Benefits:
No increase in operational costs.

Project Costs	2021	2022	2023	2024	2025	2026	Totals
Acquisition- Land/Other							-
Architecture/Engineering	8,500						8,500
Construction	146,500						146,500
Vehicles/Equipment							-
Other (Specify)							-
Total Capital Improvements	155,000	-	-	-	-	-	155,000

Source of Funds	2021	2022	2023	2024	2025	2026	Totals
Bonds							-
Reserves							-
Federal							-
State							-
Operational Budget	155,000						155,000
Other (Specify) (SRF)							-
Total Funding Sources	155,000	-	-	-	-	-	155,000





WATER DISTRIBUTION

CAPITAL IMPROVEMENT PLANS

For the Fiscal Year Ending June 30, 2021

32 Water Distribution						
CIP for F.Y. 2021						Date: 04/06/20
						Revision:
Item	2021	2022	2023	2024	2025	Totals
West Center Water Main	188,000	0	0	0	0	188,000
Meter Replacement Program	20,000	20,000	20,000	20,000	20,000	100,000
Elevated Tank Repainting	0	430,000	0	0	0	430,000
Cathodic Protection for Elevated Tank	0	22,500		0	0	22,500
Chatterton Water	0	79,200	0	0	0	79,200
Francisco Water	110,200	0	0	0	0	110,200
Pine Avenue Water	0	499,700	0	0	0	499,700
Watermain Abandonment	20,000	20,000	20,000	20,000	20,000	100,000
Watermain Interconnections	6,000	6,000	6,000	6,000	6,000	30,000
Watermain Replacements (Iowa C.Y. 2020-2021)	290,000	189,200	0	0	0	479,200
Watermain Replacements (Harvard C.Y. 2021-2022)	172,200					172,200
						0
TOTALS (F.Y. 2021 Budget)	806,400	1,266,600	46,000	46,000	46,000	2,211,000

**City of Alma - Capital Improvement Program
Project Summary**

Project Title:	West Center Watermain Replacement					
Function:	32 -Public Works					
Fund:	591 -Water Utility					
Activity:	536 -Water Systems		Location:	West Center Street		
Project Description:						
Replace watermain on West Center Street from Lincoln Avenue to Park Avenue.						
Project Justification:						
Installation of short section of 16" watermain provides redundancy in distribution from Water Treatment Plant. Current 4" water line is problematic with numerous repairs.						
Project include costs to replace asphalt street section.						
Budget Year	2021	2022	2023	2024	2025	Totals
Project Costs:						
Acquisition- Land/Other						\$ -
Architecture/Engineering	\$ 17,000					\$ 17,000
Construction	\$ 171,000					\$ 171,000
Vehicles/Equipment						\$ -
Other (Specify)						\$ -
Total Capital Improvements	\$ 188,000	\$ -	\$ -	\$ -	\$ -	\$ 188,000
Source of Funds:						
Reserves						\$ -
Bonds						\$ -
Enterprise Fund						\$ -
General Fund						\$ -
Internal Services Fund						\$ -
Federal						\$ -
State						\$ -
Special Assessments						\$ -
Streets - Local						\$ -
Streets - Major						\$ -
Voted Tax Revenue						\$ -
Wastewater Utility Fund						\$ -
Water Utility Fund	\$ 188,000					\$ 188,000
Other (Transit, State St, etc.)						\$ -
Total Funding Sources	\$ 188,000	\$ -	\$ -	\$ -	\$ -	\$ 188,000

**City of Alma - Capital Improvement Program
Project Summary**

Project Title:	Francisco Water Main Replacement					
Function:	34 -Potable Water					
Fund:	692 -Municipal Services/Garage					
Activity:	536 -Water Systems		Location:	Francisco Avenue		
Project Description:						
Replace water main on Francisco Avenue.						
Project Justification:						
Improve reliability of water supply and reduce high maintenance costs. Noted projects will be done in conjunction with street improvements to minimize construction costs.						
Budget Year						
	2021	2022	2023	2024	2025	Totals
Project Costs:						
Acquisition- Land/Other						\$ -
Architecture/Engineering	\$ 10,500					\$ 10,500
Construction	\$ 99,700					\$ 99,700
Vehicles/Equipment						\$ -
Other (Specify)						\$ -
Total Capital Improvements	\$ 110,200	\$ -	\$ -	\$ -	\$ -	\$ 110,200
Source of Funds:						
Reserves						\$ -
Bonds						\$ -
Enterprise Fund						\$ -
General Fund						\$ -
Internal Services Fund						\$ -
Federal						\$ -
State						\$ -
Special Assessments						\$ -
Streets - Local						\$ -
Streets - Major						\$ -
Voted Tax Revenue						\$ -
Wastewater Utility Fund						\$ -
Water Utility Fund	\$ 110,200					\$ 110,200
Other (Transit, State St, etc.)						\$ -
Total Funding Sources	\$ 110,200	\$ -	\$ -	\$ -	\$ -	\$ 110,200

