



Agenda

To: Alma DDA Board Members
From: Aeric Ripley, City Manager
Re: **April 26, 2023** – Meeting Agenda

DDA Meeting

**Meeting will be held at Alma City Hall – 525 E
Superior Street
6:00 p.m.**

Topics

- 1.) Role Call.
- 2.) Minutes from March 1, 2023 & March 22, 2023
- 3.) Agenda Items:
 - a. Update Parking Lots Bids Project
 - i. Sanitary and Storm Sewer Replacements
 - b. Update Downtown Tree Project FY2024
 - i. Tree Subcommittee
 - c. Parking Lot Trash Receptacles
- 4.) Other Business.
- 5.) Adjournment.

A regular meeting of the Alma Downtown Development Authority (ADDA) was held at the Alma Municipal Building at 6:00 p.m.

Authority members present: Stacey Ensz, Ken Kline, Greg Mapes, Canyon Platt, and Andy Shafley.
Authority members absent: Joe Ahern, Carol Freed, Nancy Gallagher, Donna Kolar, Brent Moeggenborg (arrived after roll call), Ken Solomon, and Katie Tobias (arrived after roll call).

DDA Director Ripley noted a quorum of members was not present.

Ripley explained to the group that bids had been expected for the parking lot project earlier in the day, but questions came up regarding oversight and staking. An addendum was added to the request for bids and the bid time was extended. The bid opening date was moved to March 3, 2023, at 11:00 a.m. Brief discussion followed.

Ripley told members that the County had awarded grants from their Parks and Recreation millage, and the City of Alma was awarded \$50,000 towards the proposed downtown pocket park. Discussion followed about the grant disbursement.

Brent Moeggenborg arrived at 6:05 p.m.

Ripley shared that he has been working on funding for the downtown tree project. Discussion followed about amounts included for tree replacement and other items related to the project.

Katie Tobias arrived at 6:07 p.m. A quorum of members was then present.

Ripley asked members to consider a future discussion about a maintenance fund for downtown parking lots. He expects they will be able to use bonds to pay for reconstructing the balance of the lots, but a fund should be established for future maintenance.

Ripley said the Alma Aspires Reboot is scheduled for May 1, 2023 from 9 a.m. to 12 p.m. He asked members to mark their calendars and attend, if possible.

Discussion followed about street maintenance, street repairs, and snow removal issues.

Mapes asked to talk about filling empty spaces left after removal of the trees. Platt suggested bike racks. Additional discussion followed.

Ripley noted the next regular meeting is scheduled for March 22, 2023, at 6:00 p.m., and said he would send out an email with information regarding the bid opening.

The meeting concluded and the group disbursed at 6:30 p.m.

Sara Anderson, Alma City Clerk

Date of Approval

A regular meeting of the Alma Downtown Development Authority (ADDA) was held at the Alma Municipal Building at 6:00 p.m.

Authority members present: Brent Moeggenborg.

Authority members absent: Joe Ahern, Stacey Ensz (arrived after roll call), Carol Freed, Nancy Gallagher, Ken Line, Donna Kolar, Greg Mapes, Canyon Platt, Andy Shafley, Ken Solomon, and Katie Tobias.

DDA Director Ripley noted a quorum of members was not present.

Ripley and Moeggenborg spoke briefly about upcoming projects.

The meeting concluded at 6:11 p.m. (Stacey Ensz arrived at 6:12 p.m.)

Sara Anderson, Alma City Clerk

Date of Approval

DRAFT



Downtown Parking Lot Project
Bid Opening: Friday, March 3, 2023, at 3:00 p.m.

BIDDER	Bid Security	Total Bid Amount	Addendum 1 & 2
McGuirk Sand-Gravel, Inc. 3046 Jen's Way Mt. Pleasant, MI 48858	yes	\$786,736.40	yes
Crawford Contracting, Inc. 2502 S. Meridian Rd. Mt. Pleasant, MI 48858	Yes	\$841,268.28	yes
Ward's Excavating 4170 S. Lewis Rd. P.O. Box 240 St. Louis, MI 48880	Yes	\$878,216.77	yes
The Isabella Corporation 2201 Commerce St. Mt. Pleasant, MI 48858	Yes	\$948,589.28	yes

The low bid was approved at the City Commission meeting April 25th.

A change order coming for the needed replacement of sanitary and storm sewers in the alleys of the parking lot 2 and 3. The amount of removal and replacement is based on the line televising report.

Lot #1 Refurbished Trash Receptacles – Staff will continue to refurbish and replace the wooden receptacles throughout the year.

