

A regular meeting of the Rural Urban Fire Board was held at the City Municipal Building. The meeting was called to order at 7:01 a.m. by Alma City Manager Aeris Ripley. A quorum of the Board was present.

*Roll Call*

Board members present: Kevin Beeson, Ron Hunt, Doug Merchant, Aeris Ripley, and Danny Wernick.  
Board members absent: Greg Mapes and Tish Mallory (arrived after roll call).

Others present: Curtis Dancer, Harold House, Todd Moeggenberg, and Mark Williams.

**Motion by Beeson, seconded by Merchant, to approve May 16, 2022 minutes. Motion carried.**

**Voting yes: Beeson, Hunt, Merchant, Ripley, and Wernick.**

**Voting no: none.**

**Absent: Mapes and Mallory.**

*Monthly Reports*

Ripley asked for questions or concerns about the monthly reports. Beeson asked if run reports were going to be provided quarterly. Williams noted fire run reports are produced quarterly and agreed to produce rescue run reports on the same schedule. Brief discussion was held regarding an entry for MML in the check register.

Board Member Tish Mallory arrived at 7:05 a.m.

Additional discussion followed about insurance coverage. Ripley explained Finance will be looking into coverage options later in the fiscal year.

**Motion by Merchant, seconded by Hunt, to receive the following monthly reports: Fire & Rescue Budget Actual ending May 2022, Rescue Budget Actual ending May 2022, Fire Board Check Disbursement Report of May 2022, and Rescue Check Disbursement Report of May 2022. Motion carried.**

**Voting yes: Beeson, Hunt, Mallory, Merchant, Ripley, and Wernick.**

**Voting no: none.**

**Absent: Mapes.**

*Unfinished Business*

**Motion by Wernick, seconded by Beeson, to open discussion on the proposed FY2023 Annual Rescue District Budget.**

Mallory asked where to find revenue from grants. Discussion followed grant availability. Williams explained the grant in question was only available once to an agency and an application had been made and received for a "train the trainer" training in his department. Additional discussion followed about the training available and future grant opportunities.

Ripley explained page 10 was a summary of changes discussed at the previous meeting and asked the Board to make a determination about a stipend for administration of Rescue. Lengthy discussion followed about the proposed stipend amount, reserve amounts, and invoicing for rescue.

Mallory mentioned errors in the minutes of May 16, 2022, that needed correction. Brief discussion followed regarding the motion previously passed. Beeson noted a motion was already on the floor regarding the budget.

Discussion returned to the stipend for administrative oversight. Moeggenberg asked if the stipend could be a percentage of runs and suggested a time study. Beeson asked if the proposed stipend could be considered a set-up cost. Williams said the transition had been relatively smooth because of House and asked for consideration of the proposed amount or another amount. Board members agreed a one-time set-up stipend was appropriate. Beeson suggested a 10% supervision fee moving forward. Additional discussion followed. Wernick suggested the percentage could be set when time usage had been determined. Discussion turned to Alma joining the rescue program.

**Motion by Beeson, seconded by Mallory, to close the discussion regarding the proposed FY 2023 Annual Alma District Rescue Budget. Motion carried.**

**Voting yes: Beeson, Hunt, Mallory, Merchant, Ripley, and Wernick.**

**Voting no: none.**

**Absent: Mapes.**

**Motion by Beeson, seconded by Wernick to approve the proposed FY 2023 Annual Alma District Rescue Budget (Attachment A) with a one-time stipend to the Public Safety Director and Fire Chief in the amount of \$5,000 each, to be included in a separate line item. Motion carried.**

**Voting yes: Beeson, Hunt, Mallory, Merchant, Ripley, and Wernick.**

**Voting no: none.**

**Absent: Mapes.**

Ripley presented proposed changes to the interlocal agreement. He noted specific changes including the annual meeting date, the required date for submission of a proposed budget, language regarding financial reports and the formula for invoicing. Discussion followed about a millage-based system, possible exponential growth in runs, wages being paid by the City of Alma, changes to the Fire Board's structure, Alma's retirement system, and changing district lines.

Beeson asked Ripley to provide a summary of changes with bullet points for the next meeting.

#### *New Business*

Discussion was held regarding recruitment ideas. Mallory asked if flyers could be included in property tax statements being mailed out in early July. Beeson asked for clarification on open positions. Discussion followed regarding a new building and the details of ownership and maintenance. Mallory noted a location has been found, and some money has been raised. Beeson suggested a discussion in the future to determine details.

Williams explained one of the fire trucks is at the end of its service and will need to be replaced. Discussion followed. Beeson asked for a capital improvements schedule. Additional discussion followed about vendors and purchasing trucks.

#### *Public Comment*

No public comments were offered or received.

Ripley noted the next meeting is July 18, 2022, at 7:00 a.m.


**Motion by Mallory, seconded by Beeson, to adjourn the meeting at 8:58 a.m. Motion carried.**

**Voting yes: Beeson, Hunt, Mallory, Merchant, Ripley, and Wernick.**

**Voting no: none.**

**Absent: Mapes.**

  
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Sara Anderson, Recording Secretary

  
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Date of Approval