**City of Alma - Capital Improvement Program
Project Summary**

Project Title:	Watermain Replacements					
Function:	34 -Potable Water					
Fund:	692 -Municipal Services/Garage					
Activity:	536 -Water Systems		Location:	Various Locations throughout the City		
Project Description:	Improve reliability of water supply and reduce high maintenance costs. Noted projects will be done in conjunction with street improvements to minimize construction costs. Harvard from 2020, and Iowa 2021					
Project Justification:	No impact on operational costs. The high cost of maintaining outdated mains will be significantly reduced with replacement.					
Budget Year	2020	2021	2022	2023	2024	Totals
Project Costs:						
Acquisition- Land/Other						\$ -
Architecture/Engineering	\$ 7,900	\$ 13,700	\$ 8,200	\$ 8,500		\$ 38,300
Construction	\$ 164,300	\$ 276,300	\$ 155,800	\$ 171,500		\$ 767,900
Vehicles/Equipment						\$ -
Other (Specify)						\$ -
Total Capital Improvements	\$ 172,200	\$ 290,000	\$ 164,000	\$ 180,000	\$ -	\$ 806,200
Source of Funds:						
Reserves						\$ -
Bonds						\$ -
Enterprise Fund						\$ -
General Fund						\$ -
Internal Services Fund						\$ -
Federal						\$ -
State						\$ -
Special Assessments						\$ -
Streets - Local						\$ -
Streets - Major						\$ -
Voted Tax Revenue						\$ -
Wastewater Utility Fund						\$ -
Water Utility Fund	\$ 172,200	\$ 2,980,000	\$ 164,000	\$ 180,000		\$ 3,496,200
Other (Transit, State St, etc.)						\$ -
Total Funding Sources	\$ 172,200	\$2,980,000	\$ 164,000	\$ 180,000	\$ -	\$ 3,496,200



City of Alma, Michigan
Budget Resolution
July 1, 2020 through June 30, 2021

WHEREAS, the City Manager has submitted and filed with the City Commission a proposed budget estimating revenue and expenditures for fiscal year 2020 - 2021 on April 14, 2020, as required by Chapter VI, Section 6 of the City Charter and Act 2, Michigan Public Acts of 1968, as amended, and

WHEREAS, the City Commission did give notice of a public hearing to receive citizen comment on the proposed budget on May 12, 2020 at 6:00 p.m. at the Alma Municipal Building, proof of publication is now on file, and which public hearing was duly held pursuant to said notice and in conformity there with.

NOW, THEREFORE, BE IT RESOLVED, the City Commission, after hearing thereon and consideration thereof, does hereby adopt said budget as presented herein.

BE IT FURTHER RESOLVED, the City Commission does hereby levy a tax of 14.4060 mills for general operating purposes, to be raised by a general ad valorem tax upon owners of real and personal property in the City of Alma, by the authority granted, and in accordance with the Michigan Constitution, the General Property Tax Act 206, Michigan Public Acts of 1893, as amended, and Chapter VII, Section 7 of the City Charter,

BE IT FURTHER RESOLVED, the City Commission does hereby levy a tax of .9604 mills for the operation of a Dial-A-Ride transportation system, to be raised by an ad valorem tax upon owners of real and personal property in the City of Alma, as approved by a vote of the people on May 18, 1976,

BE IT FURTHER RESOLVED, the City Commission does hereby levy a tax of 1.5000 mills to repay bonds issued for the expansion and improvement of Alma Public Library, to be raised by an ad valorem tax upon owners of real and personal property in the City of Alma, as approved by a vote of the people on August 3, 2004,

BE IT FURTHER RESOLVED, the City Commission does hereby levy a tax of 2.5000 mills to defray the cost of street improvements, to be raised by an ad valorem tax upon owners of real and personal property in the City of Alma, as approved by a vote of the people on November 8, 2016,

BE IT FURTHER RESOLVED, the City Commission does hereby levy a tax of 1.9716 mills on all real and personal taxable property within the approved district, to finance the Alma Downtown Development Authority,

BE IT FURTHER RESOLVED, the City Commission does hereby levy a tax of .5000 mills for operation and administration expenses of the Alma Public Library, to be raised by an ad valorem tax upon owners of real and personal property in the City of Alma,

BE IT FURTHER RESOLVED, General Fund budget for fiscal year 2020 - 2021 is approved with the following revenue sources:

Taxes	\$ 2,227,100
Special Assessments	\$ 24,000
Licenses and Permits	\$ 177,350
Federal Grants	\$1,000
State Grants	\$1,052,000

Contributions from Local Units	\$1,500
Charges for Services	\$130,500
Fines and Forfeits	\$26,500
Rents	\$27,500
Investment Earnings	\$40,000
Other Revenue	\$67,000
Interfund Transfer In	\$1,500
Total General Fund Revenue	\$3,775,950

BE IT FURTHER RESOLVED, General Fund appropriation budget for fiscal year 2020 - 2021 is approved by function and activity as follows:

