

City Manager Aeris Ripley called a special meeting/budget goal setting session of the Alma City Commission to order at 5:36 p.m. at the Alma Public Library.

Present: Roger Allman, Roxann Harrington, Greg Mapes, and Danny Wernick.

Absent: Andrew Bare, Laurie Harrison, and Michelle Pitts.

Staff members present: Brett Baublitz, Curtis Dancer, Cheri Rayner, David Ringle, Kathy Roslund, Mark Williams, and Lorrie Taylor.

Others present: Bill Goggin, Jim Wheeler, and Casey Zehner.

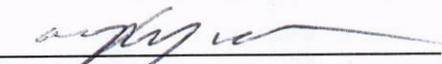
The purpose of the meeting was to discuss goals for the upcoming FY 2024 budget year.

All members of the City Commission having been duly notified of the meeting and the business to be transacted thereat, at least 12 hours before the time of the meeting, in accordance with Section 2.13(b) of the Charter of the City of Alma. Public notice was also given in compliance with Act 267, of the Public Acts of Michigan, 1976.

Ripley opened the meeting with an overview of goals and projects for the coming budget year. He provided a written summary to attendees (Attachment A). Discussion followed several of the items on the list. Ripley also provided a status update on future airport operations and a blight issue. Discussion both items.

Ripley asked for any additional concerns and none were offered.

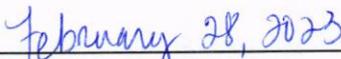
The meeting adjourned at 6:48 p.m.



Gregory S. Mapes, Mayor



Sara Anderson, City Clerk



Date of Approval

Goal/Project Discussion - General Fund

- All numbers are Estimated

Property taxes (14.4060 Mills Maximum) - **\$3,008,800 (~\$122k increase from prior year approved budget amount)**

*Federal/State Revenue (including ACT 48 Distributions, Constitutional Sales Tax, CVTRS Distribution, LCSEA, grants, etc.) - **\$1,554,000 (~80k increase from prior year approved budget amount)**

* DOES NOT INCLUDE ARPA AMOUNTS

Other Revenue (including ISF's, Charges for Service, Reimbursements, Fines, Permits, etc.) - **\$1,009,625 (~52k increase from prior year approved budget amount)**

Total Estimated Tax Revenue – \$5,572,425 (~\$254k increase from prior year approved budget amount)

General Fund Personnel (Salary and Fringe) Costs for the FY2024 with a 3% COLA

Total - \$3,456,025 (~\$189k increase from prior year approved budget amount)

The budget assumes not filling the fulltime positions vacated last year and were not replaced in the Police Department, Public Works, and City Hall (General Fund Positions). Staffing number is status quo from last year.

Staff education is encouraged as budget allows in each department. A Department Head Staff Training Day will be budgeted.

City Hall staff does plan to work with Alma College to bring back one of the intern positions from the prior year in the Accounting/Finance – To assist the department with audit prep, creation of the Federal Award Program Report (part of the audit finding), accounts payable entries and cash receipting/customer service management.

Transportation

Millage – Pension

Staff has reviewed and it is feasible to reduce the transportation millage from .9604 Mills to .80 Mills in the coming year. If this is something that the commission would like to do, we will need to convey this to our partners in St. Louis, Pine River and Ithaca, so they know what millage to apply to their budgets.

Based on the information from MERS staff would like to recommend using some transportation fund balance to carve out the transportation staff pension into a separate fund from the city general employees. This would need to happen sometime in fall of 2023.

Employment Needs

As Manager I would like to provide further information on moving all part-time transportation employees from grade 1 to grade 2. The department also has three fulltime employees at transportation department on grade 2, no other fulltime employees in the organization are on grade 2, I would like to