

A regular meeting of the Gratiot Area Water Authority was called to order at 12:02 p.m. by Chairman Kurt Giles in the Alma Municipal Building. A quorum of the Authority Board was present.

Roll Call

Authority members present: Roxann Harrington, Jim Wheeler, Matt Schooley, Kurt Giles, and Melissa Allen.
Authority members absent: Tom Reed.

Others present: Cynthia Michels, Bobbie Marr, Rosemary Horvath, Alan Leute, Keith Risdon, Dave Ringle, and Bill Pilmore.

Approval of Minutes

Motion by Roxann Harrington, seconded by Matt Schooley, to approve the minutes of the annual meeting of January 11, 2019, and the regular meeting of January 11, 2019. Motion carried with a unanimous voice vote.

Requests for Payment

Motion by Roxann Harrington, seconded by Jim Wheeler, to approve a request for payment to the City of St. Louis in the amount of \$4,927.01 for administrative services through December of 2018. Motion carried with a unanimous voice vote.

Motion by Melissa Allen, seconded by Jim Wheeler, to approve a request for payment to the City of Alma in the amount of \$163,178.66 for facility administration and maintenance services from July 2018 through January 2019. Motion carried with a unanimous voice vote.

Recommendations on Bids

Motion by Roxann Harrington, seconded by Melissa Allen to receive bids for the annual chemical procurement request and to award them as follows:

<u>Vendor</u>	<u>Product</u>	<u>Quantity</u>	<u>Bid Amount</u>
PVS Technologies Inc.	Ferric Chloride	30 dry tons	\$ 17,520.00
PVS Nolwood Chemicals Inc.	Fluoride	3 tons	\$ 2,040.00
PVS Nolwood Chemicals Inc.	Dense Soda Ash	120 tons	\$ 48,312.00
Haviland Products Company	Sulfuric Acid	16 tons	\$ 6,240.00
Haviland Products Company	Sodium Hypochlorite	25,000 gallons	\$ 19,500.00
Carus Corporation	Phosphate	4 tons	\$ 10,320.00
Graymont Western Lime Inc.	Lime	600 tons	\$ 87,600.00

Motion carried with a unanimous voice vote.

New Business

Alan Leute, Public Services Director, requested project approval for repairs to Wellhouse #1. He explained that the project had been approved as a capital outlay project in 2018 for \$16,500. The actual numbers are coming in closer to \$14,000. He said the individual components of the project could be approved by the Plant Superintendent, Bill Pilmore, but because the total project exceeded the Superintendent's \$5000 authorization limits, approval was being requested for the project as a whole. Pilmore added that Wellhouse #1 was built in 1955. No work has been done on it since then, and it needs repairs.

Motion by Melissa Allen, seconded by Roxann Harrington, to approve Project #WT37, also known as Wellhouse #1 Repairs, in the amount of \$14,000, to be funded by replacement reserves, if necessary. Motion carried with a unanimous voice vote.

Chairman Giles gave a brief background of the request for approval of a resolution to appoint an agency to perform accounting and financial services. He noted management of both Alma and St. Louis are recommending implementation. With many changes in Alma staff, and more in the near future, both municipalities are working to establish policies and procedures that will help GAWA stand alone.

Discussion followed about the degree of separation and if GAWA would be “separate enough”. Bobbie Marr, St. Louis Finance Director, noted the City of Alma will still bill for services and handle some administrative tasks, but St. Louis will take over the accounting. The end goal is to more fairly share the burden of administration.

Giles noted the Water Service Agreement may need review if the proposed resolution is adopted. Harrington asked if both issues could be addressed with the resolution. Discussion followed.

Resolution 2019-0002

GRATIOT AREA WATER AUTHORITY

Resolution to Appoint Agency to Perform Accounting and Financial Services

The following preamble and resolution were offered by Member Roxann Harrington and seconded by Member Jim Wheeler.

WHEREAS, in addition to the operation of facilities to pump, treat and transport water to its municipal customers, the Gratiot Area Water Authority (GAWA) requires certain accounting and financial functions be performed and

WHEREAS, certain duties benefitting the Gratiot Area Water Authority have been performed by departments within the Cities of Alma and St. Louis and

WHEREAS, the Gratiot Area Water Authority Board believes it is in the GAWA’s best interest at this time, to assign the duties of accounting and finance of GAWA to the City of St. Louis.

THEREFORE, BE IT RESOLVED, effective upon adoption and until further action by the GAWA Board, the duties of finance and accounting for GAWA are hereby assigned to the Finance Director and Finance Department of the City of St. Louis, and

BE IT FUTHER RESOLVED, all references to Alma City Treasurer in GAWA Resolutions 2018-004, 2018-005 and 2018-006 shall be interpreted to also include the St. Louis Finance Director.

Ayes: Harrington, Wheeler, Schooley, Giles, and Allen.
Nays: none.
Absent: Reed.

Resolution is declared adopted on this 15th day of February, 2019.

Motion by Roxann Harrington, seconded by Jim Wheeler, to direct the Chairman to make amendments, as presented, to the Water Service Agreement of February 14, 2014, pursuant to the adoption of Resolution 2019-0002 Resolution to Appoint Agency to Perform Accounting and Financial Services, and further send the amended agreement to St. Louis and Alma City Commissions for approval. Motion carried with a unanimous voice vote.

Roxann Harrington left the meeting at 12:25 p.m.

Reports

Chairman Giles offered the January Water Production Report for review and called for questions. Brief discussion followed about water usage.

Motion by Melissa Allen, seconded by Matt Schooley to receive the January Water Production Report and place it on file. Motion carried with a unanimous voice vote.


Appropriations

Motion by Matt Schooley, seconded by Jim Wheeler, to approve Warrant 19-7, and the several amounts scheduled therein, also to ratify payment of the same. Motion carried with a unanimous voice vote.

Public Comment

Bill Pilmore, Water Plant Superintendent, presented a proposed contract for \$1900.00 from Nelson Tank Engineering, for a pre-engineering inspection of the clarifier, and asked for the Chair's signature. The inspection will help determine when the clarifier needs to be painted and will enable the Water Department to more accurately budget for the project. Pilmore noted the clarifier hasn't been painted in 20 years. A second quote was received from Dixon Engineering, but the cost was higher. Chair signed the contract.

Motion by Jim Wheeler, seconded by Melissa Allen, to adjourn the meeting at 12:29 p.m. Motion carried with a unanimous voice vote.



Sara Anderson, Recording Secretary



Date of Approval