Legislative Function:	
City Commission	\$37,500
Chief Executive Function:	
City Manager	\$200,950
Financial and Tax Administration Function:	
Financial Administration	\$353,600
City Clerk	\$60,400
Treasurer	\$73,150
Assessor	\$222,650
General Government Function:	
Elections	\$39,250
Municipal Building	\$143,250
Public Safety Function:	
Police	\$1,556,250
Contribution to Rural Urban Fire Board	\$257,000
Inspection Services	\$98,000
Public Works Function:	
Downtown Maintenance	\$32,100
Sidewalks	\$57,500
Street Opening Permit Program	\$16,000
Street Lighting	\$123,750
Cemetery	\$66,400
Contribution to Gratiot Community Airport	\$26,250
Community and Economic Development Function:	
Zoning	\$27,000
Economic Development	\$92,500
Recreation and Culture Function:	
Parks and Recreation	\$102,850
Debt Service	\$11,500
Total General Fund Expenditures	\$3,598,450

BE IT FURTHER RESOLVED, the City Commission approves additional appropriations for fiscal year 2020- 2021 by fund:

Major Street Fund	\$575,000
Local Street Fund	\$233,500
Street Millage Fund	\$385,500
State Street Plaza	\$50,200
Transit Services	\$1,359,250
Wastewater Utility	\$2,429,450
Water Distribution	\$1,435,500
Refuse Collection	\$531,750
Discretely Presented Component Units	
Alma Downtown Development Authority	\$11,000
Alma Public Library	\$672,000

BE IT FURTHER RESOLVED, the City Commission hereby approves capital projects to commence in fiscal year 2020 - 2021:

Downtown Landscape Plan	\$25,000
Police Department Vehicle	\$49,000
City Hall Parking Lot Crack Seal	\$5,000
Replacement of City Hall Furnaces	\$8,500
Public Works Garage Crack Seal – Parking Lot	\$10,000
Replace Structural Column – PW Garage	\$45,000
Public Works equipment replacements	\$341,000
Parks Bathroom Renovation	\$73,000
Conservation Park Lift Station Renovation	\$10,200
Sharrar-Wheeler Alley Upgrade	\$30,000
Crack Seal City Streets	\$20,000
Seal Coat City Streets	\$40,000
Francisco Avenue Reconstruction	\$325,000
Francisco Avenue Sanitary Sewer	\$220,500
Francisco Water Main	\$110,200
Street Control Device Replacement	\$6,500
Sidewalk Projects	\$7,000
Street Improvement Washington to Pine	\$66,700
Sanitary Sewer Replacement Washington to Pine	\$330,000
Sanitary Sewer Replacement – Harvard Ave	\$155,000
Harvard Street Reconstruction – Millage	\$315,000
Iowa Street Reconstruction - Millage	\$448,500
Watermain Replacement: Iowa and Harvard	\$462,200
Sanitary Sewer Improvements Iowa-Charles	\$302,000
4 Replacement Mixers – Wastewater Plant	\$40,000
Rigging/Lift System for Influent Pumps	\$16,500
Reconstruct Lift Station Roofs #3, #6, #7	\$44,000
Wastewater – Masonry Baffle Walls tank 4	\$40,000

Replace pump controls: Lift Stations 2-8, 13&15	\$7,500
Variable Frequency Drives – Wastewater Plant	\$4,000
Watermain Abandonment	\$20,000
Water Meter Replacement	\$20,000
Watermain Interconnects	\$6,000
Lift Station 11 and 12 Generator (Pine River Twsp)	\$65,000
Pumps & Inlet Valves Lift Station 9/10 (Arcada Twsp)	\$75,000

BE IT FURTHER RESOLVED, the City Manager is hereby authorized to make transfers within appropriation functions as established in Michigan Uniform Budgeting and Accounting Act, 1968 Public Act 2, as amended. Transfers between functions may be made by further action of the City Commission.

The foregoing resolution was offered by Commissioner Allman and seconded by Commissioner Piccolo.

Mayor Mapes called for discussion, asking Schooley to provide a summary.

Schooley briefly summarized reductions to the budget, and steps taken to arrive at the budget presented.

Commissioner Mott spoke about the Library contribution and money budgeted for a sign at the Library which were both brought up and discussed at the May 21, 2020 budget review session. He asked if the Library contribution was an item that was voted. Mayor Mapes explained that the contribution in question is from General Fund and not a voted item.

Commissioner Mott said he thinks we should cut everything we can since we don't know what revenue we will be getting. Mayor Mapes clarified the amounts as being \$175,000 for the contribution and \$24,500 for a sign. Commissioner Mott suggested a motion to amend the budget as such. Mayor Mapes asked if the maker of the original motion and the second for the original motion concurred with the amendment. Both agreed.

There was additional brief discussion to clarify. Costanzo asked if the request was to remove the full contribution amount and the amount budgeted for the sign. Mott confirmed and said he believed the Library wouldn't be affected at all with the fund balance they have.

Mayor Mapes called for a vote on the motion to approve the budget as amended.

Resolution declared adopted as amended to remove the General Fund Library Contribution and any amount in the General Fund dedicated to a sign for the Library.

Yes: Allman, Harrington, Mapes, Mott, Piccolo, Pitts, and Stahl.

No: none.

This document depicts the FY2021 Budget as amended above.

