

**Alma, Michigan**  
**May 15, 2018**  
**Budget Review Meeting**

A FY 2019 Budget Review meeting was held at 5:30 p.m. at the Alma Municipal Building.

**Present:** Allman, Ayers, Harrington, Mapes, Mott and Piccolo.

**Absent:** Nyman.

All members of the City Commission having been duly notified of the meeting and the business to be transacted thereat, at least 12 hours before the time of the meeting, in accordance with Section 2.13(b) of the Charter of the City of Alma. Public Notice was also given in compliance with Act 267, of the Public Acts of Michigan, 1976.

City Manager Schooley provided City Commissioners with a final review of the FY2019 City of Alma Annual Budget. The goal is to keep things as close to where they were in the past. We will make adjustments as we go forward.

The proposed FY2019 Budget was developed with the assumption of total revenue sources at \$12,028,751, total expenditures at \$11,963,207. There is an additional \$755,000 due in bonded debt principle for enterprise funds. The Homestead Millage will be \$44.0928 per \$1000 assessed value and Non-Homestead Millage will be \$62.0928 per \$1000 assessed value.

Wastewater and Water rates will increase by 3% including Readiness to Serve (RTS). Solid Waste rates will also increase by 3 percent.

The Yardwaste and Leaf collection programs including the compost site are running at a loss. We need to look at providing these services differently. We will be looking at options. We will need to educate the citizens of the need for a change in services, Code Enforcement is important, it could be a problem if service was every other week or once a month. Citizens would be piling up bags of yardwaste or not mowing until the time of pickup.

Major projects for the year include the completion of Lincoln Avenue, Hannah and Pleasant Avenues, installation of a garage ventilation system, lobby and entrance remodel and safety upgrade to the Police Department, purchase of lift station generators, Center Street Watermain replacement and a digital sign for the Library.

The General Fund Balance Policy will need to be approved with the number of days of operation set.

A new software system for operations with BS&A is proposed. This is a high priority and will be developed over two fiscal years.

Nick Piccolo left the meeting at 6:27 p.m.

When changes need to be made on the budget, Budget Amendments will come from the Department Head to the Commission for approval on a regular basis not just at year end.

City Staff will hold quarterly budget meetings to keep the budget on the right track.

The Procurement Policy needs to be studied. It needs to be more modern, addressing the reasonable and necessary purchases amounts for approval. We will bring a plan in the next couple of months.

The FY2019 Budget Resolution will be brought to the Commission at the next meeting for approval.

Manager Schooley thanked the Commissioners for their input and for giving direction. We pledge to make this budget work.

Mayor Mapes and the Commissioners thanked Matt Schooley and Cynthia Michels and staff for their hard work.

Commissioner Mott asked if the Local Purchasing Policy could be reviewed. Common sense to use local if we can.

Meeting adjourned at 7:10 p.m.

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Sheila Letourneau, City Clerk